

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
CITY COUNCIL MEETING
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, DECEMBER 18, 2014

MEET AND GREET

A Meet and Greet Event was held from 7:00 p.m. to 8:00 p.m. for the community to meet newly elected Mayor Crawford and Councilmembers Berg, Julius and Stern and bid farewell to outgoing Mayor Gabriel and Councilmembers Marotske and Prasnicki.

REPORTS

ADMINISTRATION

None

PUBLIC WORKS

Written report included in Council Packet. Public Works Superintendent Schweich gave the Council a brief update on snowplowing maps.

POLICE DEPARTMENT

Written report included in Council Packet.

FIRE DEPARTMENT

None

ENGINEERING

Engineering Revering gave a brief update on the AUAR.

COMMUNITY DEVELOPMENT

None

PARKS DEPARTMENT

Written Parks Update included in Council Packet.

Skate Park Planning will be discussed at the Business Meeting.

SCALE

Councilmember Crawford gave the Council a brief update on the last SCALE Meeting which included a presentation on an award from Harvard received by the Shakopee Mdewakanton Sioux Community for their involvement in SCALE.

RTF

None

SJPA

Administrator Terry updated the Council that at the last SCALE Meeting, Pat Cilaberto was recognized for his years of service and instrumental role in the SJPA.

TED

None

TRB

Councilmember Crawford gave a brief update of last TRB Meeting which included a discussion on the last 10 years accomplishments.

I35 SOLUTIONS ALLIANCE

Councilmember Marotske gave the Council a brief update of last I35 Solutions Alliance Meeting at which two individuals were recognized for their retirement.

CHAMBER OF COMMERCE

Councilmember Prasnicky gave an update of Chamber of Commerce activities:

- New Board Members Elected
- Ladies Night Out was a big success
- Chamber thanked the Mayor and Council for their service

COMMUNITY & CIVIC EVENTS COMMITTEE

None

NORTHFIELD AREA AMBULANCE ASSOCIATION

None

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Gabriel at 8:01 p.m.

Members Present: Mayor Gabriel, Councilmembers Crawford, Julius, Marotske and Prasnicky

Members Absent: None

Also Present: City Administrator Terry, Assistant City Administrator Nagel, Police Chief Mortenson, Engineer Revering, Public Works Superintendent Schweich, Attorney Tom Scott and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Gabriel led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Crawford second by Councilmember Julius to approve the 2nd revised agenda.

Consent Item 6k –Agreement With Elko Baseball Club moved to Business Item 8b

9a added – Discussed pending condemnation litigation with the City Attorney regarding the

Natchez Trail Project and R&F Properties. **APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

Scott County Commissioner Tom Wolf gave the Council a brief update on the County's levy.

6. CONSENT AGENDA

MOTION by Councilmember Prasnicki, second by Councilmember Crawford to approve the Consent Agenda as amended.

- a. Approve Minutes from November 20, 2014 City Council Meeting
- b. Approve Minutes from December 4, 2014 City Council Meeting
- c. Approve Minutes from December 8, 2014 City Council Meeting
- d. Approve Payment of Claims and Electronic Transfer of Funds
- e. Approve Memorandum of Understanding Between the City of Elko New Market and the Elko New Market Fire Relief
- f. Mixed Municipal Solid Waste and Recyclable Material Collection Licenses
 - i. Adopt Resolution 14-81 Approving Mixed Municipal Solid Waste and Recyclable Material Collection License for Waste Management
 - ii. Adopt Resolution 14-82 Approving Mixed Municipal Solid Waste and Recyclable Material Collection License for Buckingham Disposal
 - iii. Adopt Resolution 14-83 Approving Mixed Municipal Solid Waste and Recyclable Material Collection License for Dick's Sanitation Services Inc./Lakeville Sanitation Services
- g. Annual Premises Gambling Permits
 - i. Adopt Resolution 14-84 Approving Annual Premises Gambling Permit for Elko New Market Fire Relief Association to sell Pull-tabs at Captain Black's Bar & Grill, The Doublewide and Leo's Bar.
 - ii. Adopt Resolution 14-85 Approving Annual Premises Gambling Permit for Elko Baseball Club to sell Pull-tabs at The End Zone and Bullseye Saloon.
 - iii. Adopt Resolution 14-86 Approving Annual Premises Gambling Permit for New Prague Hockey Association to sell Pull-tabs at Firehouse Grille.
- h. Adopt Resolution 14-87 Accepting Donations
- i. Approve Ordinance No. 116 Adopting 2015 Fee Schedule
- j. Approve Department of Natural Resources Archery In The Schools Matching Grant
- k. Agreement with Elko Baseball Club – Moved to Business Agenda Item 8b
 - i. Approve Ground Lease Agreement with Elko Baseball Club
 - ii. Approve License Agreement with Elko Baseball Club
- l. 2015 Budget
 - i. Adopt Resolution 14-88 Approving 2015 Budget
 - ii. Adopt Resolution 14-89 Approving 2014 Tax Levy, Collectable in 2015
 - iii. Adopt Resolution 14-90 Approving Use of Debt Service Fund Balances to Cover Under Levied Bonds

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

Concept Plan for Residential Development – Boulder Heights

City Planner Bob Kirmis gave the City Council a presentation on a Planned Unit Development (PUD) sketch plan submitted by KJ Walk, Inc. for a proposed 133 lot single family residential subdivision entitled “Boulder Heights.” No formal action was required of the Council at the meeting, however the applicant was seeking informal feedback on the proposal prior to further financial investment and submission of formal PUD amendment (Development Stage PUD) and subdivision applications.

