
**ELKO NEW MARKET
POLICE DEPARTMENT**



ANNUAL REPORT

2015

CHIEF'S MESSAGE

Staffing presented some challenges for the Police Department in 2015. Officer Schroeffer resigned his employment on October 28, 2015 to pursue other career options. This left the Police Department staffing down one full-time officer from the current staffing, while calls for service increased. Part-time Police Officers Rudolph & Machaby showed their commitment to the organization by increasing their availability and covering more shifts. For the most part, the Police Department was able to cover the open shifts and provide the same amount of coverage prior to Officer Schroeffer's resignation.

Improvements to the Police Department included tuck pointing of the outside brick siding, curb, gutter and paving of the parking lot. As a result of the parking lot improvement, 22 identified parking stalls were created to allow sharing of parking for the Police Department staff, citizens and Elko Express Baseball spectators. Both projects added the "finishing touch" to the professional appearance of the building.

August 4th, marked our **6th Annual participation in Night to Unite**. Officers stopped and visited the **14** registered block parties throughout the city. This is the same total registered parties as in 2014. The 14 parties are twice as many as compared to other communities our size. We believe that this is an example of our and the community's commitment to make the City of Elko New Market the best place to live.

Calls for service increased approximately 8% in 2015 from 2014. We attribute this mainly to residents being more involved with their community and Police Department by reporting suspicious activity and contacting the police to report incidents that they have not in the past. The crime rate increased by 30% in 2015 compared to 2014. The largest increases involved the crimes of vandalism and fraud.

We have continued to serve the community by policing guided by our Vision & Mission Statements: We are a model for delivering **Community Value Based Public Safety Services**, designed to grow with the Community we serve. We will achieve our Vision through Valued Employees and Citizen-Police Partnerships.

Our logo on our squads define who we are: Accountability, Professionalism and Excellence.

PERSONNEL

Although the Police Department is “relatively” young since hiring new personnel in 2010 and City Council adoption of the new policing philosophy “Community Values Based Public Safety” in the same year, our staff provide the residents many years of experience and education.

CHIEF STEVE MORTENSON

- Police Officer for 25+ years.
- Started on October 11, 2010 as Chief/Emergency Management Director with Elko New Market Police Department.
- 16 years w/ Lino Lakes Police Department (Patrol, Investigator, Sergeant.)
- 4 ½ years w/Redwood Falls Police Department (Assistant Police Chief.)
- Attended the FBI National Academy 194th Session (June 1998.)
- Certified Emergency Manager (MN).



OFFICER CRAIG BELL

- Police Officer for 9+ years, over 5 years with Elko New Market Police Department.
- Toward Zero Death (TZD) Traffic Safety Coordinator for the department.
- Field Training Officer for the department.
- Certified Firearms Instructor.
- Datamaster Certified (instrument to run breath alcohol tests.)
- Certified Emergency Manager – State of MN.



OFFICER EVE RUDOLPH

- Police Officer for 29+ years, over 6 years with Elko New Market Police Department. (Full-time Apple Valley Police Officer for over 28 years, retired in May 2014; Remains as a part-time police officer for Elko New Market Police Department.)
- Prior K-9 handler (Apple Valley Police Department.)
- Interim Chief of Police in 2009 & 2010 for Elko New Market Police Department.
- Datamaster certified (instrument to run breath alcohol tests.)



OFFICER JOHN MACHABY

- Police Officer for 7+ years, 1+ year with Elko New Market Police Department.
- Part-time Officer, also works as a part-time sheriff's deputy for McCleod & Washington Counties.
- Critical Incident Stress Management certified.
- Water & Trails enforcement/education certified.



RECORDS TECHNICIAN JANE STONE

- 12 years of Record Technician experience. She works full-time as a Records Tech for Rice County Sheriff's Office and has worked part-time for the Elko New Market Police Department since 2011.
- Certified as a Records Technician with the MN Bureau of Criminal Apprehension and is the Police Department's "Terminal Agency Coordinator".
- Enters all police reports into the agencies Records Management System.
- Enters all fire/medical reports for the Fire Department.
- Runs all Criminal History Queries for all City departments.

