

CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
WORK SESSION AND CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, JANUARY 14, 2016

1. CALL TO ORDER

The Workshop was called to order at 6:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Stern and Timmons

Members Absent: None

Also Present: City Administrator Terry, Police Chief Mortenson, City Engineer Revering and Public Works Superintendent Schweich

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Tony Winiecki, Scott County Engineer gave the Council an update on intersection at CSAH 2 and 91. Mr. Winiecki indicated that Scott County would be evaluating the CSAH 2 and 91 intersection and report on the findings back to the City Council in the Spring.

5. REPORTS

6. ADJOURNMENT

The Workshop was adjourned at 7:29 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:35 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Stern and Timmons

Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Police Chief Mortenson, Engineer Revering, City Planner Kirmis and Public Works Superintendent Schweich

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

**MOTION** by Councilmember Berg, second by Councilmember Stern to approve the agenda as presented. **APIF, MOTION CARRIED**

4. ORGANIZATIONAL MATTERS

**MOTION** by Councilmember Timmons, second by Councilmember Berg to approve Resolution 16-01 Relating to the Organization of the City of Elko New Market. Ayes: Mayor Crawford,

Councilmembers Berg, Stern and Timmons. Abstain: Councilmember Julius – due to conflict of interest. **MOTION CARRIED**

**MOTION** by Councilmember Julius, second by Councilmember Timmons to appoint individuals to represent the City on various Boards and Committees and designate Councilmember Julius as Acting Mayor. **APIF, MOTION CARRIED**

Mayor Crawford (primary) and Councilmember Berg (alternate) and Councilmember Julius (second alternate) as the representatives to SCALE (Scott County Association for Leadership and Efficiency)

City Administrator as the representative to SJPA (Scott Joint Prosecution Association)

City Administrator and Police Chief as the alternate representative for JRTF (Joint Regional Training Facility) Board

Mayor Crawford as the representative to TED (Transportation Economic Development Committee)

City Administrator and Councilmember Berg as the representatives to the Fire Relief Board

Councilmember Timmons and City Administrator as the representatives to the I-35W Solutions Alliance

Councilmember Julius and Councilmember Timmons as representatives to the Chamber of Commerce and City Administrator and City Clerk as Staff representatives

City Administrator and Fire Chief as the alternative representative to the Northfield Ambulance Association

Councilmember Stern as representative to the CCEC (Community and Civic Events Committee)

Councilmember Julius and Mayor Crawford as representatives to the Project Staff Meetings

Mayor Crawford and Councilmember Timmons as representatives to the MVTA (Minnesota Valley Transit Authority)

5. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

6. PUBLIC COMMENT

Brandon Prasnicky inquired about the status of the water treatment facility.

Rick Luebbert updated the City Council on the recent election of officers for the Chamber of Commerce.

7. CONSENT AGENDA

**MOTION** by Councilmember Berg, second by Councilmember Stern to approve the Consent Agenda as amended.

- a. Approve Minutes from December 17, 2015 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Letter of Understanding with Avant Garde – Move to General Business 9b
- d. Authorize Hire of Full-Time Police Officer

**APIF, MOTION CARRIED**

8. PUBLIC HEARINGS

None

9. GENERAL BUSINESS

Recommendation regarding keeping chickens in residential areas

The City Council held a lengthy discussion on allowing chickens to be kept in residential areas of the City of Elko New Market.

**MOTION** by Mayor Crawford, second by Councilmember Timmons directing staff to prepare an amendment regarding the keeping of chickens within the City to the Planning Commission for consideration. **APIF, MOTION CARRIED**

Approve Letter of Understanding with Avant Garde

Administrator Terry updated the Council on discussions staff has been having with Avant Garde regarding a senior housing project on the two city-owned outlots in Dakota Acres.

**MOTION** by Councilmember Timmons, second by Councilmember Julius to approve the Letter of Understanding restricting the City to work solely with Avant Garde Senior Communities on negotiations for acquisition of the property until April 29, 2016. Ayes: Mayor Crawford, Councilmembers Julius, Stern and Timmons. Abstain: Councilmember Berg **MOTION CARRIED**

10. REPORTS

a. ADMINISTRATION

Administrator Terry gave the Council an update on feedback from the New Market Township Board regarding representatives from the township sitting as ex-officio members on the Planning and Parks Commissions. Staff will discuss the changing of the meeting time for the Planning Commission due to conflict of scheduling for New Market Township members.

b. PUBLIC WORKS

Written report included in packet.

c. POLICE DEPARTMENT

Written report included in Council Packet. Police Chief Mortenson updated the Council that an offer was made and accepted by Josh Gareis to fill the full-time police officer position. Officer Gareis will start with the City of Elko New Market on February 1,

2016.

- d. FIRE DEPARTMENT  
None
- e. ENGINEERING  
None
- f. COMMUNITY DEVELOPMENT  
None
- g. PARKS DEPARTMENT  
Parks minutes and update included in Council Packet.
- h. OTHER COMMITTEE AND BOARD REPORTS
  - i. SCALE  
Mayor Crawford gave a brief update of the last SCALE Meeting which included a discussion on comprehensive planning. Scott County would like to get as many cities as possible to work with the County on comprehensive plan.
  - ii. RTF  
None
  - iii. TED  
None
  - iv. MVTA  
None
  - v. I35 SOLUTIONS ALLIANCE  
Councilmember Timmons gave the Council a brief update on the last I35 Solutions Alliance Meeting which included a presentation on future work to be done on I35.
  - vi. CHAMBER OF COMMERCE  
Presented at Public Comment
  - vii. Community & Civic Events Committee (CCEC)  
None

#### 11. DISCUSSION BY COUNCIL

Councilmember Berg inquired of protocol for councilmembers serving on policy committees. Administrator Terry said that staff would contact other cities to see if they have any reference materials on this item and bring back to Council at a future meeting.

Councilmember Timmons inquired about the League of MN Cities Annual Conference. Administrator Terry informed the Council that as soon as information is received regarding this conference, staff will forward to Council.

12. ADJOURNMENT

**MOTION** by Councilmember Julius, second by Councilmember Berg to adjourn the meeting at 9:09 p.m. **APIF, MOTION CARRIED**