

CITY OF ELKO NEW MARKET, MINNESOTA
Utility Billing Department
Credit/Debit Card Monthly Automatic Payment Authorization

MASTERCARD, VISA AND DISCOVER ACCEPTED

Instructions: To automatically pay your utility bill by credit or debit card each month, complete the information below and return this form to the City of Elko New Market Utility Billing Department via any one of the following methods:

<i>In Person</i>	<i>Mail</i>	<i>Fax</i>
601 Main Street Elko New Market, MN 55054	PO Box 99 Elko New Market, MN 55020	(952) 461-2782

Each month, your credit/debit card will be charged for the total amount due. The transaction will take place the last Monday of each month. In the event there is a problem with any charge, please provide a telephone number where you may be reached between the hours of 8:00 AM and 4:30 PM. If you have any questions, please contact the Utility Billing Department at (952)461-2777.

To modify or cancel this automatic payment authorization, please submit written, signed notification via one of the methods specified above in time to reach our office before the next scheduled charge date.

Scheduled deduction dates are provided on the city website calendar at www.ci.enm.mn.us.

City Utility Account Number

Name on City Utility Account

I authorize the City of Elko New Market to charge my credit/debit card as follows (please print):

Printed Name on Credit/Debit Card

Daytime Telephone Number

Billing Address for This Credit/Debit Card

Zip Code

MasterCard / Visa / Discover / (Please Circle One)

Credit/Debit Card Number

Expiration Date

Authorized Signature

Email Address (if you require a receipt)