No Photo Available

PROJECTS

The improvement of Public Safety facilities was a previous goal that was adopted by the City Council on July 28, 2011.

The first improvement to the Police Department was the Tuck Pointing of the brick siding completion (pictured to the right).

This was completed in the summer of 2015.



The Police Department parking lot was paved and had curb & gutter installed.

As a result of the paving, 22 identified parking stalls were created to allow the shared parking of Police Department staff, citizens and Elko Express baseball spectators. This also added the “finishing touch” to the professional appearance of the building.



NOTABLE ACCOMPLISHMENTS & ACTIVITIES

Officer Bell attended Field Officer Training and became certified as a Field Training Officer. As a result, Officer Bell updated the Police Department's Field Training Manual to meet the current state & nationwide field training standards.

Staff purchased 2 new Tasers (X26P) less lethal weapons. The purchase was made because the current Tasers that were being used (X26) are being phased out and by the end 2014 will no longer be able to be serviced if needed. The new X26P are a bit more technologically advanced.

Officer Rudolph visited with members of the Cross Roads Church congregation during a luncheon that the church held recognizing City Officials, City Staff and Public Safety Departments.

The Police Department co-sponsored with the Elko New Market Chamber of Commerce a seminar for residents, "Internet Safety." Kariz Berzins, an Internet Crimes Against Children Training and Education instructor for the MN Bureau of Criminal Apprehension, provided 32 residents information on how to stay safe & secure when using the internet.

Chief Mortenson assisted students at the Anoka/Hennepin School District STEP program with a mass casualty drill. Staff instructed students in Incident Command and how it is set up, utilized and applies to a large incident. The incident consisted of a 14 car crash that involved 6 fatalities and 28 other people suffering personal injury.

Officer Machaby attended training on the use of the new LETG records management system that the Police Department will use in 2016. The "Go Live Date" for the new system is March 2016. Officer Machaby will be the department assigned trainer to train other staff members.

On December 5th, Staff attended the first annual "Community Christmas Tree Lighting" ceremony held at Firehouse Grille that was sponsored by the Elko New Market Area Chamber of Commerce.

TRAINING

The MN Peace Officer Standards & Training Board (POST) requires every officer to complete 48 hours of continuing education every three years in order for an officer to maintain an active peace officer license. Training is necessary and beneficial for an officer to keep updated on current laws, policies & procedures and practices in the law enforcement field.

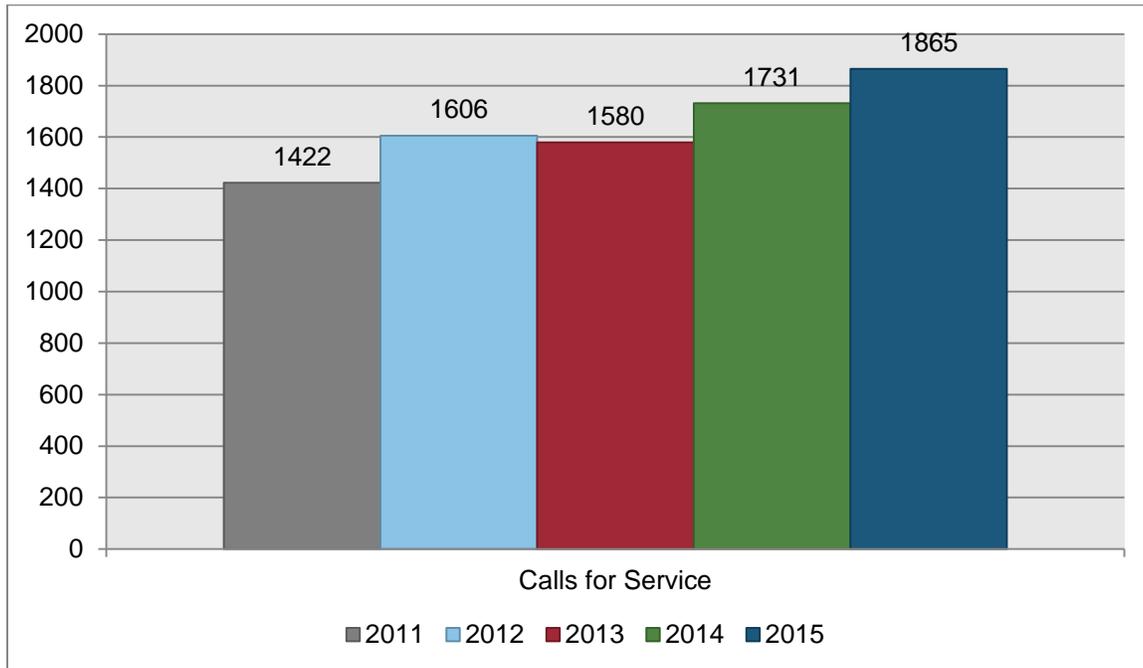
Below are some of the specific training courses and instruction that officers received in 2015. Officers attended approximately 290 hours of continuing education and training this past year.

