

CITY OF ELKO NEW MARKET  
SCOTT COUNTY, MINNESOTA  
CITY COUNCIL MEETING  
601 MAIN STREET  
ELKO NEW MARKET, MINNESOTA 55054  
THURSDAY, SEPTEMBER 22, 2016

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Julius, Timmerman and Timmons

Members Absent: Councilmember Berg

Also Present: City Administrator Terry, City Attorney Poehler and City Engineer Revering.

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

**MOTION** by Councilmember Julius, second by Councilmember Timmons to approve the agenda as amended.

6h – Approve Major Grading Permit for KJ Walk moved to 8d

**APIF, MOTION CARRIED**

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

**MOTION** by Councilmember Timmerman, second by Councilmember Timmons to approve the Consent Agenda as amended.

- a. Approve Minutes from September 8, 2016 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approval of Liquor Licenses
  - i. Adopt Resolution 16-54 granting On Sale, Sunday and Off Sale Liquor Licenses for Captain Black's Bar and Grill.
  - ii. Adopt Resolution 16-55 granting On Sale Non Intoxicating Beer License for New Market Baseball Association
  - iii. Adopt Resolution 16-56 granting On Sale, Sunday and Off Sale Liquor Licenses for Bullseye Saloon
  - iv. Adopt Resolution 16-57 granting Off Sale 3.2 Liquor License for Fish Rock Country Market
  - v. Adopt Resolution 16-58 granting On Sale, Sunday and Off Sale Liquor Licenses for The End Zone

- vi. Adopt Resolution 16-59 granting On Sale, Sunday and Off Sale Liquor Licenses for Leo's Bar
- vii. Adopt Resolution 16-60 granting On Sale Non-Intoxicating Beer License for Elko Baseball Club
- viii. Adopt Resolution 16-61 granting On Sale and Sunday Liquor License for Boulder Pointe Golf Club
- ix. Adopt Resolution 16-62 granting On Sale, Sunday and Off Sale Liquor Licenses for The Doublewide
- x. Adopt Resolution 16-63 granting On Sale and Sunday Liquor License for Elko Speedway
- xi. Adopt Resolution 16-64 granting On Sale and Sunday Liquor License for R&F Properties (Champions)
- xii. Adopt Resolution 16-66 granting Off Sale Liquor License for TDF Liquors
- d. Adopt Resolution 16-67 Approving One Day Gambling Permit for St. Nicholas Church
- e. Adopt Resolution 16-68 Diverging Diamond Interchange Design
- f. Approve Assessment Agreements for Improvements Related to Woodcrest Sewer Pilot Project
  - i. Adopt Resolution 16-69 Approving and Adopting Special Assessments for Terrance D. Taschuk and Gina K. Taschuk
  - ii. Adopt Resolution 16-70 Approving and Adopting Special Assessments for Shawn Passmore and Kerry Passmore
- g. Adopt Ordinance No. 141 Amending City of Elko New Market Fee Schedule, Concerning Witness Fees
- h. Approve Major Grading Permit for KJ Walk – **moved to General Business 8d**

**APIF, MOTION CARRIED**

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

Elko Speedway Schedule

**MOTION** by Councilmember Julius, second by Councilmember Timmons to adopt Resolution 16-73 Approving Lawful Annual Speedway Event Permit. **APIF, MOTION CARRIED**

Tom Ryan asked the City Council to consider removing the annual licensing requirement for the track. The City Council indicated that it would consider the request at its meeting on October 13, 2016.

**MOTION** by Councilmember Timmons, second by Councilmember Julius to approve the Fireworks/Pyrotechnics Permit for Eve of Destruction Events to be held on June 24, 2017, July 1, 2017 and September 30, 2017, along with two rain dates of June 30, 2018 and July 7, 2018.

