

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
WORK SESSION AND CITY COUNCIL MEETING
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, MAY 14, 2015

1. CALL TO ORDER

The Workshop was called to order at 6:32 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Stern and Timmons

Members Absent: None

Also Present: City Administrator Terry, Assistant City Administrator Nagel, Engineer Revering, Police Chief Mortenson, Public Works Superintendent Schweich and City Clerk Green.

2. PRESENTATIONS

Peter Leatherman of The Morris Leatherman Company gave the Council a presentation on the 2015 Community Survey Results.

3. Reports

None

4. GENERAL DISCUSSION

None

5. REPORTS cont'd

None

6. ADJOURNMENT

The Workshop was adjourned at 7:28 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Stern and Timmons

Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Engineer Revering, Police Chief Mortenson, Public Works Superintendent Schweich and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Timmons, second by Councilmember Julius to approve the agenda.

APIF, MOTION CARRIED

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

Guy Bosch, 9362 Glenborough Drive addressed the Council regarding the upcoming Public Hearing on an interim use permit application for retail firearm sales. Mr. Bosch stated he represents members of the neighborhood that are against retail firearm sales in the neighborhood.

6. CONSENT AGENDA

MOTION by Councilmember Timmons, second by Councilmember Berg to approve the Consent Agenda.

- a. Approve Minutes from April 23, 2015 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Application for Fireworks/Pyrotechnics Special Effects
- d. Firehouse Grille Outdoor Concerts & Events
 - i. Approve Resolution 15-34 Approving Outdoor Concerts & Events for Firehouse Grille
- e. Approve Joint Powers Agreement for Landscaping Services with ISD 721
- f. Adopt Resolution 15-35 Adopting Independent Auditors Report for the City of Elko New Market
- g. Approve Parade Entry Fee for Fire Rescue Days Parade
- h. Adopt Resolution 15-37 Approving Adoption of Revised and Restated Bylaws of the Elko New Market Firefighters Relief Association
- i. Amendment to City Code and Fees Regarding Water Shut-off and Peddler Fees
 - a. Ordinance No. 119 Amending the City of Elko New Market 2015 Fee Schedule concerning water shut-off and peddler fees

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

Mayor Crawford opened the Public Hearing at 7:44 p.m. Council received no comments from the public. **MOTION** by Councilmember Timmons, second by Councilmember Berg to close the Public Hearing at 7:45 p.m. **APIF, MOTION CARRIED**

MOTION by Councilmember Julius, second by Councilmember Stern to adopt Resolution 15-36 Approving Expansion of the Elko Speedway Liquor License Premises for the Drive-in and Motor Pit Areas. **APIF, MOTION CARRIED**

8. GENERAL BUSINESS

a. 2015 Capital Projects and Purchases

Administrator Terry and Engineer Revering gave the Council a presentation of the proposed 2015 Capital Projects and Purchases for feedback and direction. Council directed Staff to move forward with projects presented and to prepare future action item accordingly.

MOTION by Councilmember Timmons, second by Councilmember Berg to approve the Construction Management Agreement with Mohs Construction, Inc. **APIF, MOTION**

CARRIED

- b. Approve Refund of Landscape Escrows
The Council held a brief discussion on landscaping refunds for Councilmembers Berg and Stern. **MOTION** by Councilmember Julius, second by Councilmember Timmons to approve a \$400.00 refund for landscaping for Councilmember Stern. Ayes: Crawford, Julius, Timmons and Berg. Abstain: Stern **MOTION CARRIED**

MOTION by Councilmember Julius, second by Councilmember Stern to approve a \$400.00 refund for landscaping for Councilmember Berg. Ayes: Crawford, Julius, Timmons and Stern. Abstain: Berg **MOTION CARRIED**

9. REPORTS

- a. ADMINISTRATION

- First Quarter Financial Reports

- Administrator Terry asked if Council had any questions regarding the First Quarter Financial Reports that were included in the Council Packet. Council had no further questions.

- CCEC Annual Report

- City Clerk Green gave the Council a presentation on the 2014 Annual Report for the Community and Civic Events Committee.

- b. PUBLIC WORKS

- Written Report included in Council Packet.

- c. POLICE DEPARTMENT

- Written report included in Council Packet. Police Chief Mortenson gave the Council a brief update on applications received for the part-time police officer position.

- d. FIRE DEPARTMENT

- None

- e. ENGINEERING

- None

- f. COMMUNITY DEVELOPMENT

- None

- g. PARKS DEPARTMENT

- Parks Update included in Council Packet

- h. OTHER COMMITTEE AND BOARD REPORTS

- i. SCALE

- Mayor Crawford gave a brief update of the last SCALE Meeting which included a discussion on Scott County sales tax.

- ii. RTF

- None

iii. SJPA
None

iv. TED
None

v. MVTA
Councilmember Timmons gave a brief update of the last MVTA Meeting which including a discussion by college students on the corridor project they were involved in.

vi. I35 SOLUTIONS ALLIANCE
Administrator Terry gave a brief update on the last I35 Solutions Alliance which included mainly legislative updates.

vii. CHAMBER OF COMMERCE
Chamber President Rick Luebbert updated the City Council on upcoming Chamber of Commerce events including:

1. State of the City
2. Point of Impact
3. Chamber Flyer

viii. COMMUNITY & CIVIC EVENTS COMMITTEE
City Clerk Green updated the Council that the Windmill Animal Rescue will be putting on the 1K and 5K run during Fire Rescue Days.

10. DISCUSSION BY COUNCIL

Administrator Terry gave the Council an update on the status of the Boulder Heights project.

11. ADJOURNMENT

MOTION by Councilmember Berg, second by Councilmember Julius to adjourn the meeting at 9:44 p.m. **APIF, MOTION CARRIED**