

**ELKO NEW MARKET PARKS COMMISSION
THURSDAY, MARCH 26, 2015
REGULAR MEETING MINUTES**

PRESENT:

Present at Roll Call were Commissioners Sadie Miller; Emily Dornseif; Dennis Melgaard; and Chair Mike Sutton. Also present were Assistant City Administrator Mark Nagel and Jonathan Nelson, Bolton-Menk, Inc.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:30 PM by Chair Mike Sutton in Conference Room A at Elko New Market City Hall, 601 Main Street.

APPROVE AGENDA:

Mr. Nagel said that there were no additions to the Agenda for the March 26, 2015 Meeting. Upon motion by Commissioner Melgaard, seconded by Commissioner Dornseif the March 26, 2015 Agenda was unanimously approved by voice vote.

APPROVAL OF MINUTES OF FEBRUARY 17, 2015 PARKS COMMISSION MEETING:

Upon motion by Chair Sutton, seconded by Commissioner Dornseif, the Meeting Minutes of February 17, 2015 were unanimously approved for submission to City Council, as presented, by voice vote.

PETITIONS, REQUESTS, AND COMMUNICATIONS:

Mr. Nagel passed out copies of the Lakeville Community Ed Summer Program catalogue for information and review by the Commissioners.

UPDATES:

Mr. Nagel reviewed the February 25, 2015 ENM Parks Commission Update, which contained 15 items, with the Commissioners.

Mr. Nagel updated them on recent conversations with St. Nicholas Church regarding the Parks Commission's offer to assist the Church in upgrading and maintaining their park. He said that he received word that the Church would like the City to take over the playground, as they did not have funds to upgrade it. Mr. Nagel said that he would be talking to the City Attorney about options based on the parameters from the Church.

He also noted that 20 residents attended the last movie on Thursday, March 12th and would have final attendance figures in the March Parks Commission Update. Also, he said that the Archery program was now set for Friday, June 12th, Friday, June 26th, and Friday, July 10th from 9:00 to 10:30 AM at Windrose Park. The Minnesota Twins Baseball Clinic is officially on Saturday July 25th at Frederickson Field from 9:00 AM to 11:30 AM. Finally, he pointed out the 2015 Community Survey questions pertaining to parks and park programming noting that the final report would be ready by the May 14th City Council Meeting.

OLD/NEW BUSINESS:

Mr. Nagel reviewed the progress to date on the SkatePark Study, which directs the Parks Commission to make a recommendation on the future of the current SkatePark by May, 2015. At the February Parks Commission Meeting, Jonathan Nelson, Bolton-Menk, Inc, led the Parks Commissioners through an evaluation of 7 possible locations for the SkatePark, including the current location, using 6 different site selection criteria and assigning a number between 1 (does not meet criteria) to 10 (meets criteria) for each criteria for each location (matrix attached). At that Meeting, the existing location at Wagner Park and Rowena Pond Park were chosen for further development into options and costs, which will be discussed at the March meeting. Mr. Nelson then reviewed 4 Options and costs with the Commissioners - #1 would move the SkatePark to Rowena Pond Park, replace the current SkatePark location with a full size Basketball Court; and Construct a new regulation Hockey Rink at Rowena Pond Park (\$243,000); Option #2

would leave the SkatePark at Wagner Park with new, quieter equipment, build both the Basketball Court and Hockey Rink at Rowena Pond (\$230,000); Option #3 would put all 3 at Rowena Pond Park (\$268,000); and Option # 4 would be the same as Option #2 with the addition of a Pump Track adjacent to the current SkatePark location (estimated \$275,000). It should be noted that all 4 Options include a Gazebo/Shade Structure. After much discussion of the pros/cons of each Option, the consensus of the Parks Commissioners was to present Option #2 to the community in future Public Meetings to receive feedback on the option. Option #2 was chosen because it was the lowest cost option, could be built in phases, and preserves the existing SkatePark as a recreational opportunity for area youth. The Parks Commission set the first community meeting to gather public input on the Option #2 for Tuesday, April 14th at 4:00 PM at ENM Area Hall. No further action was taken.

Mr. Nagel said that a representative from the Parks Commission was needed for Community and Civic Events Commission. Chair Sutton volunteered for the position with Commissioner Miller as Alternate. Upon motion by Commissioner Melgaard, seconded by Commissioner Miller, the Parks Commission unanimously recommended to the City Council that Chair Sutton be appointed to the Community and Civic Events Committee.

Mr. Nagel reviewed the Memo to the City Council regarding the 2015 Goals, which will be presented by Chair Sutton, and the 2015-2020 Draft Capital Outlay Plan, which he will present the City Council. He noted that the Draft Capital Outlay Plan would likely change pending the outcome of future discussions with City Council on the future of the SkatePark in May, 2015.

OTHER BUSINESS:

There was no other business to come before the Parks Commission at the March 26, 2015 meeting.

NEXT MEETING:

The next meeting of the ENM Parks Commission was set for Tuesday, April 14, 2015 at 5:30 PM at ENM Area Hall.

PARK COMMISSIONER COMMENTS:

There were no additional comments by Commissioners at the March 26, 2015 Parks Commission Meeting.

The Parks Commission with the exception of Commissioner Melgaard joined the Elko New Market City Council for a Joint Meeting at 6:30 PM in the Council Meeting to discuss their 2015 Goals and the Draft Capital Outlay Plan from 2015 to 2020.

ADJOURNMENT:

Upon the conclusion of the Joint Meeting with the Elko New Market City Council, there being no further business to come before the Parks Commission, upon motion by Commissioner Dornseif, seconded by Commissioner Miller, the meeting was adjourned by voice vote at 7:34 PM.

**Respectfully Submitted,
Mark Nagel, Assistant City Administrator**