

City Administrator/Clerk Terry explained the meeting protocol for participating in the City Council meetings virtually (Online) using the Zoom virtual meeting application.

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Mayor Julius, Councilmembers Berg, Timmerman and Novak

Members Absent: Councilmember Schuenke

Also Present: City Administrator/Clerk Terry, Senior Planner Christianson, Planner Skluzacek, City Attorney Poehler, Deputy Clerk Jirak, City Engineer Revering, Patrick Fischer, Veda Kanitz, Kristy Thompson, Janelle Kuznia, Mark Engel, Joe Heimerl, Kasey Pipo, Nikki Hagedorn, Jack Houlihan, Tia Smith, Brian Smith, Beth Eilers, Ruth Laursen, Jodi Lucast, Larry Schofield, Sheri Schofield and Gina Styles

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry advised the Council of a revised agenda and a revision made to Resolution 23-17 under General Business Park I-35 Industrial Park item.

MOTION by Mayor Julius, second by Councilmember Timmerman to approve the revised agenda and to un-table Park I-35 Industrial Park items tabled at the March 23, 2023 City Council Meeting.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

None.

5) PUBLIC COMMENT

Todd Bergstrom, 2321 Seurer Court, New Market Baseball Association, approached the podium to seek permission to place tents up near the baseball field on the city trail path for a game that will be taking place in June. Mayor Julius stated that this request can be handled administratively and asked Mr. Bergstrom to meet with Staff to discuss.

Veda Kanitz, 9830 247th Street E, Lakeville, approached the podium to question if Councilmembers received the letter from members of the New Market Township Board and to state her disappointment in not allowing discussion from the audience on the un-tabled General Business Park I-35 Industrial Park item.

6) CONSENT AGENDA

- a. Approve Minutes of the March 23, 2023 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Updated Engineering Manual

- d. Approve Amendment to Addendum to Purchase Agreement and Residential Lease for 641 Main Street
- e. Adopt Resolution 23-23 Approving Notice of Decision on Wetland Replacement Plan for Boulder Heights Fourth Addition
- f. Adopt Resolution 23-25 Appointment of Planning Commissioners

Councilmember Berg asked City Engineer Revering to provide a brief background to changes made to the Engineering Manual. Revering provided a brief summary.

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve the Consent Agenda.

APIF, MOTION CARRIED

7) OATHS OF OFFICE

Mayor Julius administered the Oath of Office to newly elected Planning Commissioners.

- a. Kasey Pipo
- b. Joseph Heimerl

8) PUBLIC HEARINGS

None.

9) GENERAL BUSINESS

Park I-35 Industrial Park

Mayor Julius explained to the audience that un-tabling the Park I-35 Industrial Park items, allows for discussion by Council and Staff.

Council discussion included some of the following topics on the Park I-35 Industrial Park:

- Difference between Preliminary Plat and Final Plat.
- Legal ramifications if the City decided to rezone property to something other than the guided use of Industrial.
- Possible zoning scenarios.
- The Preliminary Plat does not include any project.
- Tree removal in the grading process.
- Grading Permit.
- Developer risk of grading the land without Final Plat approval.
- Water Appropriations Permit in relation to Final Plat.

Councilmembers asked questions that were answered by City Staff and Consultants.

Resolution 23-16 Approving Notice of Decision on Wetland Replacement Plan for Park I-35 Industrial Park.

Council comments included that there is very little wetland for this large land lot. City Engineer Revering commented that he sat in on the Technical Evaluation Panel (TEP) meeting and explained that the application was scrutinized by the TEP Panel.

MOTION by Councilmember Berg, second by Mayor Julius to approve Resolution 23-16 Approving Notice of Decision on Wetland Replacement Plan for Park I-35 Industrial Park.
APIF, MOTION CARRIED

Resolution 23-17 Approving Preliminary Plat of Park I-35 Industrial Park
City Staff and Consultants answered Council questions regarding the Preliminary Plat of Park I-35 Industrial Park.

MOTION by Mayor Julius, second by Councilmember Berg to approve Resolution 23-17 Approving Preliminary Plat of Park I-35 Industrial Park.
APIF, MOTION CARRIED

Findings of Fact Regarding Rezoning

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve the Findings of Fact Regarding Rezoning.
APIF, MOTION CARRIED

Ordinance No. 275 Rezoning Property from UR to I-1
Council discussion included legal ramifications if the City wanted to rezone this parcel to something other than Industrial. City Attorney Poehler stated that the property needs to follow the Comprehensive Plan which is zoned Industrial.

MOTION by Councilmember Berg, second by Councilmember Novak to approve Ordinance No. 275 Rezoning Property from UR to I-1.
APIF, MOTION CARRIED

Grading Authorization Permit for Park I-35 Industrial Park
City Staff and Consultants answered Council questions regarding the Grading Authorization Permit.

MOTION by Councilmember Berg, second by Mayor Julius to approve Grading Authorization Permit for Park I-35 Industrial Park.
APIF, MOTION CARRIED

10) REPORTS

a) Administration

Classification and Compensation Study Market Group

City Administrator/Clerk Terry explained that every three years the City performs a compensation market study for all positions within the City with schedules greater than 30 hours per week. The City conducts this study to stay competitive in the market and allows the City to recruit and retain highly qualified candidates for positions within the City. The current market group was initially established over a decade ago and may need to be reassessed. City Staff is seeking direction and feedback from Council on the updated market group and the consultants selected for the study.

Council directed Staff to move forward with the selected market group and proposals for consultants to complete the Classification and Compensation Study.

- b) Public Works
March 2023 Monthly Report included in the packet.
- c) Police Department
March 2023 Monthly Report included in the packet.
- d) Engineering
No report.
- e) Community Development
City Planner Skluzacek reminded Council about the upcoming City-Wide Code Enforcement Sweep conducted in June for common code violations.
- f) Parks Department
March 2023 Monthly Update included in the packet.
City Administrator/Clerk Terry advised Council that interviews will continue for Parks Commissioners and recommendations for appointments should be on the next City Council Meeting agenda.
- g) Community & Civic Events Committee (CCEC)
Councilmember Novak updated Council that the Egg Hunt held on Saturday, April 1 was a success and at the next CCEC Meeting discussion will include finalization on Fire Rescue Days.
- h) Other Committee and Board Reports
 - i) Scott County Association for Leadership and Efficiency (SCALE)
No report.
 - 1. Executive Committee
No report.
 - 2. Service Delivery Committee
No report.
 - ii) I35 Solutions Alliance
Councilmember Berg updated the Council on the I35 Solutions Alliance Meeting he attended that morning.

City Administrator/Clerk Terry advised Council that the City has been scheduled for a hearing on Monday with the Transportation Committee regarding the I-35/CR2 interchange.

11) DISCUSSION BY COUNCIL

Councilmember Berg asked if there was any update to the Water Appropriations Permit process. City Administrator/Clerk Terry provided the update.

12) ADJOURNMENT

MOTION by Councilmember Timmerman, second by Councilmember Novak to adjourn the meeting at 6:51 p.m.

APIF, MOTION CARRIED.

Respectfully submitted by

Lynda Jirak, Deputy Clerk