

CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
WORKSHOP AND CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, APRIL 10, 2014

**1. CALL TO ORDER**

The Workshop was called to order at 6:31 p.m.

Members present: Mayor Gabriel, Councilmembers: Crawford, Marotske, Prasnicki and Schneider

Members absent: None

Also Present: Administrator Terry, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green.

**2. PRESENTATIONS**

None

**3. REPORTS**

None

**4. GENERAL DISCUSSION**

Staff provided training for the City Council on the use and policies associated with the Council's mobile devices.

**5. REPORTS**

None

**6. ADJOURNMENT**

Workshop was adjourned at 7:29 p.m.

**COUNCIL MEETING**

**1. CALL TO ORDER**

The meeting was called to order by Mayor Gabriel at 7:34 p.m.

Members present: Mayor Gabriel, Councilmembers: Crawford, Marotske, Prasnicki and Schneider

Members absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green.

**2. PLEDGE OF ALLEGIANCE**

Mayor Gabriel led the Council and audience in the Pledge of Allegiance.

**3. ADOPT/APPROVE AGENDA**

**MOTION** by Councilmember Marotske, second by Councilmember Crawford to approve the revised agenda presented to Council. **APIF, MOTION CARRIED**

**4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS**

None

## 5. PUBLIC COMMENT

Chamber of Commerce Vice President, Amy Lewis gave the City Council an update on the Chamber's upcoming events.

## 6. CONSENT AGENDA

**MOTION** by Councilmember Crawford, second by Councilmember Schneider to approve the Consent Agenda.

- a. Approve Minutes from March 27, 2014 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 14-18 Approving Annual Premises Gambling Permit for Lakeville Hockey Association to sell Pull-Tabs at Champions
- d. Adopt Resolution 14-20 Approving a Temporary On-Sale Liquor License for Elko Baseball Club
- e. Approve Naming of Parks and Facilities Policy
- f. Adopt Resolution 14- 21 Approving an Amendment to the Elko Marketplace PUD Agreement and Development Contract Concerning Street Maintenance
- g. Adopt Resolution 14-22 Appointing Fire Captains
- h. Approve No Loss Wetland Application
- i. Adopt Resolution 14-23 Approving Joint Resolution of New Market Township and the City of Elko New Market, Designating an Unincorporated Area as in Need of Orderly Annexation and Conferring Jurisdiction Over Said Are to the Office of Administrative Hearings

**APIF, MOTION CARRIED**

## 7. PUBLIC HEARINGS

None

## 8. GENERAL BUSINESS

### AUDITED FINANCIAL STATEMENTS

Matt Mayer of KDV, the City's Auditor gave the City Council a presentation on the Audited Financial Statements for the Financial Year Ended December 31, 2013. Mayer noted that KDV, the City's auditing firm has been working for the City for about twenty years and this is the best the City has been financially during that time.

### ST. NICHOLAS CHURCH APPLICATION FOR ON-SALE LIQUOR LICENSE

In February, St. Nicholas Church submitted an application, along with associated fee, for a One Day Temporary Liquor License for an event to be held on June 15, 2014. At the February 13, 2014 City Council Meeting, the Council reviewed and approved a One Day Temporary Liquor License allowing St. Nicholas Church to serve 3.2 liquor at their June 15, 2014 event.

St. Nicholas Church has now submitted an application, along with associated fee, for a new One Day Temporary On-Sale Liquor License to serve intoxicating liquor at the June 15, 2014 event.

**MOTION** by Councilmember Marotske, second by Councilmember Crawford to approve a One Day Temporary On-Sale Liquor License application for St. Nicholas Church for an event to be held on June 15, 2014. **APIF, MOTION CARRIED**

St. Nicholas Church requested the City Council waive the fee for the second One Day Temporary On-Sale Liquor License, since they will not be using the original license approved by City Council on February 13<sup>th</sup> to sell 3.2 liquor at the June 15<sup>th</sup> event. After a discussion by City Council, Council agreed to waive the fee submitted with the second application for the June 15<sup>th</sup>

event. Council directed Staff to inform St. Nicholas Church this is a one-time waiving of fee as review of the second application required the same amount of Staff time as the original application.

**MOTION** by Councilmember Crawford, second by Mayor Gabriel to waive the fee associated with the One Day Temporary On-Sale Liquor License to sell intoxicating liquor for St. Nicholas Church for the event on June 15, 2014. **APIF, MOTION CARRIED**

SOUTH METRO JOINT POWERS AGREEMENT

**MOTION** by Councilmember Prasnicky, second by Councilmember Marotske to approve the Joint Powers Agreement for 2014 Street Maintenance (Crack Sealing). **APIF, MOTION CARRIED**

**9. REPORTS**

ADMINISTRATION

None

PUBLIC WORKS

Written report provided in Council Packet.

POLICE DEPARTMENT

Written report provided in Council Packet.

FIRE DEPARTMENT

None

ENGINEERING

Engineer Revering and Administrator Terry held a discussion with the City Council on a review on Principles and Objectives regarding 2014 water rates. The Council requested scenarios on rates based on feedback provided.

Written Engineering Report provided in Council Packet.

COMMUNITY DEVELOPMENT

None

PARKS DEPARTMENT

Parks Commission Update provided in Council Packet.

SCALE

None

RTF

None

SJPA

None

TED

None

TRB & TPT  
None

I35 SOLUTIONS ALLIANCE  
Administrator Terry gave the Council a brief update from the last meeting.

CHAMBER OF COMMERCE  
Vice Chair Amy Lewis provided update under Public Comment.

COMMUNITY AND CIVIC EVENTS COMMITTEE  
City Clerk Green gave the Council a brief update on the upcoming Egg Hunt to be held at Wagner Park on April 12<sup>th</sup>.

NORTHFIELD AREA AMULANCE ASSOCIATION  
None

**10. DISCUSSION BY COUNCIL**

The City Council held a discussion regarding changing start times for both the Workshop and Business Meetings due to a change in one Councilmember's work schedule. The Council decided to move the start date for both meetings back one-half hour through the end of 2014. Workshop Meeting will start at 7:00 p.m. and Business Meeting will start at 8:00 p.m.

**MOTION** by Councilmember Crawford, second by Councilmember Marotske to approve changing the start date for Workshop Meetings to start at 7:00 p.m. and Business Meetings to start at 8:00 p.m. through December 2014. **APIF, MOTION CARRIED**

**11. ADJOURNMENT**

**MOTION** by Councilmember Crawford, second by Councilmember Marotske to adjourn at 9:31 p.m. **APIF, MOTION CARRIED**

Submitted by:  
Sandra Green  
City Clerk