

**MINUTES
CITY OF ELKO NEW MARKET
PLANNING COMMISSION MEETING
September 1, 2016
7:00 PM**

1. CALL TO ORDER

Chairman Thompson called the meeting of the Elko New Market Planning Commission to order at 7:04 pm.

Commission members present: Thompson, Vetter, Smith and Kruckman
Members absent and excused: Hartzler
Staff Present: City Planner Kirmis and City Engineer Revering

2. PLEDGE OF ALLEGIANCE

Chairman Thompson led the Planning Commission in the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Question was raised by Chairman Thompson related to the possibility of adding the Barsness grading permit application to the agenda as a means of eliminating the need for a special Planning Commission meeting on September 8, 2016 (as the purpose of the special meeting is to consider the grading permit). City Engineer Revering recommended against such agenda addition for a variety of reasons including a lack of applicant representation at the meeting, the exclusion of staff review materials from the Planning Commission meeting packet and the need to discuss some policy-related issues associated with the application.

A motion was made by Smith and seconded by Kruckman to approve the agenda as presented. Vote for: Thompson, Vetter, Smith and Kruckman. Against: None. Vote 4-0. Motion carried.

4. PUBLIC COMMENT

There were no public comments.

5. ANNOUNCEMENTS

There were no announcements.

6. APPROVAL OF MINUTES

A motion was made by Vetter and seconded by Thompson to approve the minutes of the July 7, 2016 Planning Commission meeting as written. Vote for: Thompson, Vetter, Smith and Kruckman. Against: None. Abstained: None. Vote 4-0. Motion carried.

7. PUBLIC HEARINGS

There were no public hearings.

8. PETITIONS, REQUESTS AND INQUIRIES

There were no petitions, requests or inquiries.

9. GENERAL BUSINESS

A. Community Development Update

Chairman Thompson asked the Planning Commission if they had any questions related to the community development summary prepared by Community Development Specialist Renee Christianson (dated September 1, 2016). Hearing no questions, Chairman Thompson asked Staff if they had any additional comments related to the community development update.

City Engineer Revering provided supplemental updates on the following projects:

- Elko Speedway grading activities
- Barsness grading permit
- Woodcrest sewer project

B. 2040 Comprehensive Plan - Tactics Survey

Chairman Thompson asked Planner Kirmis to introduce his memorandum dated August 24, 2016 regarding the 2040 Comprehensive Plan tactics survey. Kirmis explained that the Planning Commission is being asked to assist in the “Tactics Planning” phase of the Comprehensive Plan Update work effort. Kirmis indicated that task involves the collection of input from various City stakeholders with an intent of defining the community’s perspective and approach to planning and land use issues.

In this regard, Kirmis specifically asked the Planning Commission to complete the questionnaire provided in the meeting packet and informed the Commission members that completed surveys will be collected at the forthcoming October 6, 2016 Commission meeting.

10. MISCELLANEOUS

There were no miscellaneous updates.

11. ADJOURNMENT

A motion was made by Kruckman and seconded by Smith to adjourn the meeting. Vote for: Thompson, Vetter, Smith and Kruckman. Against: None. Abstained: None. Vote 4-0. Motion carried.

The meeting ended at 7:46 pm.

Submitted by:

Bob Kirmis, City Planner