

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
CITY COUNCIL MEETINGS
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, MAY 26, 2016

SPECIAL COUNCIL MEETING

1. CALL TO ORDER
The Special City Council Meeting was called to order at 5:34 p.m.
Members Present: Mayor Crawford, Councilmembers: Julius, Berg and Timmons
Members Absent: None
Also Present: City Administrator Terry and City Clerk Green.
2. GENERAL DISCUSSION
The City Council held interviews for the vacant City Council position.
3. REPORTS
None
4. ADJOURNMENT
The Workshop was adjourned at 6:46 p.m.

COUNCIL MEETING

1. CALL TO ORDER
The meeting was called to order by Mayor Crawford at 7:41 p.m.
Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmons
Members Absent: None
Also Present: City Administrator Terry, City Engineer Revering, City Planner Bob Kirmis,
Economic Development Coordinator Christianson and City Clerk Green
2. PLEDGE OF ALLEGIANCE
Mayor Crawford led the Council and audience in the Pledge of Allegiance.
3. ADOPT/APPROVE AGENDA
MOTION by Councilmember Julius, second by Councilmember Timmons to approve the agenda. **APIF, MOTION CARRIED**
4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS
None
5. PUBLIC COMMENT
Scott County Commissioner Tom Wolf gave the Council a brief update of current activities in the County.

6. CONSENT AGENDA

MOTION by Councilmember Julius, second by Councilmember Berg to approve the Consent Agenda.

- a. Approve Minutes from May 12, 2016 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 16-28 Approving an Outdoor Concerts & Events Permit for the Community and Civic Events Committee
- d. Adopt Resolution 16-31 Approving Gambling Permit for A Race Worth Winning
- e. Approve Recycling Agreement with Scott County
- f. Authorize Hire of Community Development Specialist Position
- g. Approve Cooperative Agreement for Public Safety Information and Radio Systems with Scott County
- h. Approve JPA between the City of Elko New Market and State of MN Acting Through the Department of Public Safety, Bureau of Criminal Apprehension
- i. Adopt Ordinance No. 133 Amending Fee Schedule to Provide Backyard Chicken Permit Fees
- j. Adopt Ordinance No. 134 Amending Elko New Market City Code Title 11, to Establish Regulations Related to Breweries, Taprooms, Distilleries and Cocktail Rooms
- k. Amend Composition of Planning Commission and Change Regular Planning Commission Meeting Date
 - i. Ordinance 135 – Composition of Planning Commission
 - ii. Resolution – 16-36 Change In Planning Commission Date

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

Appointment of Councilmember

The City Council held a discussion on the three (3) applicants interviewed at the Special City Council Meeting for the vacant position on the City Council. After the discussion, the Council decided to appoint Kate Timmerman to the vacant position on the Council.

MOTION by Councilmember Timmons, second by Councilmember Julius to adopt Resolution 16-32 Accepting Councilmember Resignation, Declaring a Vacancy on the Elko New Market City Council and Appointing a City Councilmember. **APIF, MOTION CARRIED**

2040 Comprehensive Plan Update Work Plan

Engineer Revering and City Planner Kirmis reviewed the work plans and estimated budgets related to the 2040 Comprehensive Plan Update with the City Council.

MOTION by Councilmember Timmons, second by Councilmember Berg to authorize the work plans for the 2040 Comprehensive Plan. **APIF, MOTION CARRIED**

9. REPORTS

a. ADMINISTRATION

Administrator Terry reviewed the current policy related to the electronic graphic display on the City Hall sign. Staff asked for Council clarification on qualifying community and civic events. After a lengthy discussion, Council directed Staff to change the policy to change the posting date to seven (7) days and increase the limit of postings to four (4). Council further clarified that if a main event is eligible to be displayed on the electronic graphic display then the subevent would be eligible also. However, if the main event is not eligible then the subevent would also not be eligible.

b. PUBLIC WORKS

None

c. POLICE DEPARTMENT

None

d. FIRE DEPARTMENT

None

e. ENGINEERING

None

f. COMMUNITY DEVELOPMENT

None

g. PARKS DEPARTMENT

Parks minutes included in Council Packet.

h. OTHER COMMITTEE AND BOARD REPORTS

i. SCALE

None

ii. MVTA

None

iii. I35 SOLUTIONS ALLIANCE

None

iv. CHAMBER OF COMMERCE

Chamber President Kate Timmerman gave the Council an update on Chamber activities including the upcoming golf tournament and the Shop Local Flyer.

v. Community & Civic Events Committee (CCEC)

City Clerk Green discussed the upcoming Fire Rescue Days events with the City Council.

vi. 50 By 30 Collective Impact Project

1. Steering Committee – First meeting was a basic organizational meeting
2. Transportation Committee – None
3. Housing Committee - None

4. Work Force Committee – None

10. DISCUSSION BY COUNCIL

Provision of Parade Candy by Council

Councilmember Timmons held a discussion with the rest of the Council regarding whether or not the Mayor and Councilmembers should provide some or all of the candy for their parade unit.

Councilmember Timmons suggested if any councilmember would like to donate candy to drop it off at City Hall by June 10, 2016.

11. ADJOURNMENT

MOTION by Councilmember Berg, second by Councilmember Julius to adjourn the meeting at 8:40 p.m. **APIF, MOTION CARRIED**