- Staff continued utilizing the PATROL On-line training provided by the League of MN Cities. Cost is \$85 a year per officer and covers all mandated training required each year for officers set forth by the MN POST Board and OSHA.
- Staff participated in all yearly mandated training in the areas of Use of Force and Use of Deadly Force. Staff participated with the Scott County Sheriff's Office in these areas.
- Staff participated in the annual Legislative Update training conducted by the Scott County Attorney's Office. This annual training is held in September and covers all new relevant laws pertaining to law enforcement.
- Chief Mortenson attended the annual League of MN Cities conference in Brooklyn Park. Topics discussed were: Solutions to police report writing, police use of squad dash & body cameras, Data Practices, and HR Issues: hiring, firing, and discipline.
- Chief Mortenson attended the annual MN Chiefs of Police Conference which presented information on Leadership qualities, video recording specific to body cameras, and medical marijuana.
- Staff completed quarterly firearms training including qualification with handgun and long gun, and low light/cold weather. Staff completed annual Shoot/Don't Shoot – Decision to use Deadly Force at Gander Mountain in the 300 degree simulation room.
- Officer Bell completed the last 2 required training courses for Emergency Management and in February was certified as an Emergency Manager in the State of Minnesota.
- Officer Bell started First Line Supervision classes taught by instructors from the MN Bureau of Criminal Apprehension (BCA.) These courses provide participants' instruction on leadership skills specific to middle management supervisors (sergeants). It is anticipated that Officer Bell will complete and receive certification from the BCA by the end of 2016.
- Officers Bell, Rudolph and Machaby attended "Officer Involved Shooting" training. This course taught officers what to expect from an investigation standpoint if they are involved in an officer involved shooting.

ANNUAL STATISTICS

CALLS FOR SERVICE

Calls for service include: Part 1 & Part 2 crimes, service calls including: domestics, traffic accidents, alarms, medicals, civil standbys, suspicious activity, and public assists.



The Police Department responded to an increase of calls for service for the following type of incidents:

- Mental Health Calls (includes suicidal people) 50% increase from 2014.
- Motor Vehicle Crashes (includes injury & non injury) 55% increase from 2014.
- Domestic/Disturbance 39% increase from 2014.

