



Night to Unite Block Party Planning Tips

Tuesday August 5th, 2014

How to Organize a Block Party:

- Poll your neighbors to gauge their interest in having a Night to Unite Block Party.
- Have a planning meeting to discuss how the following will be completed (see planning chart)
 1. Invitations/flyer
 2. Register your party with the **Elko New Market Police Department**.
 3. Menu & paper products - potluck, bring your own, or collect money from neighbors to purchase food & supplies.
 4. Designate time and location of the block party - street, local park or neighbor's yard.
 5. Activities - plan activities for kids & adults-see box on side.
 6. Ask for donations from area businesses for door prizes.
 7. Sign-up neighbors to set up their portable grills.
 8. Have someone bring a portable stereo for music and maybe dancing later in the day.
- Name tags are very helpful, especially for the "visitors".
- Take lots of pictures!
- Enjoy the party and before it ends, appoint next year's organizers or committee.

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