

CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
WORK SESSION AND CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, JULY 14, 2016

1. CALL TO ORDER

The Work Session was called to order at 6:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Timmerman and Timmons

Members Absent: None

Also Present: City Administrator Terry, Justin Ernst of BMI, Public Works Superintendent Schweich, Community Development Specialist Christianson and City Clerk Green

2. GENERAL DISCUSSION

City Administrator Terry received Council feedback on factors impacting the 2017 budget, goals and priorities within the 2017 budget and maximum tax impact assumption for preparing the draft budget.

Council inquired as to what types of recreational programs are planned for both older teens and adults. Administrator Terry will have Assistant Administrator Nagel provide the Council with a memorandum on current and future recreational programs in Elko New Market at an upcoming meeting.

3. REPORTS

Public Works

Written report included in Council Packet. Public Works Superintendent Schweich gave the Council an update on the upcoming painting of the east water tower located on Pete's Hill.

4. ADJOURNMENT

The Workshop was adjourned at 7:26 p.m.

COUNCIL MEETING

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Timmerman and Timmons

Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Justin Ernst of BMI, Public Works Superintendent Schweich, Community Development Specialist Christianson and City Clerk Green.

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

**MOTION** by Councilmember Berg, second by Councilmember Julius to approve the agenda as presented.

**APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

Brian Hong, Vice President of the Chamber of Commerce, informed the City Council that the Chamber of Commerce will be sponsoring an upcoming free community appreciation night at the Faribault water park on July 20, 2016.

Jim Connelly introduced himself to the City Council and gave a brief background on why he is running for State Representative.

Trevor Stewart addressed the Council on the branding initiative and requested the Council consider improvement and increased use of electronic media to allow residents the ability to get information on projects and City meetings.

Ben Luebbert discussed with the City Council the possibility of having information readily assessable and available for residents to keep updated on what is occurring in the City.

6. CONSENT AGENDA

**MOTION** by Councilmember Timmons, second by Councilmember Timmerman to approve the Consent Agenda as presented.

- a. Approve Minutes from June 23, 2016 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 16-46 Appointing Election Judges for the Primary and General Elections

**APIF, MOTION CARRIED**

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

Boulder Heights

The City Council held a discussion on the annexation of 50 acres of property from New Market Township for the Boulder Heights residential project.

**MOTION** by Councilmember Timmons, second by Councilmember Julius to approve the following:

- Pre-Development Agreement: Annexation for Boulder Heights between the City and KJ Walk, Inc.
- Joint Resolution in the Matter of the Orderly Annexation Between the City of Elko New Market and New Market Township (Boulder Heights)

- Joint Powers Agreement between the City of Elko New Market and New Market Township (275<sup>th</sup> Street Road Improvement).
- Amendment to Memorandum of Understanding between the City of Elko New Market and New Market Township.

Per Mayor's request, the City Clerk took the roll call vote:

Councilmember Berg – aye  
 Councilmember Timmerman – aye  
 Councilmember Timmons – aye  
 Councilmember Julius – aye  
 Mayor Crawford - aye

**APIF, MOTION CARRIED**

Council Direction on Potential City Name Change

After discussing the feasibility of changing the name of the City of Elko New Market, the Council directed Staff to focus on the branding process at this time. Council indicated that if there was interest for this name change, individuals from the community could pursue changing the name of the city.

9. REPORTS

a. ADMINISTRATION  
 None

b. PUBLIC WORKS  
 Presented at Work Session

c. POLICE DEPARTMENT  
 Administrator Terry gave the Council an update on the interviews for the full-time police officer position.

d. FIRE DEPARTMENT  
 None

e. ENGINEERING  
 None

f. COMMUNITY DEVELOPMENT  
 Community Development Specialist Christianson gave the Council an update on current projects, including discussions with Senior Housing developers and the commercial concept on the Warren Barsness Property.

g. PARKS DEPARTMENT  
 Written Parks Department Minutes and Update included in the Council Packet.

Cedar Lake Farm Regional Park Grand Reopening Celebration – Council discussed the possibility of having a quorum of councilmembers at this event and determined the possibility of only two councilmembers attending.

h. OTHER COMMITTEE AND BOARD REPORTS

- i. SCALE  
None
- ii. MVTA  
None
- iii. I35 SOLUTIONS ALLIANCE  
None
- iv. CHAMBER OF COMMERCE  
Given at Public Comment
- v. Community & Civic Events Committee (CCEC)  
None
- vi. 50 By 30 Collective Impact Project
  - 1. Steering Committee - None
  - 2. Transportation Committee – Mayor Crawford updated the Council on the last meeting which included the committee working on reducing the number of items to be worked on.
  - 3. Housing Committee – Councilmember Julius gave the Council an update of the last meeting which included the continuation of discussion on housing.
  - 4. Work Force Committee – Councilmember Timmons gave the Council an update on the last meeting which consisted of discussions on what is the task of the Work Force Committee and workforce readiness.

10. DISCUSSION BY COUNCIL

Mayor Crawford gave a brief update on the recent visit from the Chair and other members of the Met Council.

11. ADJOURNMENT

**MOTION** by Councilmember Timmerman, second by Councilmember Julius to adjourn the meeting at 9:22 p.m. **APIF, MOTION CARRIED**