

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Mayor Julius, Councilmembers Novak, Berg, Timmerman and Schuenke

Members Absent: None

Also Present: City Administrator/Clerk Terry, Police Chief Juell, Senior Planner Christianson, City Attorney Poehler, Deputy Clerk Jirak, City Engineer Revering, Scott County Commissioner Wolf, Patrick Fischer, Dean George, Heidi Juenke, Beth Ratzlaff, Wendy Bolton, Rachel Fitterer, Chris Harder, Kristy Rieger, Lezlie Vermillion, Rose Bright, James Connelly, Charles Friedges, Dennis Melgaard, Sadie Miller, Bob Bright, Bruce Friedges and Josh Gareis

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry advised the Council of the revised agenda adding item 10a. Mayor, Council and Commissioner Compensation under Discussion by Council.

MOTION by Councilmember Schuenke, second by Councilmember Timmerman to approve the revised agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

Employee Recognition

Mayor Julius, on behalf of the City Council, recognized the following City Staff and Fire Fighters for their years of service to the City of Elko New Market.

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|------|--------------------|----------|
| i) | Renee Christianson | 5 Years |
| ii) | Melissa Wirtz | 5 Years |
| iii) | Josh Gareis | 5 Years |
| iv) | Jane Stone | 10 Years |
| v) | Robert Bright | 10 Years |
| vi) | Bruce Friedges | 25 Years |

Park Commissioners Recognition

Mayor Julius, on behalf of the City Council, recognized the following Park Commissioners for their years of service to the City of Elko New Market. Special recognition was given to Dennis Melgaard for his 50 plus years of service to the City of Elko New Market.

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|-----|-----------------|----------|
| i) | Sadie Miller | 11 Years |
| ii) | Dennis Melgaard | 11 Years |

Expanded Access Library Model

Chris Harder, interim Library Director for Scott County introduced Extended Access to the Council and gave a brief background of the program.

Kristy Rieger, Technology Manager for Scott County Library, provided a presentation on Extended Access and the opportunities this program would provide for the Elko New Market Library. Rieger advised the Council on how Extended Access provides self-service access to designated library locations outside of staffed open hours. Rieger explained who can sign up for the program, provided statistics from the pilot program at the Jordan Library, related concerns residents have had. Rieger also explained the additional opportunities to use the library to work, study, check out items, the additional benefits this program provides for communities and changes to the Elko New Market Library.

City Administrator/Clerk Terry discussed the impact of possible Staff and budget adjustments for the Extended Access program. After Council discussion, Council supported the Extended Access Program for the Elko New Market Library.

Kristy Rieger advised the Council that Scott County Libraries have now eliminated late fees and discussed the benefits of doing so.

5) PUBLIC COMMENT

Scott County Commissioner Wolf gave the Council a brief update on current discussions being held at Scott County including:

- Property Tax statements reflected increases in property values
- A ribbon cutting ceremony was held on March 15 for the New Administration Building at Scott County
- Redistricting will be completed by end of month

6) CONSENT AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Novak to approve the amended Consent Agenda.

- a. Approve March 10, 2022 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 22-17 For Orderly Annexation of Land to the City of Elko New Market
- d. Adopt Resolution 22-18 Reestablishing Precinct and Polling Place for Elko New Market
- e. Commissioner Appointments
 - i. Adopt Resolution 22-19 Reappointing Nicole Kruckman to the Planning Commission
 - ii. Adopt Resolution 22-20 Appointing Andrew Jones and Paul Hokeness to the Parks & Recreation Commission
- f. Adopt Resolution No. 22-21 Ordering the Adoption of the Final Alternative Urban Areawide Review (AUAR) for the Adelmann Family Property
- g. Kwik Trip
 - i. Adopt Ordinance No. 246 Rezoning Property from PUD to B5

- ii. Approve Release of Planned Unit Development Agreement and Development Contract
- iii. Adopt Resolution 22-22 Approving Preliminary Plat, Final Plat, and Development Contract for Kwik Trip 1116
- iv. Adopt Resolution 22-23 Approving Conditional Use Permit #C1-2020 to Allow Motor Fuel Station and Commercial Car Wash
 - v. Adopt Resolution 22-24 Approving Variance #V1-2020
 - vi. Approve Parking Deferment Agreement
 - vii. Approve Stormwater Maintenance Agreement
- h. Adopt Resolution 22-25 Approving Outdoor Concerts and Events Permit for St. Nicholas Catholic Church
 - i. Reauthorization of Equipment Purchase

APIF, MOTION CARRIED

Senior Planner Christianson introduced Dean George, from Kwik Trip and James Connelly from APPRO Development who worked with the Adelman AUAR.

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

Council Chambers and Training Room AV Upgrade

City Administrator/Clerk Terry provided a brief background on the audio and video system for the Council Chambers and Training Room B with the Council. Terry discussed the purchase and installation of the equipment based on the proposals received from Advanced Systems Integration (AVI) to allow for dual personal and virtual Council meetings. Terry discussed advantages for the upgrade in equipment. After Council discussion, Council agreed to approve Cooperative Procurement Agreement and proposals from AVI for Council Chambers and Training Room B.

MOTION by Councilmember Berg, second by Councilmember Timmerman to:

1. Approve Cooperative Procurement Membership Agreement with 1Government Procurement Alliance and
2. Authorize the upgrade of the audio and visual equipment in the City Council Chambers by Advanced System Integration based on the proposal dated march 21, 2022 in the amount of \$47,771.11 and
3. Authorize the upgrade of the audio and visual equipment in Meeting Room B by Advanced System Integration based on the proposal dated March 21, 2022 in the amount of \$28,800.42

APIF, MOTION CARRIED

9) REPORTS

- a) Administration
No report.
- b) Public Works
No report.



- c) Police Department
Annual Report – 2021 included in the packet.
- d) Fire Department
No report.
- e) Engineering
No report.
- f) Community Development
No report.
- g) Parks Department
Draft Parks & Recreation Commission Minutes of the March 9, 2022 Meeting included in Council packet.
- h) Community & Civic Events Committee (CCEC)
Draft Community & Civic Events Committee Minutes of the March 15, 2022 Meeting included in Council packet.

Councilmember Novak updated Council that at the last CCEC Meeting, Egg Hunt bags were filled and reminded Council that the Egg Hunt will be held on Saturday, April 9.

- i) Other Committee and Board Reports
 - i) Scott County Association for Leadership and Efficiency (SCALE)
No report.
 - 1. Executive Committee
No report.
 - 2. Service Delivery Committee
City Administrator/Clerk Terry gave the Council a brief update on the last Service Delivery Committee which consisted of discussion on security fencing.
 - ii) Minnesota Valley Transit Authority (MVTA)
No report.
 - iii) I35 Solutions Alliance
No report.

10) DISCUSSION BY COUNCIL

Mayor, Council and Commissioner Compensation.

Mayor Julius directed Staff to review Mayor, Council and Commissioner compensation for similar cities and bring back to Council for discussion at a future meeting.

11) ADJOURNMENT

MOTION by Councilmember Berg, second by Councilmember Schuenke to adjourn the meeting at 6:52 p.m.

APIF, MOTION CARRIED.

Respectfully submitted by

Lynda Jirak, Deputy Clerk