**APIF, MOTION CARRIED**

Adopt Resolution 16-65 Approving Liquor License for Firehouse Grille

**MOTION** by Councilmember Timmons, second by Mayor Crawford to Adopt Resolution 16-65 Approving Liquor License for Firehouse Grille. Ayes: Mayor Crawford, Councilmembers Julius and Timmons. Abstain: Councilmember Timmerman – owner of Firehouse Grille. **MOTION CARRIED**

Preliminary 2017 Budget and Levy

Councilmember Julius indicated that he would be unable to vote for the preliminary budget and levy, as presented, based on the rationale he had outlined in previous discussion on the topic. Therefore, he had requested staff not place the item on the consent agenda.

**MOTION** by Councilmember Timmons, second by Councilmember Timmerman to approve Resolution 16-71 Approving 2017 Preliminary Budget. Ayes: Mayor Crawford, Councilmembers Timmons and Timmerman. Nays: Councilmember Julius **MOTION CARRIED**

**MOTION** by Councilmember Timmons, second by Councilmember Timmerman to approve Resolution 16-72 Approving 2016 Tax Levy, Collectible in 2017. Ayes: Mayor Crawford, Councilmembers Timmons and Timmerman. Nays: Councilmember Julius **MOTION CARRIED**

Approve Major Grading Permit for KJ Walk

Staff had requested this item be pulled from the Consent Agenda and placed on General Business. The Planning Commission had recommended revision to the permit conditions from those recommended by Staff in the information packet.

The City Council held a discussion on the application for a grading permit for the Boulder Heights subdivision. **MOTION** by Councilmember Julius, second by Councilmember Timmons to approve the grading permit application subject to the amended conditions recommended by the Planning Commission in the revised City Engineer memorandum, dated September 22, 2016. **APIF, MOTON CARRIED**

9. REPORTS

a. ADMINISTRATION

Schedule City Administrator Performance Review

Administrator Terry and the Council held a discussion on scheduling the performance review of the Administrator. Council will hold a closed meeting on October 27, 2016 for the City Administrator's annual performance review.

Council asked the City Administrator to email the performance evaluation form to each of them for completion and submittal to City Attorney Poehler.

b. PUBLIC WORKS

None

c. POLICE DEPARTMENT

None

d. FIRE DEPARTMENT

None

e. ENGINEERING

Pavement Preservation – Part II

Engineer Revering and the City Council continued the discussion on the preservation of one of its largest assets in size and monetary value – its street pavements.

Staff is seeking direction from the Council on the following:

- i. Affirmation from the Council that a data-driven condition assessment and projection approach is appropriate. The intention is to proceed with semi-annual ratings and analysis if Council so directs Staff.
- ii. Direction from Council whether to consider Special Assessments for rehabilitation strategies.
- iii. Feedback from Council whether detail or additional information on any topic is desired.

The City Council affirmed Council that a data-driven condition assessment and projection approach is appropriate and endorsed semi-annual ratings and analysis. The City Council also indicated that special assessments would be appropriate. Staff was directed to apply the current policy to sample project based on 2016 pavement evaluation for review by the City Council.

The City Engineer also reported that the first two homes have connected to the low pressure sanitary sewer system pilot project in Woodcrest.

f. COMMUNITY DEVELOPMENT

None

g. PARKS DEPARTMENT

Written Parks and Recreation Minutes included in Council Packet.

h. OTHER COMMITTEE AND BOARD REPORTS

- i. SCALE  
None
- ii. MVTA  
None
- iii. I35 SOLUTIONS ALLIANCE  
None
- iv. CHAMBER OF COMMERCE  
None
- v. Regional Council of Mayors  
None
- vi. Community & Civic Events Committee (CCEC)  
None
- vii. 50 By 30 Collective Impact Project
  1. Steering Committee - None
  2. Transportation Committee – None

3. Housing Committee - None
4. Work Force Committee - None

#### 10. DISCUSSION BY COUNCIL

The City Council directed staff to contact Scott County regarding signage at the intersection on the southbound exit ramp of I35 on CSAH 2 to see if improvements could be made.

#### 11. ADJOURNMENT

**MOTION** by Councilmember Julius, second by Councilmember Timmons to adjourn the meeting at 9:11 p.m. **APIF, MOTION CARRIED**