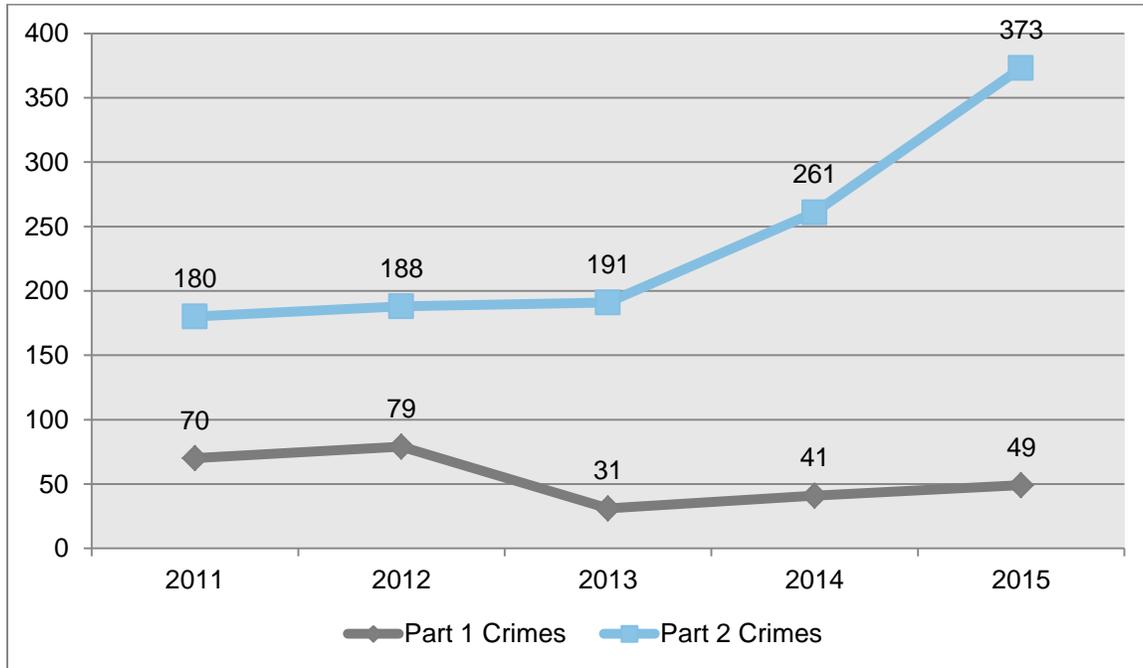
PART 1 & PART 2 CRIMES

Part 1 Crimes

Crimes against Persons – Murder, Sexual Assault, Robbery, Aggravated Assault and Property Crimes – Burglary, Theft & Theft from Motor Vehicle, Auto Theft, and Arson.

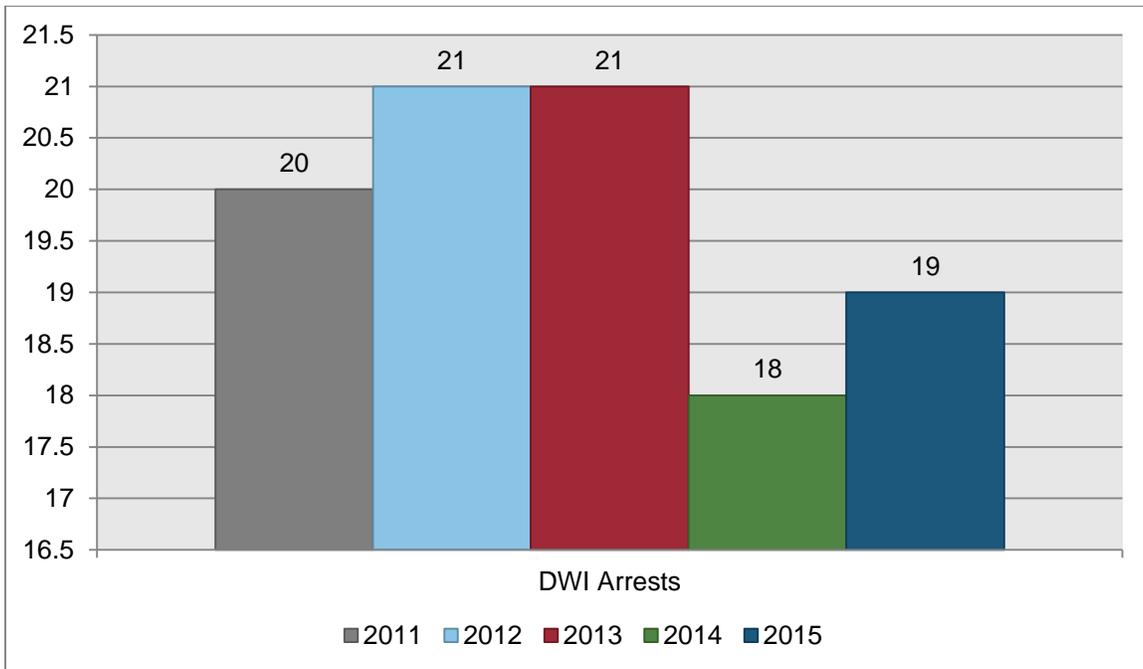
Part 2 Crimes

Other Crimes against Persons, Public Disorder Crimes, White Collar Crimes, Weapons Offenses, Stolen Property, and Drug & Alcohol Related Offenses.



