

**ELKO NEW MARKET PARKS COMMISSION
TUESDAY, FEBRUARY 11, 2014
REGULAR MEETING MINUTES**

PRESENT:

Present at Roll Call were Commissioners Sadie Miller; Dennis Melgaard; and Chair Mike Sutton. Also present was Assistant City Administrator Mark Nagel .

CALL TO ORDER/PLEDGE OF ALLEGIANCE/OATH OF OFFICE:

The meeting was called to order at 4:04 PM By Chair Mike Sutton in Elko New Market Area Hall.

APPROVE AGENDA:

Mr. Nagel said that there were no additions to the Agenda for the February 11, 2014 Meeting. Upon motion by Chair Sutton, seconded by Commissioner Melgaard, the February 11, 2014 Agenda was unanimously approved by voice vote.

**APPROVAL OF MINUTES OF DECEMBER 16, 2013
PARKS COMMISSION MEETING:**

Upon motion by Commissioner Melgaard, seconded by Commissioner Miller, the meeting minutes of December 16, 2013 were unanimously approved, as presented, by voice vote.

PETITIONS, REQUESTS, AND COMMUNICATIONS:

There were no petitions, requests or communications for the February 11, 2014 Parks Commission Meeting.

UPDATES:

Mr. Nagel reviewed the December 26, 2013 ENM Parks Commission Update, which contained 12 items, and the January 29, 2014 ENM Parks Commission Update with the Commissioners.

Mr. Nagel also reviewed the 2013 Parks Commission Accomplishments with the Commissioners, which will be presented at the Joint Parks Commission and City Council Meeting on March 27, 2014 beginning at 6:30 PM.

OLD/NEW BUSINESS:

Mr. Nagel called Parks Commissioners attention to the bill from Lakeville Community Ed for \$697.00 for the printing and distribution of their Winter/Spring Programming brochure, as per the Agreement. He also passed out a copy t each Commissioner. Upon motion by Commissioner Miller, seconded by Chair Sutton, the payment of the bill for \$697.00 for printing and distributing of the brochure was unanimously approved.

Mr. Nagel provided an update on the Parks Commissioner replacement process noting that 2 applications had been received. The interviews will take place on Thursday, February 20th at 5:30 PM with Chair Sutton and Mayor Gabriel, along with Staff, conducting the interviews. It is hoped that the new replacement will approved City Council on March 13th in time to participate in the March 27th joint meeting.

Mr. Nagel reviewed the recent letter from the Shakopee Mdewakanton Sioux Community announcing the award of trail grants. He said that completion of the segment along Xerxes Avenue from Pete's Hill to Boulder Point, which would cost about \$48,000, including easement costs, was selected and the City would need a 20% match of cash or in kind services. Mr. Nagel said that a meeting with owner of the property regarding an easement was currently being scheduled and engineering work was underway. Completion of the project is anticipated to be by the end of 2014.

Mr. Nagel said that he had met with New Prague Community Education Staff system to review the Movies/Music in the Park for the Summer of

2014. This year, the budget will again be \$3,500, but the mix will include more movies and less music so that the series can be extended from 6 weeks to 8 weeks. He said that a complete schedule should be ready by the April meeting for consideration of approval by the Parks Commission.

Mr. Nagel called Commissioners attention to the City website, which contained the ballot for the new playground equipment for 3 of the neighborhood. He said that citizens voted for their favorite pieces of equipment for each park among 3 choices. He said that as of October 31st closing date for voting, 63 ballots had been received. Parks Commissioners reviewed the ballots and decided to purchase the pieces of equipment based on the results of the online vote. Upon motion by Commissioner Miller, seconded by Commissioner Donato, the Parks Commission approved purchase of the following pieces of equipment: Wagner Park: Spinami, Midwest Playscapes; Whispering Hills Park: Cascade Climber, Flagship Recreation; and Francis Lane Park: Sky Rail Climber. Mr. Nagel said that the playground equipment would be purchased after January 1, 2014 to save on the sales tax and installed in the Spring. He will bring back the final costs at a future meeting for approval.

Mr. Nagel presented the price quote from American Ramp Company for a new grindbox and round grind rail for \$3,433.83, including freight. He noted that the smaller grindbox and round grind rail had been requested by the “skaters” for some time to add more variety to the SkatePark. Upon motion by Commissioner Melgaard, seconded by Commissioner Miller, the Commission unanimously approved the purchase of the grindbox and grind rail for \$3,433.83 from American Ramp Company pending discussion with the ENM City Council in March.

Mr. Nagel reviewed the Draft 2014 Goals with the Commission. He said that he included goals from 2013 that were not completed, suggestions from the Chamber of Commerce, and the CECC, as well as previous input from the Commissioners at the December meeting for goals of adding new SkatePark equipment and of Participating in the Fire Rescue Days parade. Upon motion by Chair Sutton, seconded by Commissioner Miller, the Commission unanimously approved the 2014 Parks Commission Goals, as printed, for discussion at the joint meeting with ENM City Council in March

OTHER BUSINESS:

There was no other business to come before the Parks Commission at the February 11, 2014 meeting.

NEXT MEETING:

The next meeting of the ENM Parks Commission was set for Tuesday, March 27, 2014 at 5:30 PM at ENM Area Hall, prior to the joint meeting with the ENM City Council.

PARK COMMISSIONER COMMENTS:

There were no additional Parks Commissioner comments at the February 11, 2014 meeting.

ADJOURNMENT:

There being no further business to come before the Parks Commission, upon motion by Commissioner Melgaard, seconded by Commissioner Miller, the meeting was adjourned by voice vote at 5:14 PM.

**Respectfully Submitted,
Mark Nagel,
Assistant City Administrator**