

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
WORK SESSION AND CITY COUNCIL MEETING
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, OCTOBER 8, 2015

1. CALL TO ORDER

The Workshop was called to order at 6:36 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmons

Members Absent: Councilmember Stern

Also Present: City Administrator Terry, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Engineer Revering and Administrator Terry discussed the 2016 Draft Utility Expenditures Budgets and 2016 Utility Rate Recommendation Analysis with the Council.

5. REPORTS

Administration

City Clerk Green gave the Council a presentation on the City's Permitting/Licensing Process.

6. ADJOURNMENT

The Workshop was adjourned at 7:34 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:37 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmons

Members Absent: Councilmember Stern

Also Present: City Administrator Terry, City Attorney Poehler, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Julius, second by Councilmember Timmons to approve the revised agenda as presented. **APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

Scott County Commissioner Wolf gave the Council an update on the County Road 91 and 8 roundabout.

Chamber of Commerce Vice President Amy Lewis gave the Council an update on recent Chamber activities including State of the City, Chamber Annual Meeting, Ribbon cutting at Triage Wellness Institute and upcoming Ladies Night.

6. CONSENT AGENDA

MOTION by Councilmember Timmons, second by Councilmember Berg to approve the Consent Agenda.

- a. Approve Minutes from September 22, 2015 Special City Council Meeting
- b. Approve Minutes from September 24, 2015 City Council Meeting
- c. Approve Payment of Claims and Electronic Transfer of Funds
- d. Building Permit Fee Deferral Program
 - i. Adopt Ordinance No. 122 Amending City of Elko New Market City Code Title 9 Concerning Deferred Payment of Connection Fees
 - ii. Adopt resolution No. 15-81 Adopting the Elko New Market Utility Connection Fee Deferral Program and Deferred Payment Agreement
 - iii. Adopt Ordinance No. 123 Amending City of Elko New Market City Code Title 11 Concerning Security for Required Landscaping and Erosion Control in Residential Districts
- e. Adopt Ordinance No. 121 Amending 2015 Schedule of Fees
- f. City Administrator Performance Review Summary
- g. Resolution No. 15-82 Ordering Preparation of Report for Woodcrest Sewer Improvements

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

None

9. REPORTS

- a. ADMINISTRATION
Given at Work Session.
- b. PUBLIC WORKS
Written report included in Council Packet.
- c. POLICE DEPARTMENT
None
- d. FIRE DEPARTMENT
None
- e. ENGINEERING
None

f. COMMUNITY DEVELOPMENT

Administrator Terry gave the Council a brief update on the Community Development Specialist hiring process.

g. PARKS DEPARTMENT

Parks Update included in the Council Packet.

h. OTHER COMMITTEE AND BOARD REPORTS

i. SCALE

None

ii. RTF

None

iii. TED

None

iv. MVTA

Mayor Crawford gave a brief update on the last MVTA Meeting which included discussion on budget items and the attendance of Met Council Representatives at the meeting.

v. I35 SOLUTIONS ALLIANCE

Councilmember Timmons gave a brief update on the last I35 Solutions Alliance Meeting which included an update on the Red Line and discussion on Gag Order for the Dan Patch Line.

vi. CHAMBER OF COMMERCE

Given at Work Session

vii. COMMUNITY AND CIVIC EVENTS COMMITTEE (CCEC)

None

10. DISCUSSION BY COUNCIL

Councilmember Julius asked for Council direction regarding having two Councilmembers attend DRT Meetings. Council directed Mayor Crawford and Councilmember Julius to attend DRT Meetings.

Council held a discussion regarding the City Administrator's attendance at external meetings. The Council directed Administrator Terry to use his discretion on which meetings he should attend.

Mayor Crawford and Councilmember Berg asked City Clerk Green to register them for the LMC 2015 Regional Meetings to be held on November 18, 2015.

11. ADJOURNMENT

MOTION by Councilmember Julius, second by Councilmember Timmons to adjourn the meeting at 8:27 p.m. **APIF, MOTION CARRIED**