

CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
WORKSHOP AND CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, AUGUST 14, 2014

1. CALL TO ORDER

The Workshop was called to order at 7:00 p.m.

Members Present: Mayor Gabriel, Councilmembers: Crawford, Hartzler and Prasnicki

Members Absent: Councilmember Marotske

Also Present: Administrator Terry, Police Chief Mortenson, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Administrator Terry reviewed the 2015 Budget Goals, Priorities and Parameters with the City Council. After a thorough discussion, the Council directed Staff to prepare a draft budget that has a 2% maximum increase in the tax impact for the "typical" home.

5. REPORTS

Administration

Attorney Tom Scott of Campbell Knutson gave the Council an update on the condemnation process relating to R&F Properties.

Public Works

Written report included in Council Packet.

Police Department

Written report included in Council Packet.

6. ADJOURNMENT

The Workshop was adjourned at 8:00 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Gabriel at 8:02 p.m.

Members Present: Mayor Gabriel, Councilmembers: Crawford, Hartzler and Prasnicki

Members Absent: Councilmember Marotske

Also Present: Administrator Terry, Police Chief Mortenson, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Gabriel led the Council and audience in the Pledge of Allegiance.

3. OATH OF OFFICE

Mayor Gabriel gave the Oath of Office to Police Officer John Machaby.

4. ADOPT/APPROVE AGENDA

**MOTION** by Councilmember Crawford, second by Councilmember Hartzler to approve the agenda as presented to Council. **APIF, MOTION CARRIED**

5. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None.

6. PUBLIC COMMENT

None

7. CONSENT AGENDA

**MOTION** by Councilmember Hartzler, second by Councilmember Prasnicky to approve the Consent Agenda.

- a. Approve Minutes from July 24, 2014 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 14-51 Approving Police Officer Declaration to be Included in the Public Employees Police and Fire Plan
- d. Approve Acquisition of Trail Easement – Shepherd
- e. Approve Acquisition of Permanent and Temporary Drainage and Utility Easements for the Property - DeGross Farms Property Partnership, LLP
- f. Approve Acquisition of Permanent and Temporary Drainage and Utility Easements - Lane A. & Carol A. Jones Revocable Trust
- g. Approve Change Order No. 1 to 2014 Sewer and Water Improvements

**APIF, MOTION CARRIED**

8. PUBLIC HEARINGS

None

9. GENERAL BUSINESS

Amend the Bylaws of the Elko New Market Fire Relief Association

Administrator Terry gave the City Council a presentation on the requested amendment to the Elko New Market Fire Relief Association Bylaws. The Elko New Market Fire Fighters Relief Association desires to amend the defined benefit lump sum service pension from \$4,100 to \$5,430.

The increase of \$1,330 or 32.4% complies with the Memorandum of Understanding (MOU) between the City of Elko New Market and the Elko New Market Fire Relief Association regarding each organizations understanding and intent with regards to pension contributions and benefit level.

**MOTION** by Councilmember Hartzler, second by Councilmember Crawford to approve Resolution 14-52 Amending the Bylaws of the Elko New Market Fire Relief Association. **APIF, MOTION CARRIED**

Minnesota PFA Loan Repayment Study and Water Rate Projections

Patty Kettles from Springsted, Inc. gave the City Council a presentation on the analysis completed by Springsted relating to evaluating the financial operations of the City's Water Utility as it relates to the PFA Loan. The Council reviewed various scenarios relating to water rates and, after a lengthy discussion, Council directed Staff to work with Springsted using the numbers shown in Scenario 3 as presented by the consultant.

**MOTION** by Councilmember Prasnicki, second by Councilmember Hartzler to approve Resolution 14-54. **APIF, MOTION CARRIED**

**MOTION** by Councilmember Prasnicki, second by Councilmember Crawford to adopt Ordinance No. 114 Amending City of Elko New Market Ordinance No. 108 Concerning Schedule of Fees, revised to reflect Scenario 3 as presented by the consultant. **APIF, MOTION CARRIED**

Elko Speedway

**MOTION** by Councilmember Crawford, second by Councilmember Hartzler to approve Resolution 14-53 approving revised Lawful Annual Speedway Event Permit. **APIF, MOTION CARRIED**

**MOTION** by Councilmember Hartzler, second by Councilmember Crawford to waive the fees associated with the Amendment to Speedway Schedule and Fireworks Permit. **APIF, MOTION CARRIED**

10. REPORTS

ADMINISTRATION

Given under Workshop

PUBLIC WORKS

Given under Workshop

POLICE DEPARTMENT

Given under Workshop

FIRE DEPARTMENT

None

ENGINEERING

None

COMMUNITY DEVELOPMENT

None

PARK DEPARTMENT

Written Parks Update included in Council Packet.

SCALE

Councilmember Crawford gave a brief update of the last SCALE Meeting which included the Realtors Association presenting their annual report.

RTF

None

SJPA

Administrator Terry gave a brief update of the last SJPA Meeting which included working on getting the final agreement put together on the merger.

TED

None

TRB/TPT

Councilmember Crawford updated the Council that the last TRB Meeting included a discussion on the merger.

I35 SOLUTIONS ALLIANCE

None

CHAMBER OF COMMERCE

None

COMMUNITY & CIVIC EVENTS COMMITTEE

None

NORTHFIELD AREA AMBULANCE ASSOCIATION

Administrator Terry updated the Council that the last signature has been received by the Board.

11. DISCUSSION BY COUNCIL

None

12. ADJOURNMENT

**MOTION** by Councilmember Crawford, second by Councilmember Hartzler to adjourn the meeting at 9:48 p.m. **APIF, MOTION CARRIED**