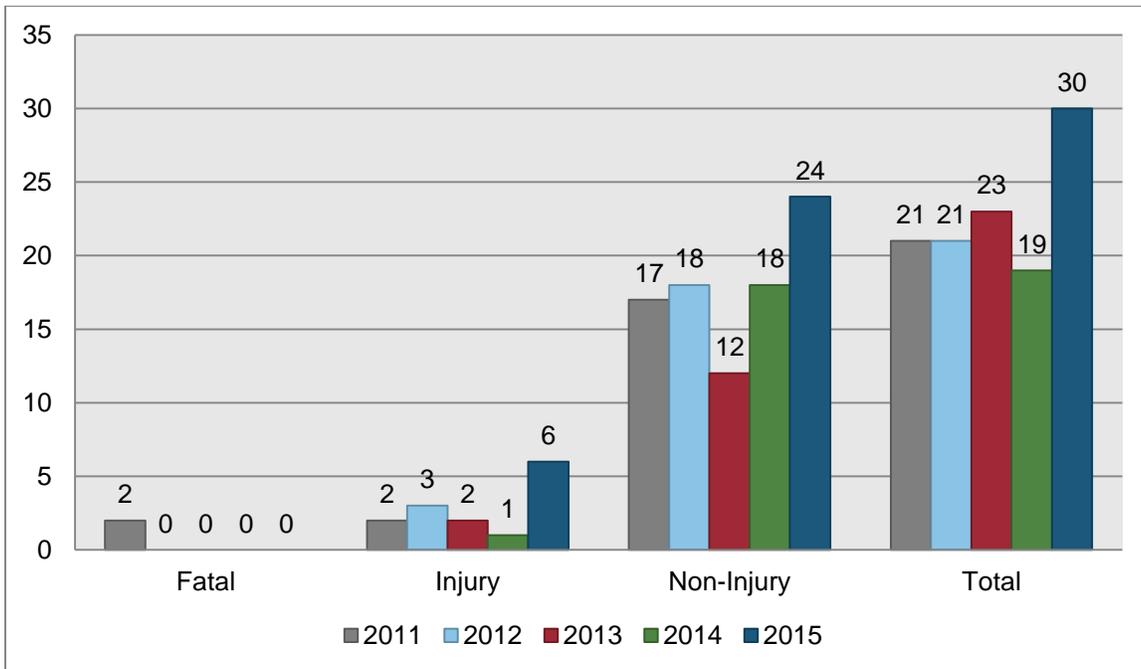
The crime rate increased by 30% in 2015 compared to 2014. The largest increase was in the area of property crimes, fraud and assault calls.

