

CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
WORKSHOP AND CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, SEPTEMBER 11, 2014

1. CALL TO ORDER

The Workshop was called to order at 7:00 p.m.

Members Present: Mayor Gabriel, Councilmembers: Crawford, Hartzler, Marotske and Prasnicki

Members Absent: None

Also Present: City Administrator Terry, Police Chief Mortenson, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Administrator Terry and the Council continued the Draft 2015 Budget discussion from the August 28, 2014 meeting. Council directed Staff use the presented draft budget for preparing the Preliminary Budget, subject to any correction, adjustments or updates. Staff will bring the Preliminary Budget back to Council at the next meeting.

5. REPORTS

Administration

Administrator Terry gave the Council updates on the following:

- 448 Main Street Appraisal has been ordered
- Contractor has started pouring footings at the Public Works Building
- Staff will be working with IT regarding providing fiber to the Public Works Building and also upgrading computer servers for the City.

Public Works

Written report included in Council Packet.

Police Department

Written report included in Council Packet. Police Chief Mortenson gave the Council a brief update on the progress of the Police Department garage.

Fire Department

None

Engineering

Written report included in Council Packet. Engineer Revering briefly updated the Council that the piping for the Public Works Building will start next week.

6. ADJOURNMENT

The Workshop was adjourned at 7:58 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Gabriel at 8:03 p.m.

Members Present: Mayor Gabriel, Councilmembers: Crawford, Hartzler, Marotske and Prasnicky

Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Police Chief Mortenson, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Gabriel led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

**MOTION** by Councilmember Crawford, second by Councilmember Marotske to approve the agenda as presented to Council. **APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

Terri Heaton of Springsted presented the Council with a plaque in recognition of the City's Bond Rating upgrade to AA+ from Standard and Poor's.

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

**MOTION** by Councilmember Hartzler, second by Councilmember Crawford to approve the Consent Agenda.

- a. Approve Minutes from August 28, 2014 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Amendment to Scott Joint Prosecution Association Joint Powers Agreement
- d. Adopt Resolution 14-57 Relating to \$10,357,038 General Obligation Drinking Water Revenue Note, Series 2014; Authorizing the Issuance and Sale, Fixing the Form and Details Thereof and Providing for the Security Therefor
- e. Approve Summary of City Administrator Performance Review
- f. Approve Change Orders No. 1, 2 and 3 for Police Department Garage Project
- g. Approve Memorandum of Understanding (MOU) Regarding IUOE Local 49 Labor Agreement and Promotion of Public Works Employee

**APIF, MOTION CARRIED**

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

None

9. REPORTS

ADMINISTRATION

Given under Workshop

PUBLIC WORKS

Given under Workshop

POLICE DEPARTMENT

Given under Workshop

FIRE DEPARTMENT

Given under Workshop

ENGINEERING

Given under Workshop

COMMUNITY DEVELOPMENT

Written report included in Council Packet.

PARK DEPARTMENT

Written Parks Update included in Council Packet.

SCALE

Councilmember Crawford gave the Council an update from the last SCALE Meeting which included setting the agendas by the Executive Committee and a brief summary of the Brokers and Developers Day held at Canterbury last Thursday.

RTF

None

SJPA

None

TED

None

TRB

Councilmember Crawford updated the Council that the last TRB Meeting included a discussion that the TRB Meetings will be continued after the merger, however less frequently. Staff asked Council if due to the inactivity of TPT if that could be pulled from the agenda. Council directed Staff to remove the TPT Report from the Business Agenda.

I35 SOLUTIONS ALLIANCE

Councilmember Marotske gave the Council a brief update on the last I35 Meeting which included a presentation on the joint projects around the I35/94 area and that there will need to be a replacement of the General Council due to the individual retiring.

CHAMBER OF COMMERCE

Chamber Vice President Amy Lewis gave the Council a brief update on upcoming Chamber events which include: State of the City, Small Business Workshops, State of the County and the Candidate Forum.

COMMUNITY & CIVIC EVENTS COMMITTEE

None

NORTHFIELD AREA AMBULANCE ASSOCIATION

None

10. DISCUSSION BY COUNCIL

None

11. ADJOURNMENT

**MOTION** by Councilmember Hartzler, second by Councilmember Prasnicky to adjourn the meeting at 8:27 p.m. **APIF, MOTION CARRIED**