

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
WORKSHOP AND CITY COUNCIL MEETING
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, JUNE 12, 2014

1. CALL TO ORDER

The Workshop was called to order at 7:01 p.m.

Members present: Mayor Gabriel, Councilmembers: Crawford and Prasnicki

Members absent: Councilmember Marotske

Also Present: Administrator Terry, Police Chief Mortenson, City Attorney Poehler, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

During the Workshop, the Council interviewed Quinn Watson, an applicant for the vacant Council position. Previously a committee designated by the Council, consisting of Mayor Gabriel, Councilmember Crawford and Administrator Terry had interviewed another applicant, John Locher for the Council position. After Mr. Watson's interview, the Council held a discussion on filling the vacant position. The City Council decided to appoint Kent Hartzler, former Mayor and current Planning Commissioner to fill the vacant City Council position until a new councilmember is elected at the General Election this November.

Due to time restraints, the Council moved the Water Rate Discussion to the Business Meeting under Engineering.

5. REPORTS

None

6. ADJOURNMENT

Workshop was adjourned at 7:55 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Gabriel at 8:00 p.m.

Members present: Mayor Gabriel, Councilmembers: Crawford and Prasnicki

Members absent: Councilmember Marotske

Also Present: City Administrator Terry, City Attorney Poehler, Police Chief Mortenson, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Gabriel led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Crawford, second by Councilmember Prasnicki to approve the revised agenda presented to Council.

Add 9e – Water Rate Discussion (Moved from Workshop Agenda)

APIF, MOTION CARRIED

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

Chamber of Commerce Vice President, Amy Lewis gave the City Council an update on the Chamber's upcoming events.

6. CONSENT AGENDA

MOTION by Councilmember Crawford, second by Councilmember Prasnicki to approve the Consent Agenda.

- a. Approve Minutes from May 22, 2014 City Council Meeting
- b. Approve Minutes from June 2, 2014 Special City Council Meeting
- c. Approve Payment of Claims and Electronic Transfer of Funds
- d. Approve Acquisition of Public Drainage and Utility Easements
- e. Adopt Resolution 14-35 Authorizing Condemnation of Land for Public Purposes
- f. Adopt Resolution 14-36 Approving One Day Gambling Permits for Knight of Columbus
- g. Approve Public Works Campus Site Plan Modification – Public Works Building

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

Engineer Revering asked the audience or City Council if there were any questions on the Municipal Separate Storm Sewer Systems (MS4). No questions were received from audience or City Council.

8. GENERAL BUSINESS

DECLARING A VACANCY ON COUNCIL AND APPOINTING COUNCILMEMBER

MOTION by Councilmember Prasnicki, second by Councilmember Crawford to approve Resolution 14-37 Declaring A Vacancy On The City Council and Appointing Kent Hartzler To Fill the Vacancy On The City Council. **APIF, MOTION CARRIED**

9. REPORTS

ADMINISTRATION

Mayor Gabriel and Councilmember Prasnicki will be the Council representatives for the annual meeting with Local Liquor Establishments.

Mayor Gabriel and Councilmember Crawford will participate in the Community Parade. City Clerk was directed to contact Kent Hartzler on his interest in participating in the parade.

PUBLIC WORKS

Written report provided in Council Packet.

POLICE DEPARTMENT

Written report provided in Council Packet.

FIRE DEPARTMENT

None

ENGINEERING

Engineer Revering and Administrator Terry discussed the scenario, provided in the Council Packet, for an immediate rate structure change to be followed by an additional change in 2016 when the water treatment plant is online. Engineer Revering reviewed the characteristics of the scenario which included:

- “Less Growth” pattern of development as discussed at the May 8, 2014 Meeting.
- A modest increase to the current conservation tier at 10,000 gallons per month.
- Addition of a “high use” tier and commensurate rate at 20,000 gallons per month.
- Report the required base rate increase in 2016 for a 5-year recovery to desired fund balance.

Administrator Terry and Engineer Revering will start working with Springsted in the research of rate structure increases.

COMMUNITY DEVELOPMENT

None

PARKS DEPARTMENT

Parks Commission Update provided in Council Packet.

SCALE

None

RTF

Administrator Terry gave a brief update of the last SCALE Regional Training Facility Finance Committee Meeting which included discussion on budget and a recommendation to the RTF Board to hold member fees flat for 2015.

SJPA

Administrator Terry updated the Council on the last Scott Joint Prosecution Association Meeting which included discussion on developing an agreement between the Scott County Attorney's Office and the SJPA for prosecution services.

TED

Councilmember Crawford and Administrator Terry gave a very brief update of the last meeting.

TRB & TPT

Councilmember Crawford updated the Council on the last TRB Meeting which included discussion on merger and how it will affect the County in general. TPT has been put on hiatus.

Administrator Terry updated the Council that he has contacted MVTA regarding the City joining as an ex-officio member. This would need to be done by resolution and the MVTA has sent a draft resolution to Administrator Terry. This item is tentatively scheduled for the June 26th or July 10th City Council Meeting. MVTA Staff have indicated they would be willing to come to a City Council Meeting to provide an educational presentation on transit and transit issues.

I35 SOLUTIONS ALLIANCE

None

CHAMBER OF COMMERCE

Vice Chair Amy Lewis provided update under Public Comment.

COMMUNITY AND CIVIC EVENTS COMMITTEE

City Clerk Green gave the Council an update on the last CCEC Meeting which mainly focused on the upcoming Fire Relief Days.

NORTHFIELD AREA AMULANCE ASSOCIATION

None

10. DISCUSSION BY COUNCIL

City Council endorsed Councilmember Crawford's appointment to the SCALE Executive Committee.

Mayor Gabriel and the Council discussed vehicles driving on Pete's Hill. After discussing this item, Council directed Staff to research the option of bollards on the trail (as was included in original plans) or another viable option to prevent vehicles driving on Pete's Hill.

Mayor Gabriel informed the City Council that he has sold his residence in the City and attempts to purchase another property within the City was unsuccessful when offers were exceeded by a competing buyer. He is temporarily living in Faribault but actively looking for permanent residence in Elko New Market. The City Council determined Mayor Gabriel could continue his position on the City Council while he looks for a new residence in the City. Mayor Gabriel will keep the Council updated on the status of his residency.

11. ADJOURNMENT

MOTION by Councilmember Prasnicky, second by Councilmember Crawford to adjourn at 9:23 p.m.
APIF, MOTION CARRIED

Submitted by:
Sandra Green
City Clerk