DWI ARRESTS



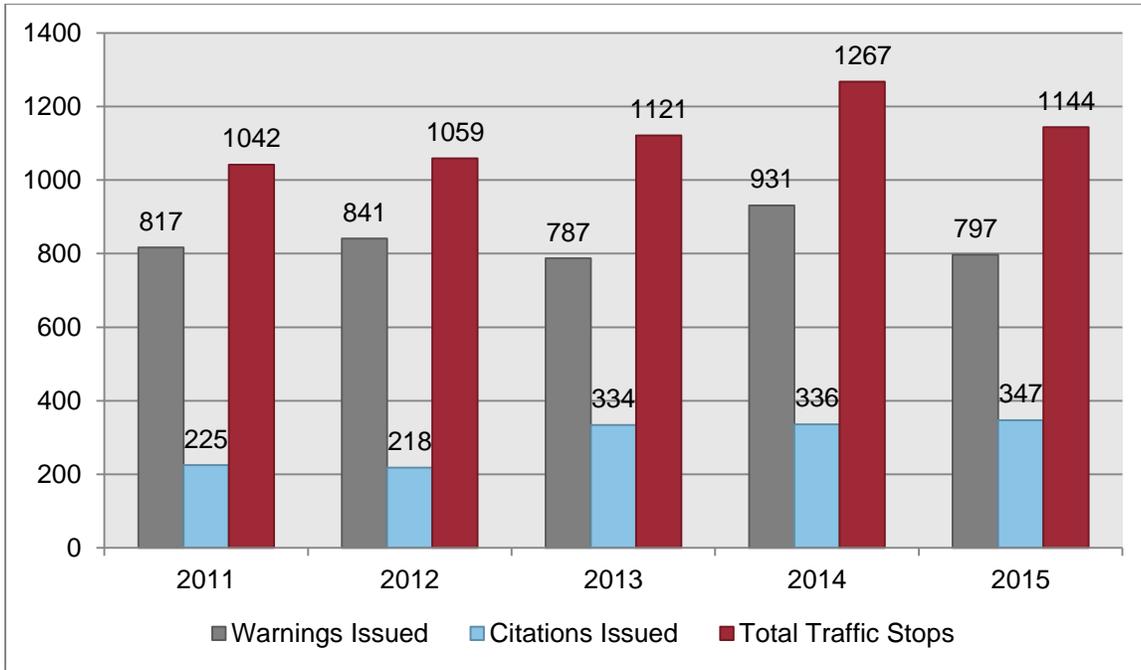
DWI arrests have remained consistent for the past several years. DWI Arrests remain low in the community. The traffic safety educational efforts of the officers and cooperation of the bar business owners promoting safe rides are the main reasons why the DWI arrests are low.

MOTOR VEHICLE ACCIDENTS (FATAL, INJURY, & NON-INJURY)



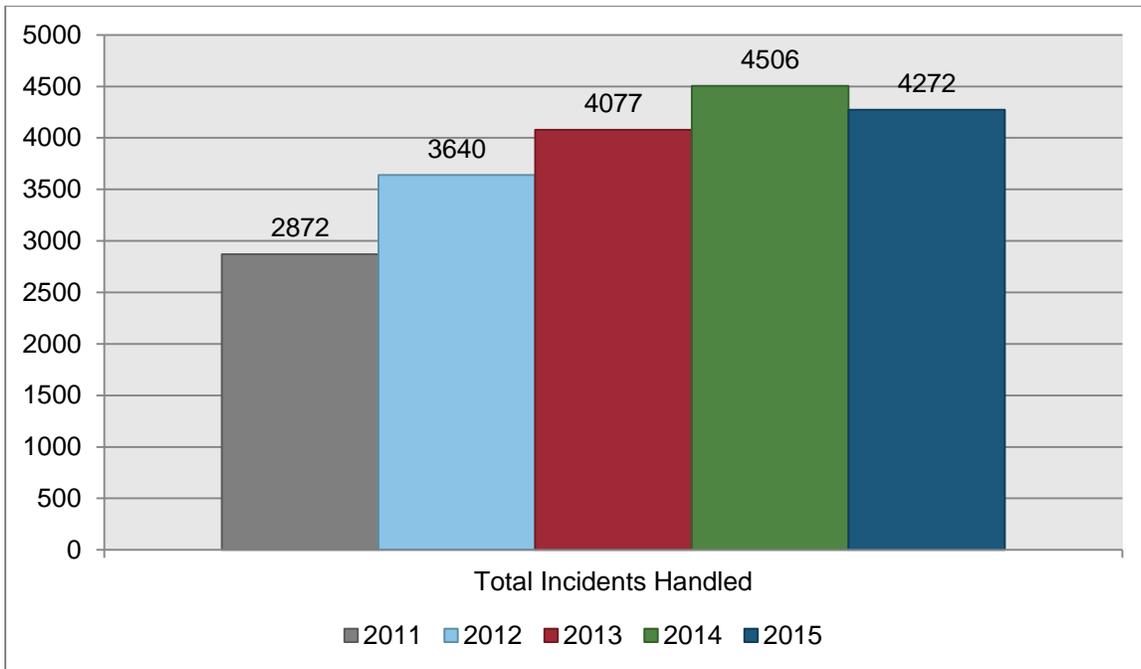
Traffic crashes increased significantly in 2015. Staff identified “Distracted Driving” as the leading factor for this increase.

