

CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
WORKSHOP AND CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, AUGUST 28, 2014

1. CALL TO ORDER

The Workshop was called to order at 7:00 p.m.

Members Present: Mayor Gabriel, Councilmembers: Crawford and Hartzler

Members Absent: Councilmembers Marotske and Prasnicki

Also Present: City Administrator Terry, Assistant City Administrator Nagel, Engineer Revering and City Clerk Green

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Administrator Terry reviewed the 2015 Draft Budget with the City Council. After a thorough discussion, the Council had no changes to the Draft Budget and directed Staff to make any fine tuning to the budget and bring back to Council.

5. REPORTS

None

6. ADJOURNMENT

The Workshop was adjourned at 8:00 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Gabriel at 8:02 p.m.

Members Present: Mayor Gabriel, Councilmembers: Crawford and Hartzler

Members Absent: Councilmembers Marotske and Prasnicki

Also Present: City Administrator Terry, Assistant City Administrator Nagel, City Attorney Poehler, Engineer Revering and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Gabriel led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

**MOTION** by Councilmember Crawford, second by Councilmember Hartzler to approve the agenda as presented to Council. **APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None.

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

**MOTION** by Councilmember Hartzler, second by Councilmember Crawford to approve the Consent Agenda.

- a. Approve Minutes from August 14, 2014 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Resolution 14-55 One Day Gambling Permit for N.E.W. Ducks Unlimited
- d. Approve Resolution 14-56 Letter of Credit Release For Windrose 8<sup>th</sup>
- e. Approve Final Pay Request and Change Order for Xerxes Avenue Culvert Project

**APIF, MOTION CARRIED**

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

Classification and Compensation Update

Sharon Klumpp of Springsted gave the Council a presentation on the Classification and Compensation Update. After discussing this item, the Council approved the Classification and Compensation Update and recommendations presented in the Update.

**MOTION** by Councilmember Hartzler, second by Councilmember Crawford to approve the Classification and Compensation Update to include all recommendations presented in the Update.

**APIF, MOTION CARRIED**

Administrator Terry asked for Council input as to which councilmember would be serving on the union negotiation committee. Council directed Staff to contact Councilmember Marotske on his availability to serve on this committee and, if Councilmember Marotske is unable to serve on committee, to contact Councilmember Crawford on his availability to serve as on the committee.

Appraisal for 448 Main Street

Administrator Terry gave the City Council a brief overview of the home located at 448 Main Street and the code violations currently existing on the property. The City has been unsuccessful in dealing with the property owner and gaining voluntary compliance to either fix the house or demolish the house. The property owner is currently residing in an assisted living facility and receiving medical assistance from the County. The City has determined it is feasible for the City to pursue purchasing the property from the owner as the property meets the established criteria for consideration of acquisition of property in the downtown area. However, the City feels it is necessary to have an appraisal completed on the property to determine the value of the property. The County must approve the sale price of the house for the owner to continue receiving medical assistance benefits.

**MOTION** by Councilmember Crawford, second by Councilmember Hartzler to approve ordering an appraisal with Nagell Appraisals in the amount of \$800. **APIF, MOTION CARRIED**

9. REPORTS

ADMINISTRATION

Administrator Terry asked for Council direction for notifying residents of the new rate changes previously approved by Council. The City Council directed Staff to bring a recommendation to the next Council meeting on the type of publication to be used to notify residents of the new approved rates at the next Council Meeting.

PUBLIC WORKS

None

POLICE DEPARTMENT

None

FIRE DEPARTMENT

None

ENGINEERING

None

COMMUNITY DEVELOPMENT

None

PARK DEPARTMENT

Written Parks Minutes included in Council Packet.

SCALE

None

RTF

None

SJPA

Administrator Terry informed the Council that the final agreement with Scott County Attorney's Office and an amendment to the JPA have been proved by the Board. Administrator Terry will be bringing these back to Council on Consent Agenda on September 11.

TED

None

TRB/TPT

Councilmember Crawford updated the Council that the last TRB Meeting included a discussion on Smart Link applying for a grant.

I35 SOLUTIONS ALLIANCE

None

CHAMBER OF COMMERCE

None

COMMUNITY & CIVIC EVENTS COMMITTEE

City Clerk Green gave a brief update on the last CCEC Meeting which included preparations for the upcoming Halloween Party.

**NORTHFIELD AREA AMBULANCE ASSOCIATION**

Administrator Terry updated the Council that the last signature has been received by the Board.

**10. DISCUSSION BY COUNCIL**

None

Mayor Gabriel closed the Business Meeting at 8:35 p.m. to hold a Closed Meeting relating to the City Administrator's Performance Review.

Mayor Gabriel opened the Closed Meeting at 8:46 p.m.

**11. ADJOURNMENT**

**MOTION** by Councilmember Hartzler, second by Councilmember Crawford to adjourn the meeting at 9:15 p.m. **APIF, MOTION CARRIED**