

CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
WORK SESSION AND CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, OCTOBER 22, 2015

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:37 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Stern and Timmons

Members Absent: None

Also Present: City Administrator Terry, Assistant City Administrator Nagel, Engineer Revering and City Clerk Green.

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

**MOTION** by Councilmember Julius, second by Councilmember Timmons to approve the agenda as revised.

Add 9a – Reduction in Escrow Requirement

**APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

Elko New Market Chamber of Commerce Vice President Amy Nugent gave the Council a brief update on current and future Chamber events including Ribbon Cutting at Triage, Annual Chamber Meeting on November 11<sup>th</sup>, December 5<sup>th</sup> Community Christmas Tree Celebration followed by Ladies Night Out.

6. CONSENT AGENDA

**MOTION** by Councilmember Berg, second by Councilmember Timmons to approve the Consent Agenda.

a. Approve Minutes from October 8, 2015 City Council Meeting

b. Approve Payment of Claims and Electronic Transfer of Funds

c. Adopt Resolution 15-83 Approving One Day Gambling Permit for St. Nicholas Church

d. Approve Phase I of Little Windrose Hockey Rink Lighting

**APIF, MOTION CARRIED**

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

Elko Market Place PUD Amendment

Administrator Terry gave a brief overview of the requested amendment to Elko Market Place PUD which included:

- Expand the alcohol consumption area to include the drive-in theater parking area and pit area.
- Provide for up to two music events per year within either the oval track or concourse area that extend to 12:30 a.m.
- Site improvements to add overflow parking areas south and east of drive-in theater parking area and add a playground area near the drive-in theater screen.

**MOTION** by Councilmember Julius, second by Councilmember Berg to adopt Resolution 15-86 Approving an Amendment to the Elko Market Place Planned Unit Development Agreement.

**APIF, MOTION CARRIED**

Elko Speedway

**MOTION** by Councilmember Timmons, second by Councilmember Stern to adopt Ordinance 124 Amending City of Elko New Market City Code Concerning Speedway; Adopt Resolution 15-85 Approving 2016 Elko Speedway Annual Speedway License and approve Fireworks/Pyrotechnic Special Effects Permit. **APIF, MOTION CARRIED**

Boulder Heights Roadway Options

After a rather lengthy discussion regarding the Boulder Heights Development, the City Council directed Staff to schedule a Special City Council Meeting on Thursday, October 29, 2015 to discuss this item.

Skate Park Update

Assistant City Administrator Nagel and the Council held a discussion regarding the hours of operation for the Wagner Park Skate Park. **MOTION** by Councilmember Timmons, second by Councilmember Berg to leave the Skate Park open during regular park hours, remove the current hockey boards and place a 10 foot chain link fence around the Skate Park. **APIF, MOTION CARRIED**

Options for Refuse Collection

Assistant City Administrator Nagel and the Council reviewed the alternative options for Refuse Collection in the City. **MOTION** by Councilmember Timmons, second by Councilmember Berg to not change the current ordinance regarding refuse collection in the City of Elko New Market.

**APIF, MOTION CARRIED**

Order for Repair of Hazardous Conditions – 448 Main Street

Assistant City Administrator Nagel and City Attorney Poehler discussed the unsanitary conditions and hazards to public safety of the home located at 448 Main Street in Elko New Market. **MOTION** by Councilmember Timmons, second by Councilmember Berg to approve Resolution 15-84 Ordering Repair or Removal of Hazardous Conditions at 448 Main Street.

**APIF, MOTION CARRIED**

9. REPORTS

a. ADMINISTRATION

Administrator Terry updated the Council regarding an Elko New Market home owner that has taken down an old garage on his property and is requesting to build a new larger garage. According to City ordinance, the applicant would have to apply for a Conditional

Use Permit due to the size of the structure and pay both an Escrow fee of \$5,000.00 plus application fee. The escrow is used to cover expenses related to the project. Staff is recommending that the Council reduce the escrow to \$2,000.00 due to the nature of the project. **MOTION** by Councilmember Timmons, second by Councilmember Stern to approve the escrow reduction to \$2,000.00. **APIF, MOTION CARRIED**

b. PUBLIC WORKS

None

c. POLICE DEPARTMENT

Monthly report included in Council Packet.

Chief Mortenson recommended that the City Council terminate the current hiring process for the part-time Police Officer position due to the reclassification of Officer Justin Schroepfer from full-time to part-time. The City Council agreed to terminate the current hiring process for a part-time Police Officer position.

d. FIRE DEPARTMENT

None

e. ENGINEERING

Engineer Revering updated the Council regarding an inquiry received whether the City might be able to provide some relief with a drain tile issue at Nevada Avenue. Engineer Revering asked the Council for feedback regarding Staff's proposal for resolution of this item. Council reviewed and agreed with the recommendations provided by Staff.

f. COMMUNITY DEVELOPMENT

The City has received a request from New Market Bank to modify the parking restrictions in the downtown area. Council directed Staff to work on this issue and engage stakeholders in the process.

g. PARKS DEPARTMENT

Parks Minutes were included in Council Packet.

h. OTHER COMMITTEE AND BOARD REPORTS

i. SCALE

Mayor Crawford gave a brief update of the last SCALE Meeting which included discussion on the legislative agenda.

ii. RTF

None

iii. TED

None

iv. MVTA

None

v. I35 SOLUTIONS ALLIANCE

None

vi. CHAMBER OF COMMERCE  
Given at Public Comment.

vii. Community & Civic Events Committee (CCEC)  
City Clerk Green gave the Council a brief update on the Halloween Party.

10. DISCUSSION BY COUNCIL

Councilmember Timmons mentioned a broken slide at little Windrose. Public Works is aware and working on the broken slide.

Councilmember Julius and the Council discussed the regular meetings held between the City/ Chamber of Commerce and the possibility of councilmembers being included in those meetings. Council agreed that Councilmember Julius and Councilmember Timmons should serve on the City/Chamber regular meetings.

11. ADJOURNMENT

**MOTION** by Councilmember Julius, second by Councilmember Stern to adjourn the meeting at 9:19 p.m. **APIF, MOTION CARRIED**