

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
WORK SESSION AND CITY COUNCIL MEETING
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, MARCH 24, 2016

1. CALL TO ORDER

The Workshop was called to order at 6:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg and Julius

Members Absent: Councilmember Stern and Timmons

Also Present: Assistant City Administrator Nagel, City Engineer Revering and Public Works Superintendent Schweich, Jeanne Mahoney and John Mahoney.

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Staff gave the City Council a tour of the Water Treatment Facility.

5. REPORTS

None

6. ADJOURNMENT

The Workshop was adjourned at 7:20 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:32 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmons

Members Absent: Councilmember Stern

Also Present: Assistant City Administrator Nagel, City Attorney Poehler, Engineer Revering, and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Berg, second by Councilmember Timmons to approve the agenda as amended.

March 10, 2016 Minutes revised regarding Mayor and Council Salaries

APIF, MOTION CARRIED

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

Assistant City Administrator Nagel gave the Council a presentation on the City obtaining Step 2 and the next steps to be taken to obtain Step 3 of Minnesota GreenStep Cities Program.

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

MOTION by Councilmember Julius, second by Councilmember Timmons to approve the Consent Agenda.

- a. Approve Minutes from March 10, 2016 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Resolution 16-20 Appointing An Individual to the Community and Civic Events Committee
- d. Approve Professional Services Agreement with Renown Marketing
- e. Approve Cost Sharing Agreement with Ryan Companies, US
- f. Approve Engineering Services Agreement for Plans and Specifications for Sanitary Sewer and Water Extensions to Service Park I-35
- g. Adopt Ordinance 129 Zoning Ordinance Amendment regarding Accessory Buildings
- h. Amendment to City Code Related to Planned Unit Development (PUD) Processing
 - i. Adopt Ordinance 127 Amending City Code Related to PUD Processing
 - ii. Adopt Ordinance 128 Summary of Ordinance 127
- i. Approve Purchase Agreement for Sale of City-Owned Lots

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

2. GENERAL BUSINESS

Policy Regarding Building Permit Fee Reduction for Local Non-Profit Organizations

MOTION by Councilmember Julius, second by Mayor Crawford to approve Policy regarding Building Permit Fee Reduction for Local Non-Profit Organizations. **APIF, MOTION**

CARRIED

3. REPORTS

a. ADMINISTRATION

Staff has been informed by Solar Stone that they have a new proposal regarding the potential of a solar farm on the same property previously discussed with the City Council. Solar Stone has inquired if the City Council would be interested in the new proposal.

Council directed Staff to review the Solar Stone proposal and make a determination on the feasibility of bringing it back to Council for review and action. Council also directed

Staff to inform Solar Stone an escrow in the amount of \$5,000 would be required before Staff begins any work on this new proposal.

- b. PUBLIC WORKS
None
- c. POLICE DEPARTMENT
None
- d. FIRE DEPARTMENT
None
- e. ENGINEERING
None
- f. COMMUNITY DEVELOPMENT
None
- g. PARKS DEPARTMENT
Parks minutes included in Council Packet.
- h. OTHER COMMITTEE AND BOARD REPORTS
 - i. SCALE
None
 - ii. RTF
None
 - iii. TED
None
 - iv. MVTA
None
 - v. I35 SOLUTIONS ALLIANCE
None
 - vi. CHAMBER OF COMMERCE
Chamber President, Kate Timmerman gave a brief update of upcoming Chamber activities including Art Crawl and changing the Chamber's social media policy.
 - vii. Community & Civic Events Committee (CCEC)
City Clerk Green gave a brief update on the recently held Egg Hunt.
 - viii. 50 By 30 Collective Impact Project
 - 1. Steering Committee - None
 - 2. Transportation Committee - None
 - 3. Housing Committee - None

4. DISCUSSION BY COUNCIL
None

5. ADJOURNMENT

MOTION by Councilmember Julius, second by Councilmember Timmons to adjourn the meeting at 8:15 p.m. **APIF, MOTION CARRIED**