

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
WORK SESSION AND CITY COUNCIL MEETING
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, APRIL 14, 2016

1. CALL TO ORDER

The Workshop was called to order at 6:33 p.m.

Members Present: Mayor Crawford, Councilmembers: Julius, Berg and Timmons

Members Absent: Councilmember Stern

Also Present: City Administrator Terry, Planning Commissioners: Kruckman, Smith and Thompson, City Planner Kirmis, Public Works Superintendent Schweich and City Clerk Green.

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

City Planner Kirmis and City Engineer Revering provided the City Council and Planning Commission a presentation relating to the required update of the City's 2030 Comprehensive Plan.

Minnesota law requires every municipality and every county within the seven county metropolitan area prepare and submit a comprehensive plan to the Metropolitan Council every ten years. Existing comprehensive plans must be updated by the end of 2018.

To ensure that a new 2040 Comprehensive Plan is ready for adoption in 2018, the City of Elko New Market must update its Comprehensive Plan over the next two and one-half years. Staff provided information to make the City Council aware of the scale of the Plan Update project, the Metropolitan Council's minimum expectations and optional Plan features.

After a lengthy discussion on this topic, the Council provided feedback on the 2040 Comprehensive Plan Update work effort and directed Staff to prepare a corresponding work program.

5. REPORTS

None

6. ADJOURNMENT

The Workshop was adjourned at 7:24 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmons

Members Absent: Councilmember Stern

Also Present: City Administrator Terry, City Attorney Poehler, Engineer Revering, Police Chief Mortenson, Public Works Superintendent Schweich and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Julius, second by Councilmember Timmons to approve the agenda as presented. **APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

Jeanne Mahoney discussed with the City Council concerns regarding the crosswalk located on CSAH 2.

Scott County Commissioner Wolf gave the Council a brief update on recent County activities including a discussion at the County regarding the use of barns for weddings and turn lanes in the County.

6. CONSENT AGENDA

MOTION by Councilmember Berg, second by Councilmember Julius to approve the Consent Agenda.

- a. Approve Minutes from March 24, 2016 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Not Waiving the Monetary Limits on Municipal Tort Liability
- d. Adopt Resolution 16-21 One Day Temporary On-Sale Liquor License for Elko Express Baseball Club
- e. Approve Joint Powers Agreement with New Prague Independent School District for Landscape Services
- f. Adopt Resolution 16-22 Outdoor Concerts & Events for Chamber of Commerce Art Crawl
- g. Approve Employment Agreement with Craig Anderson
- h. Approve Letter of Support for the FASTLANE Discretionary Grant application for the US 169 Freight Mobility Project in Scott County

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

2. GENERAL BUSINESS

Resignation of Councilmember

City Administrator Terry and the City Council discussed the different methods for appointments to fill council vacancies. After discussing this item, the Council determined the preferred method of appointment was to post the vacant position and directed staff to start the process as soon as possible.

Draft Social Media Policy

City Council had requested staff develop a policy for consideration by the Council on social media. Staff presented a draft social media policy for Council review. Council directed Staff to make some minor changes and bring the policy back at the next City Council Meeting.

3. REPORTS

a. ADMINISTRATION

Administrator Terry updated the Council that a hearing was scheduled with the State Finance Committee to discuss the sales tax paid on the water treatment plant being reimbursed to the City.

b. PUBLIC WORKS

Written report included in Council packet.

c. POLICE DEPARTMENT

Written report included in Council packet.

d. FIRE DEPARTMENT

None

e. ENGINEERING

None

f. COMMUNITY DEVELOPMENT

None

g. PARKS DEPARTMENT

Parks update included in Council Packet.

h. OTHER COMMITTEE AND BOARD REPORTS

i. SCALE

None

ii. RTF

None

iii. TED

None

iv. MVTA

Councilmember Timmons gave a brief update on the last MVTA Meeting which

included a legislative update by a Met Council representative.

v. I35 SOLUTIONS ALLIANCE

Administrative Terry gave a brief update of the last I35 Meeting which consisted mainly of updates.

vi. CHAMBER OF COMMERCE

Jeanne Mahoney gave the Council an update of Chamber of Commerce activities including Shop Local Flyer, Point of Impact, Art Crawl and Golf Tournament.

vii. Community & Civic Events Committee (CCEC)

City Clerk Green and the Council discussed the vacancy on the Community and Civic Events Committee (CCEC) created by the resignation of Councilmember Stern. **MOTION** by Councilmember Julius, second by Mayor Crawford to appoint Councilmember Timmons to serve as Council Representative on the Community and Civic Events Committee. **APIF, MOTION CARRIED**

viii. 50 By 30 Collective Impact Project

1. Steering Committee - None
2. Transportation Committee - None
3. Housing Committee - None

4. DISCUSSION BY COUNCIL

The Council held a discussion on Mayor Crawford joining the Regional Council of Mayors and the Urban Land Institute Minnesota. Council agreed to have Mayor Crawford apply for membership in the Regional Council of Mayors and the Urban Land Institute Minnesota.

5. ADJOURNMENT

MOTION by Councilmember Julius, second by Councilmember Timmons to adjourn the meeting at 9:10 p.m. **APIF, MOTION CARRIED**