TRAFFIC STOPS (INCLUDES WARNINGS VS. CITATIONS)



The Police Department's Community Values Based Police Service philosophy is oriented to education. Officers believe that educating the motoring public is at times more effective in promoting good driving behavior than issuing citations. Traffic Stop data demonstrates that only a quarter of traffic stops result in the issuance of a citation.

TOTAL INCIDENTS HANDLED



This includes calls for service, traffic stops, house checks and extra patrol requests. Officers handled 5.5% fewer incidents in 2015 compared to 2014. Total incidents also include officer self-initiated activity. Staff believes the decrease in 2015 was a direct result of being short staff of one full-time officer for the last 2 months of 2015.

COMMUNITY VALUE BASED POLICE SERVICE

The following is a list of Community Value Based Police Service activities that Staff participated in during the past year:



Safety Presentation for Faith Community Church's Vacation Bible School.

Community Presentation "Point of Impact – Teen Driving" that was sponsored by the Elko New Market Area Chamber of Commerce.





Bicycle Safety presentation for students K – 2nd grade at Eagle View Elementary School.

Annual Easter Egg Hunt sponsored by the CCEC.



Annual City Halloween Party sponsored by the CCEC.

Shop with a Cop



Award Ceremonies for Student Academic Excellence – Eagle View Elementary.

Fire Rescue Days

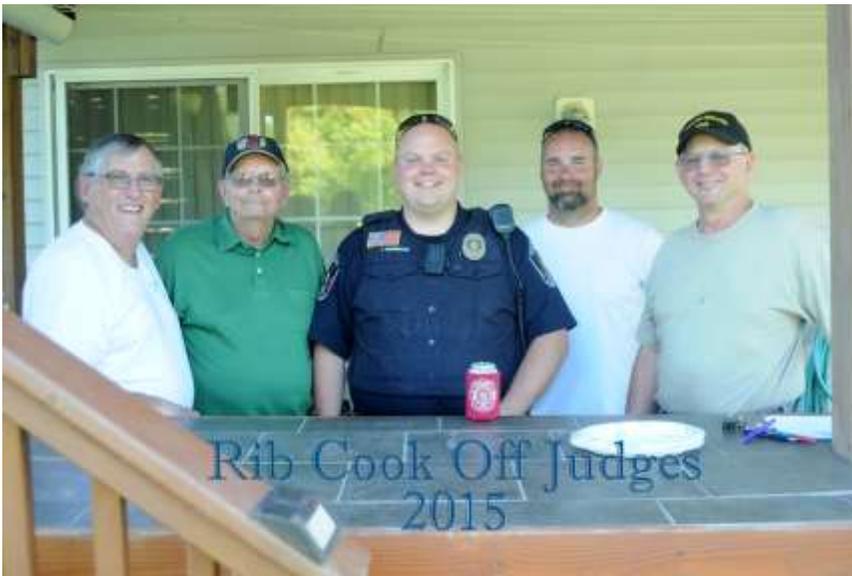




Annual Night to Unite – City Council & Members of the Elko New Market Area Chamber also participated this year!







Officers are requested annually to be judges for the Theresa Marie Drive Neighborhood Ribfest.

Other Community Value Based Police Service events we are involved in include:

- Reading to students at Eagle View Elementary annually for "I Love to Read Month."
- "Story Time," reading to children at the Scott County Library.
- Safety Presentations to residents at Market Village.
- Articles written that are included in the City's monthly newsletter.

GOALS FOR 2016

- Hiring and retaining 2 full-time officers to provide better coverage for the citizens. One officer to fill the vacant full-time position and another to increase the amount of coverage.
- Review the Department's Policy & Procedure manual and update accordingly.
- Review the City's Emergency Operations Plan and update accordingly.
- Continue our partnership & cooperation with the Elko New Market Area Chamber of Commerce.
- Enhance our Community Values Based Police Service by actively participating in community presentations and events.