

CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
WORK SESSION AND CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, MAY 12, 2016

1. CALL TO ORDER

The Workshop was called to order at 6:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Julius, Berg and Timmons

Members Absent: None

Also Present: City Administrator Terry, City Engineer Revering, Police Chief Mortenson and Public Works Superintendent Schweich.

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Jane Kanzier, Senior Project Manager for the Minnesota Valley Transit Authority (MVTA) gave the City Council a presentation on the basics of transit. The purpose of the presentation was to help educate the City Council on the topic as its relevance to Elko New Market continues to increase.

5. REPORTS

None

6. ADJOURNMENT

The Workshop was adjourned at 7:30 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmons

Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, City Engineer Revering, Police Chief Mortenson and Public Works Superintendent Schweich.

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

**MOTION** by Councilmember Timmons, second by Councilmember Berg to approve the agenda as amended.

- a. March 28, 2016 Minutes to reflect Councilmember Julius abstained from the vote regarding approval of Ordinance No. 130 Amending City Code Relating to the Keeping of Backyard Chickens.
- b. Payment of Claims and Electronic Transfer of Funds to add E.H. Renner & Sons Pay Requests 12 & 13 in the amount of \$41,925.75.

**APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

Mayor Crawford read the Proclamation recognizing the week of May 15 – 21, 2016 as National Police Week. This proclamation is to recognize and honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

**MOTION** by Councilmember Julius, second by Councilmember Timmons to approve the Consent Agenda as amended.

- a. Approve Minutes from April 28, 2016 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Ordinance No. 132 Amending the City of Elko New Market City Code Concerning Peddlers, Solicitors and Transient Merchants
- d. Approve Joint Powers Agreement between the City of Elko New Market and State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension (BCA)

**APIF, MOTION CARRIED**

7. PUBLIC HEARINGS

None

2. GENERAL BUSINESS

Adopt Resolution 16-25 Approving an Outdoor Concerts & Events Application for Captain Black's

**MOTION** by Councilmember Berg, second by Councilmember Timmons to untable Resolution 16-25 Approving an Outdoor Concerts & Events Application for Captain Black's from the April 28, 2016 Consent Agenda,

**APIF, MOTION CARRIED**

The City Council held a discussion regarding the hours of the events approved previously to establishments for Outdoor Concerts and Events. **MOTION** by Councilmember Berg, second by Councilmember Julius to adopt Resolution 16-25 Approving an Outdoor Concerts & Events Permit Application for Captain Black's. **APIF, MOTION CARRIED**

Woodcrest Sanitary Sewer Improvement Project

At the March 10, 2016 City Council Meeting, Council directed Staff to revisit project costs and funding before it takes further action on the Staff proposal regarding the Woodcrest Sanitary Sewer Improvement Project.

Engineer Revering presented a revised Woodcrest Sewer Program to achieve the objectives presented by Council, specifically looking at reducing costs to Woodcrest property owners and avoiding/minimizing the impact on other wastewater customers. Council held a lengthy discussion on the Woodcrest Sanitary Sewer Improvement Project. Council took feedback from Woodcrest residents in attendance at the meeting.

**MOTION** by Councilmember Timmons, second by Councilmember Berg to adopt Resolution 16-18 Ordering Improvement and Preparation of Plans for Woodcrest Sanitary Sewer Improvement Project. **APIF, MOTION CARRIED**

**MOTION** by Councilmember Julius, second by Councilmember Timmons to direct Staff to formally document Woodcrest Sewer Program for later adoption **APIF, MOTION CARRIED**

The City Council recognized Vicky Erickson for her achievement in receiving the Girl Scout Gold Award, the highest award that a Girl Scout can earn. A letter of recognition and a certificate of achievement will be mailed to Vicky Erickson.

3. REPORTS

a. ADMINISTRATION

None

b. PUBLIC WORKS

None

c. POLICE DEPARTMENT

None

d. FIRE DEPARTMENT

None

e. ENGINEERING

None

f. COMMUNITY DEVELOPMENT

Gary Staber, City of Elko New Market Building Inspector gave the City Council a presentation on his 2015 Annual Building Inspectors Report.

g. PARKS DEPARTMENT

Parks update included in Council Packet.

Assistant City Administrator Nagel had provided the 2015 Parks Annual Report in the Council Packet.

h. OTHER COMMITTEE AND BOARD REPORTS

- i. SCALE  
None
- ii. MVTA  
None
- iii. I35 SOLUTIONS ALLIANCE  
Councilmember Timmons gave the Council a brief update, along with providing City Administrator Terry information from the last I35 Solutions Alliance Meeting to be included in the May 26<sup>th</sup> Council Packet.
- iv. CHAMBER OF COMMERCE  
Chamber President Kate Timmerman gave the Council an update on Chamber activities including recently held Art Crawl, upcoming Morning Brew at Holy Cross School and Chamber Golf Tournament on June 24<sup>th</sup>.
- v. Community & Civic Events Committee (CCEC)  
None
- vi. 50 By 30 Collective Impact Project
  - 1. Steering Committee - None
  - 2. Transportation Committee – Committee will be working on perimeters to pick one or two items to work on.
  - 3. Housing Committee - First meeting held was basically a housekeeping meeting, including scheduling upcoming meetings.
  - 4. Work Force Committee – First meeting involved introductions, housekeeping items and discussion regarding the Committee’s goals, etc.

4. DISCUSSION BY COUNCIL

Councilmember Julius brought two items to the Council’s attention:

- a. The possibility of a friendly game of basketball between the City of Elko New Market and the City of Lakeville.
- b. The possibility of having a Pill Drop Off Lock Box located in Elko New Market.

5. ADJOURNMENT

**MOTION** by Councilmember Timmons, second by Councilmember Julius to adjourn the meeting at 9:50 p.m. **APIF, MOTION CARRIED**