

**CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
WORKSHOP AND CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, FEBRUARY 27, 2014**

**1. CALL TO ORDER**

The Workshop was called to order at 6:32 p.m.

Members present: Mayor Gabriel, Councilmembers: Crawford, Moratske, Prasnicky and Schneider  
Members absent: None

Also Present: City Administrator Terry, Police Chief Mortenson, Engineer Revering and City Clerk Green.

**2. PRESENTATIONS**

None

**3. REPORTS**

None

**4. GENERAL DISCUSSION**

Administrator Terry and Engineer Revering reviewed analysis provided to the City Council and recommendations for water rate adjustments. The City Council indicated a desire to continue discussion regarding an expanded tiered structure to discourage excessive usage.

**5. REPORTS**

None

**6. ADJOURNMENT** - Workshop was adjourned at 7:32 p.m.

**COUNCIL MEETING**

**1. CALL TO ORDER**

The meeting was called to order by Mayor Gabriel at 7:35 p.m.

Members present: Mayor Gabriel, Councilmembers: Crawford, Moratske, Prasnicky and Schneider  
Members absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Police Chief Mortenson, Engineer Revering and City Clerk Green

**2. PLEDGE OF ALLEGIANCE**

Mayor Gabriel led the Council and audience in the Pledge of Allegiance.

**3. ADOPT/APPROVE AGENDA**

**MOTION** by Councilmember Moratske, second by Councilmember Crawford to approve the agenda. **APIF, MOTION CARRIED**

**4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS**

None

**5. PUBLIC COMMENT**

None

**6. CONSENT AGENDA**

**MOTION** by Councilmember Crawford, second by Councilmember Moratske to approve the Consent Agenda.

- a) Approve Minutes from February 13, 2013 City Council Meeting
- b) Approve Payment of Claims and Electronic Transfer of Funds
- c) Approve Agreement for Fire and Rescue Services with New Market Township
- d) Approve Revised Job Descriptions for Fire Chief, Assistant Fire Chief and Fire Captain
- e) Approve Resolution 14-09 Minnesota Public Facilities Authority Application

**APIF, MOTION CARRIED**

**7. PUBLIC HEARINGS**

None

**8. GENERAL BUSINESS.**

The City Council held a discussion on accepting bids and awarding contract for the Police Department Phase 2.

**MOTION** by Councilmember Prasnicky, second by Councilmember Schneider to approve Resolution 14-10 Accepting Bids and Awarding Contract for Police Garage Phase 2 to Mohs Construction, Inc., Owatonna. **APIF, MOTION CARRIED**

**9. REPORTS**

**ADMINISTRATION**

Administrator Terry reviewed the 4<sup>th</sup> Quarter Financial Reports.

After a brief discussion on the reappointment process for commissioners, the Council directed Staff to reappoint commissioner currently seeking reappointment and not to post the vacancies.

**PUBLIC WORKS**

None

**POLICE DEPARTMENT**

None

**FIRE DEPARTMENT**

None

**ENGINEERING**

Written report included in Council Packet. Engineer Revering updated the Council that the new water treatment facility will require the construction of an additional municipal well to meet the capacity of the facility. Revering explained that test pumping will be required and discussed the

options of drilling a test well for test pumping or using the production well for test pumping. After a brief discussion, the Council approved the design of the Elko New Market Well 4 without considerations for a test well.

**COMMUNITY DEVELOPMENT**

None

**PARKS DEPARTMENT**

None

**SCALE**

Mayor Gabriel provided the City Council with a copy of the 2014 Legislative Platform.

**RTF**

Administrator Terry gave a brief update of the last meeting which included a discussion on Rasmussen College not using the facility as much as prior years.

**SJPA**

None

**TED**

Administrator Terry gave a brief update on the last meeting.

**TRB & TPT**

Councilmember Crawford gave an update on last meeting which included a discussion on the merger. A discussion was held on the City Council's potential involvement in the MVTA. Council directed Staff to place this discussion item on a future workshop agenda. The Council also gave their endorsement to Councilmember Crawford to attend MVTA meetings and speak on behalf of the City of Elko New Market.

**I35 SOLUTIONS ALLIANCE**

None

**CHAMBER OF COMMERCE**

Vice Chair Amy Lewis gave the Council a brief update on Chamber activities which included continue work on structure of the Chamber, Point of Impact Teen Driving Program and introduced the new Chamber Chair, Rick Luebbert.

**CIVIC AND COMMUNITY EVENTS COMMITTEE**

None

**NORTHFIELD AREA AMBULANCE ASSOCIATION**

Administrator Terry updated the Council that a few signatures are still required.

**10. DISCUSSION BY COUNCIL**

Council continued the discussion on utility rates. Council directed Staff to schedule discussions regarding changes to water rates that would be required to support the debt service for the new water treatment facility and ancillary improvements based on updated information.

**11. ADJOURNMENT**

**MOTION** by Councilmember Crawford, second by Councilmember Prasnicki to adjourn at 8:36 p.m. **APIF, MOTION CARRIED**

Submitted by:  
Sandra Green  
City Clerk