

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
WORKSHOP AND CITY COUNCIL MEETING
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, OCTOBER 9, 2014

1. CALL TO ORDER

The Workshop was called to order at 7:02 p.m.

Members Present: Mayor Gabriel, Councilmembers: Crawford, Hartzler, Marotske and Prasnicki

Members Absent: None

Also Present: City Administrator Terry, Police Chief Mortenson, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PRESENTATIONS

Jane Kansier from the Minnesota Valley Transit Authority (MVTA) gave the Council a presentation on transit, which is becoming increasingly relevant to the City of Elko New Market.

3. REPORTS

None

4. GENERAL DISCUSSION

None

5. REPORTS

Administration

None

Public Works

Written Report included in Council Packet.

Police Department

Written Report included in Council Packet. Police Chief Mortenson gave the Council a brief update on the status of the Police Department garage.

Fire Department

None

Engineering

Engineer Revering gave the Council a brief update on the status of the pipeline installation to the Public Works Campus.

Community Development

None

Parks Department

None

SCALE

None

RTF
None

SJPA
None

TED
None

TRB
None

I35 Solutions Alliance

Administrator Terry gave a brief update on the last I35 Meeting which included a discussion on the Corridors of Commerce Program.

CCEC
None

NAAA
None

6. ADJOURNMENT

The Workshop was adjourned at 7:56 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Gabriel at 8:00 p.m.

Members Present: Mayor Gabriel, Councilmembers: Crawford, Hartzler, Marotske and Prasnicky
Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Police Chief Mortenson, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Gabriel led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Crawford, second by Councilmember Marotske to approve the Consent agenda as presented to Council. **APIF, MOTION CARRIED**

MOTION by Councilmember Hartzler, second by Councilmember Crawford to approve the Agenda as amended to state approve Agenda not Consent Agenda. **APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

MOTION by Councilmember Crawford, second by Councilmember Hartlzer to approve the Consent Agenda.

- a. Approve Minutes from September 25, 2014 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Police Department Change Order #4
- d. Adopt Resolution 14-72 Approving One Day Gambling Permit for St. Nicholas Church
- e. Adopt Resolution 14-73 Approving A Premises Gambling Permit for New Prague Hockey Association to sell Pull-Tabs at Firehouse Grille
- f. Approve City's Comments on Metropolitan Council's Draft Transportation Policy Plan

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

I35 Corridor – Orderly Annexation and Environmental Study

Administrator Terry asked the Council to continue the General Business I35 Corridor – Orderly Annexation and Environmental Study and related action items to the October 23, 2014 Council Meeting. This request is due to several action items related to the I35 Corridor item were still in progress and not complete for Council review. Council confirmed with Staff and developer that the continuation of this item to October 23rd will not cause any impact on the timing of this project.

Administrator Terry and Angie Bersaw of Bolton-Menk, Inc. gave the Council a presentation on the background and the AUAR project in order to reduce the presentation time at the October 23rd Council Meeting. Administrator Terry introduced the developer, Casey Hankinson of Ryan Companies to the Council. Mr. Hankinson gave the Council a brief overview of Ryan Companies involvement in this project.

The City Council directed Staff to continue this item until the October 23rd City Council Meeting.

Server and Optic Fiber Projects

Staff, Savage IT personnel and Council held a lengthy discussion on two technology projects - the replacement and upgrade of the City's servers and the installation of a fiber optic network connecting the City's primary facilities and key infrastructure. After the discussion, Council directed Staff as follows per project:

Server Replacement/Upgrade

Council directed Staff to replace all three current servers with the phased implementation of VMWare servers and a SANS, which will allow for faster and easier backup of the complete server, easier restoration of data from backups and provides for the addition on virtual servers without the need to purchase additional hardware.

Optic Fiber Network

Council authorized Staff to implement the installation of optic fiber from City Hall to the Public Works Campus.

Authorization to Hire Part-time Officer and Authorization for City Administrator to Hire Part-time Officers

Authorization to Hire Part-time Officer

After a discussion on the hiring of a part-time Police Officer, the Council directed Staff to continue with the hiring of a part-time officer. **MOTION** by Councilmember Hartzler, second by Councilmember Marotske to authorize the hire of a part-time Police Officer.

APIF, MOTION CARRIED

Authorization for City Administrator to Hire Part-time Officers

Council discussed authorizing the City Administrator to hire part-time Police officers in the future to fill vacancies in order to maintain an approved total of three part-time officers in the Police Department. After the discussion, Council decided not authorize the City Administrator to hire part-time Police Officers, but directed Staff to continue the current process of seeking Council authorization prior to initiating the hiring process of part-time Police Officers.

9. REPORTS

ADMINISTRATION

Presented under Workshop

PUBLIC WORKS

Presented under Workshop

POLICE DEPARTMENT

Presented under Workshop

FIRE DEPARTMENT

Presented under Workshop

ENGINEERING

Presented under Workshop

COMMUNITY DEVELOPMENT

Presented under Workshop

PARK DEPARTMENT

Presented under Workshop

SCALE

Presented under Workshop

RTF

Presented under Workshop

SJPA
Presented under Workshop

TED
Presented under Workshop

TRB
Presented under Workshop

I35 SOLUTIONS ALLIANCE
Presented under Workshop

CHAMBER OF COMMERCE
Chamber President Rick Luebbert gave the Council a brief update on future Chamber events which include: State of the County Address to be held on October 14 at Firehouse Grill, Scott County Business Expo and status of Chamber membership. Chamber President Luebbert asked for City Staff assistance in contacting two Council candidates regarding their participation in the Candidate Forum to be held on October 27 at Eagle View Elementary School.

COMMUNITY & CIVIC EVENTS COMMITTEE
Presented under Workshop

NORTHFIELD AREA AMBULANCE ASSOCIATION
Presented under Workshop

10. DISCUSSION BY COUNCIL

Periodic Review of Consultants

Council held a discussion regarding the review of all City consultants. Council directed Staff to start the process for reviewing consultants and invite the two Council candidates to that meeting.

Presentation on Community Values Based Policing Model, Workload Study and Staffing Structure

Council discussed the feasibility of having the presentation on Community Values Based Policing Model, Workload Study and Staffing Structure during 2014 and/or 2015. Council directed Staff to review upcoming agendas for availability to have this presentation this year. Staff and Council also agreed that this presentation will be given to the new Council in 2015.

11. ADJOURNMENT

MOTION by Councilmember Hartzler, second by Councilmember Crawford to adjourn the meeting at 10:42 p.m. **APIF, MOTION CARRIED**