

CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA
WORK SESSION AND CITY COUNCIL MEETING
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054
THURSDAY, JUNE 9, 2016

1. CALL TO ORDER

The Work Session was called to order at 6:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Julius, Berg, Timmons and Timmerman
Members Absent: None

Also Present: City Administrator Terry, Police Chief Mortenson, City Engineer Revering, Public Works Superintendent Schweich and City Clerk Green.

2. GENERAL DISCUSSION

City Administrator Terry and the City Council reviewed the Community Vision and Goals. After a lengthy discussion, Council directed Staff to bring this item back to the June 23rd Work Session Meeting for further discussion on identifying targets for goals.

3. REPORTS

None

4. ADJOURNMENT

The Workshop was adjourned at 7:34 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:38 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Timmons and Timmerman
Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Police Chief Mortenson, City Engineer Revering, Public Works Superintendent Schweich and City Clerk Green.

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Berg, second by Councilmember Timmons to approve the agenda as amended.

Add 10(e)(i) – 275th Street Guardrails

Change 10(e)(i) Collector Road Funding Discussion to 10(e)(ii)

APIF, MOTION CARRIED

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve the Consent Agenda.

- a. Approve Minutes from May 26, 2016 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Contractor Agreement – Clean-up Services for 448 Main Street
- d. Adopt Resolution 16-38 Approving Outdoor Concerts and Events Permit for Tapestry Vineyard Church
- e. Adopt Resolution 16-39 Approving Outdoor Concerts and Events Permit for Windmill Animal Rescue
- f. Authorize Appraisal of Dakota Acres Lots
- g. Authorize Submission of Scott County TIP Request on Behalf of the City of Elko New Market

APIF, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

None

9. REPORTS

a. ADMINISTRATION

Recommendation on Finance Staffing

Administrator Terry reviewed with the City Council an evaluation completed by Staff and AEM Financial Solutions (who are currently providing consulting accountant services to the City), the City's need with regards to staffing in Administration, specifically Finance. Staff presented the following two options for Council's review.

Option #1: Hire of Finance Director and Accounting Technician

Option #2: Hire of Accountant and Supplement with Consulting Accounting Services

After a rather lengthy discussion, Council directed Staff to go with Option #2 and bring appropriate action items back to the City Council for consideration.

b. PUBLIC WORKS

None

c. POLICE DEPARTMENT

None

d. FIRE DEPARTMENT

None

e. ENGINEERING

275th Street Guardrails

The Council held a discussion on whether the City or the developer would be responsible for guardrails on 275th Street. The Council determined the City would take responsibility for the purchasing, placing and maintenance of the guardrails.

Collector Road Funding Discussion

Engineer Revering discussed the issue of how to fund the construction of collector-level roadways which would serve the City of Elko New Market. Engineer Revering presented the needs, challenges and options for managing this issue.

Council directed Staff to determine collector road costs for non-annexed properties on a per acre basis. Council felt this would be the most fair and would create a level playing field among competing developers.

f. COMMUNITY DEVELOPMENT

None

g. PARKS DEPARTMENT

Parks update included in Council Packet.

h. OTHER COMMITTEE AND BOARD REPORTS

i. SCALE

None

ii. MVTA

None

iii. I35 SOLUTIONS ALLIANCE

Councilmember Timmons gave the Council an update on the last I35 Solutions Alliance Meeting which included discussions on funding, Orange Line Open House and widening of shoulder at Diffley and Hwy 13 Entrance Ramp.

iv. CHAMBER OF COMMERCE

Councilmember and Chamber President Kate Timmerman reminded the City Council of the upcoming ribbon cutting and grand opening of the Quarter Cup Café.

v. Community & Civic Events Committee (CCEC)

City Clerk Green updated the Council on the upcoming Fire Rescue Days.

vi. 50 By 30 Collective Impact Project

1. Steering Committee – None
2. Transportation Committee – None
3. Housing Committee – Councilmember Julius gave the Council a brief update of the last meeting which included discussion on housing and workforce.
4. Work Force Committee – None

10. DISCUSSION BY COUNCIL

Mayor Crawford updated the Council on an event held at Pete's Hill on June 4th.

11. ADJOURNMENT

MOTION by Councilmember Julius, second by Councilmember Berg to adjourn the meeting at 9:24 p.m. **APIF, MOTION CARRIED**