

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
SPECIAL MEETING AND CITY COUNCIL MEETING
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, APRIL 9, 2015

1. CALL TO ORDER

The Workshop was called to order at 6:35 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Stern and Timmons

Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Engineer Revering, Doug Abere of BMI, City Planner Kirmis, Public Works Superintendent Schweich, Planning Commissioners: Thompson, Kruckman, Vetter, Smith and City Clerk Green

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Doug Abere of BMI, Engineer Revering and City Administrator Terry reviewed the draft Alternative Urban Areawide Review (AUAR) with the City Council and Planning Commission for release and distribution. **MOTION** by Councilmember Timmons, second by Councilmember Berg to approve Resolution 15-25 Release and Distribution of the Draft Alternative Urban Areawide Review (AUAR). **APIF, MOTION CARRIED**

5. REPORTS cont'd

Annual Administration Report

Administrator Terry gave a presentation on the Annual Administration Report to the City Council. Due to time restraints this item was continued to the Business Meeting.

Public Works

Written report included in Council Packet.

Police Department

None

Fire Department

None

Parks Department

Parks Minutes and Update included in Council Packet.

OTHER COMMITTEE AND BOARD REPORTS

- i. SCALE
None

- iv. TED
None

- v. MVTA
None

- vi. I35 SOLUTIONS ALLIANCE
Administrator Terry not present, continued to Business meeting.

6. ADJOURNMENT

MOTION by Councilmember Timmons, second by Councilmember Stern to adjourn Special Meeting at 7:29 p.m. **APIF, MOTION CARRIED**

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:32 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Stern and Timmons

Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, City Planner Kirmis, Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Julius, second by Councilmember Timmons to approve the agenda.

APIF, MOTION CARRIED

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

MOTION by Councilmember Timmons, second by Councilmember Julius to approve the Consent Agenda.

a. Approve Minutes from March 26, 2015 City Council Meeting

b. Approve Payment of Claims and Electronic Transfer of Funds

c. Approve Resolution 15-24 Appointing Mike Sutton as Parks Representative to the CCEC
APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

Elko Market Place PUD Amendment and Development Contract

The Council held a lengthy discussion regarding the requested Elko Market Place Planned Unit Development Amendment and Development Contract.

MOTION by Councilmember Julius, second by Councilmember Stern to approve the Elko Market Place Planned Unit Development (PUD) Amendment and Development Contract with revised Exhibit G, Elko Speedway and Outdoor Movie Theater Rules and Policies. **APIF, MOTION CARRIED**

Elko Speedway Liquor Sales Amendment to City Code

The City Council discussed the request to amend City Code to allow liquor sales in the drive-in theater and motor pits areas of Elko Speedway.

MOTION by Councilmember Timmons, second by Councilmember Julius to adopt Ordinance No. 117 Amending City of Elko New Market City Code Title 4, Chapter 2A, Concerning Elko Speedway Liquor Regulations. **APIF, MOTION CARRIED**

Sanitary Sewer and Water Extensions To Ryan Co. Site at I35 – Preliminary Design

Engineer Revering and Council discussed an Engineering Services Agreement with Bolton & Menk, Inc. related to preliminary design of the sanitary sewer and watermain extensions to serve the Ryan parcel and surrounding area at the southeasterly corner of I35 and CSAH2.

MOTION by Councilmember Berg, second by Councilmember Julius to approve an Engineering Services Agreement for Preliminary Design for providing sewer and water service to the southeasterly quadrant of the I-35 interchange at CSAH 2. **APIF, MOTION CARRIED**

9. REPORTS

a. ADMINISTRATION

Annual Administration Report continued from Work Session.

Mayor Crawford inquired of the Council if there were any further questions on the Annual Administration Report presented at Workshop. There were no additional questions.

b. PUBLIC WORKS

Presented at Work Session

c. POLICE DEPARTMENT

Presented at Work Session

d. FIRE DEPARTMENT

Presented at Work Session

e. ENGINEERING

Engineer Revering and Administrator Terry reviewed the 2015 Five-Year Capital Improvement Projects. Council directed Staff to bring this item back at a future Council

Meeting to start the discussions on the budget and financing process for projects including: Police Department and City Hall Parking Lots, Police Department Interior Remodeling, Police Department Exterior Improvements and Paving the wear course at Windrose 8th.

- f. COMMUNITY DEVELOPMENT
None
- g. PARKS DEPARTMENT
Presented at Work Session
- h. OTHER COMMITTEE AND BOARD REPORTS
 - i. SCALE
Presented at Work Session
 - ii. RTF
None
 - iii. SJPA
None
 - iv. TED
Presented at Work Session
 - v. MVTA
Presented at Work Session
 - vi. I35 SOLUTIONS ALLIANCE
Administrator Terry gave the Council a brief update on the last I-35 which included a discussion on transportation at the Business Meeting.
 - vii. CHAMBER OF COMMERCE
Dawn Weitzel updated the City Council on upcoming Chamber of Commerce events including:
 - 1. Addition of New Members
 - 2. Hiring of an Administrative Assistant
 - 3. Point of Impact
 - 4. After Hours Networking Event at Firehouse Grille on April 23rd
 - 5. Chamber of Commerce Golf Tournament
 - viii. COMMUNITY & CIVIC EVENTS COMMITTEE
City Clerk Green updated the Council that the next CCEC Meeting will be working on Fire Rescue Days. The City Council held a short discussion on their participation in the Fire Rescue Days Parade.

10. DISCUSSION BY COUNCIL

Council and Commissions Salaries

Council held a discussion on Council and Commissions Salaries and directed Staff to revisit this item during the budget and goals process.

Council Discussion on Transportation Sales Tax

Council discussion the transportation sales tax and directed Staff to prepare a letter to be sent to the

Scott County Board of Commissioners stating that the City of Elko New Market was in favor of the proposed sales tax.

11. ADJOURNMENT

MOTION by Councilmember Berg, second by Councilmember Timmons to adjourn the meeting at 9:35 p.m. **APIF, MOTION CARRIED**