Agreement with Elko Baseball Club

Assistant City Administrator Nagel presented the Council with background information relating to the Ground Lease and License Lease Agreement with the Elko Baseball Club. The Council, along with input from members of the Elko Baseball Club, discussed both agreements.

MOTION by Councilmember Marotske, second by Councilmember Crawford to approve Ground Lease Agreement with Elko Baseball Club. **APIF, MOTION CARRIED**

MOTION by Councilmember Crawford, second by Councilmember Marotske, to approve License Agreement with Elko Baseball Club. **APIF, MOTION CARRIED**

Consultants Reviews

City Administrator Terry, updated the Council that pursuant to the City’s Fiscal Policies, at least every 3 years the City will evaluate the performance and cost of professional services received and determine if the City will renew a service agreement with the Consultant or seek written proposals from service providers. The evaluation process consisted of a market comparison for basic fees and feedback from relevant Staff, Commissions and the City Council, as well as the consultant. The City Council reviewed the performance evaluations of the City’s regular consultants, including the Planning Consultant, City Engineer, City Attorney, City Economic Development Advisor and Financial Advisor. After a lengthy discussion, the Council decided to renew service agreements with the Planning Consultant, City Engineer, City Attorney, City Economic Development Advisor and Financial Advisor.

Mayor Gabriel closed the Business Meeting at 9:53 p.m.

Mayor Gabriel opened the Closed Meeting at 9:53 p.m. to discuss pending condemnation litigation with the City Attorney regarding the Natchez Trail Project and R&F Properties and discussion of Labor Contract – Operating Engineers Local 49.

Mayor Gabriel closed the Closed Meeting at 10:49 p.m. and opened the Business Meeting up at 10:50 p.m.

MOTION by Councilmember Marotske, second by Councilmember Crawford to approve Resolution 14-91 Authorizing Execution of the 2015 – 2017 Labor Agreement between the City

of Elko New Market and Local No. 49, International Union of Operating Engineers. **APIF, MOTION CARRIED**

2015 Salary Schedule

The City Council held a discussion on the proposed 2015 Salary Schedule for regular employees, 2015 Salary Schedule for seasonal employees, firefighter pay payable in 2015 and a pay grade adjustment for City Clerk Green.

MOTION by Councilmember Julius, second by Councilmember Prasnicky to adopt the 2015 Salary Schedule. **APIF, MOTION CARRIED**

MOTION by Councilmember Crawford, second by Councilmember Marotske to adopt the 2015 Seasonal Employee Salary Schedule. **APIF, MOTION CARRIED**

MOTION by Councilmember Marotske, second by Councilmember Crawford to approve an hourly pay rate of \$10.90 for firefighters payable 2015. **APIF, MOTION CARRIED**

MOTION by Councilmember Crawford, second by Councilmember Julius to approve a pay grade adjustment for City Clerk Green to Step 6, Grade 11, effective January 1, 2015. **APIF, MOTION CARRIED**

REPORTS

ADMINISTRATION

Presented at Meet and Greet.

PUBLIC WORKS

Presented at Meet and Greet.

POLICE DEPARTMENT

Presented at Meet and Greet.

FIRE DEPARTMENT

Presented at Meet and Greet.

ENGINEERING

Presented at Meet and Greet.

COMMUNITY DEVELOPMENT

Presented at Meet and Greet.

PARKS DEPARTMENT

Parks Update presented at Meet and Greet.

Skate Park Planning

The consensus of the Council was that the Parks Commission should move forward with the recommendations stated in the Staff memo.

SCALE

Presented at Meet and Greet.

RTF

Presented at Meet and Greet.

SJPA

Presented at Meet and Greet.

TED

Presented at Meet and Greet.

TRB

Presented at Meet and Greet.

I35 SOLUTIONS ALLIANCE

Presented at Meet and Greet.

CHAMBER OF COMMERCE

Presented at Meet and Greet.

COMMUNITY & CIVIC EVENTS COMMITTEE

Presented at Meet and Greet.

NORTHFIELD AREA AMBULANCE ASSOCIATION

Presented at Meet and Greet.

9. DISCUSSION BY COUNCIL

Mayor Gabriel, Councilmembers Marotske and Prasnicki said thanks to everyone for the support over the years.

10. ADJOURNMENT

MOTION by Mayor Gabriel, second by Councilmember Marotske to adjourn the meeting at 11:06 p.m. **APIF, MOTION CARRIED**