

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Mayor Julius, Councilmembers Novak, Berg, Timmerman and Schuenke

Members Absent: None

Also Present: City Administrator/Clerk Terry, City Planner Skluzacek, Attorney Leah Koch, Deputy Clerk Jirak, Scott County Commissioner Wolf, Patrick Fischer and Peter Leatherman

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry advised the Council of the revised agenda adding Consent item 6e, Authorize Hire of Full-Time Police Officer.

MOTION by Councilmember Timmerman, second by Councilmember Schuenke to approve the revised agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

2022 Community Survey Results

Peter Leatherman from Morris Leatherman Company presented to Council a summary of the results of the 2022 Community Survey. The survey was conducted January 18, 2022 through February 3, 2022 to 250 random households of Elko New Market residents.

Leatherman provided answers to questions Council had regarding the survey.

5) PUBLIC COMMENT

Scott County Commissioner Wolf gave the Council a brief update on current discussions being held at Scott County including:

- CR 27 is closed from Cleary Lake to Savage for construction.
- CR 13 will have an upcoming closure due to construction.
- Vermillion River Watershed Planning Commission has an opening and encouraged Council or audience members to apply for the position.

6) CONSENT AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Novak to approve the amended Consent Agenda.

- a. Approve April 14, 2022 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Copier Rental Agreement Between the City of Elko New Market and Toshiba

- d. Adopt Resolution 22-32 Authorizing to Elect for Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act
- e. Authorize Hire of Full-Time Police Officer

APIF, MOTION CARRIED

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

Council and Commissioner Compensation

City Administrator/Clerk Terry advised Council of research Staff provided comparing cities within our Compensation Study group along with cities in Scott County on Council and Commissioner Compensations. Staff found that the City of Elko New Market’s Mayor and Councilmembers were paid below averages of other cities when compared to both study groups researched. Terry advised the Council that research showed Commissioners pay was found to be above average when compared to both study groups.

City Council discussed compensation for members of the City Council and Commissioners. After a discussion on the topic, Consensus of the Council directed Staff to prepare the appropriate ordinance to amend the salaries of the Mayor and Councilmembers as follows and bring back to a future Council Meeting for consideration. Councilmembers agreed to leave Commissioner pay as is.

Mayor - \$500.00 per month

Councilmember - \$400.00 per month

City Administrator/Clerk Terry advised Council of a Commissioner that approached Staff to have his salary waived. If approved, the City would have to amend the resolution to include the waiver of salary be put in place until the person revoked the waiver.

After Council discussion, Council directed Staff to leave the resolution for commissioners as is and not waive salary compensation for Commissioners.

Approve Fire and Rescue Agreements with New Market Township and Cedar Lake Township

City Administrator/Clerk Terry updated Council on Fire and Rescue Agreements with New Market Township and Cedar Lake Township.

City Council discussed the back-and-forth negotiations with Cedar Lake Township on this agreement.

MOTION by Councilmember Timmerman, second by Councilmember Novak to:

- 1. Approve the 2022-2024 Fire and Rescue Service Agreement with New Market Township, subject to approval of the 2022-2024 Fire and Rescue Service Agreement with Cedar Lake Township by May 1, 2022 and if the 2022-2024 Fire and Rescue Service Agreement with Cedar Lake Township is not approved by Cedar Lake

- Township, approve the Third Amendment to the 2021 Fire and Rescue Agreement with New Market Township.
2. Approve the 2022-2024 Fire and Rescue Service Agreement with Cedar Lake Township, subject to approval of the 2022-2024 Fire and Rescue Service Agreement by Cedar Lake Township by May 1, 2022, and if the 2022- 2024 Fire and Rescue Service Agreement with Cedar Lake Township is not approved by Cedar Lake Township, approve the Third Amendment to the 2021 Fire and Rescue Agreement with Cedar Lake Township, subject to approval of said Amendment by Cedar Lake Township.

APIO, MOTION CARRIED

9) REPORTS

a) Administration

Assessment Policy – Deferrals

City Planner Skluzacek presented to Council the background on the City’s Special Assessment Deferral Policy. The purpose of the assessment policy was to determine a fair and equitable manner of recovering and distributing the cost of public improvements. Staff sought feedback from Council to review the City’s current special assessment deferment policy and ordinance.

After Council discussion, Staff will prepare a draft revision for further Council discussion.

b) Public Works
No report.

c) Police Department
No report.

d) Fire Department
No report.

e) Engineering
No report.

f) Community Development
No report.

g) Parks Department
Draft Parks & Recreation Commission Minutes of April 13, 2022 Meeting included in packet.

h) Community & Civic Events Committee (CCEC)
Draft Community & Civic Events Committee Minutes of the April 19, 2022 Meeting included in packet.

Councilmember Novak updated Council on the last CCEC meeting to include preparations for Fire Rescue Days, a new start time for parade will be 11:00 am and there will be no activities in the park after the parade. Novak will ask Dennis Melgaard to be Grand Marshal this year.

City Administrator/Clerk Terry discussed with Council the possibility of recognizing retiring Staff member Mark Nagel in the parade. Council agreed that having a float in the parade for recognizing Nagel was a good idea.

i) Other Committee and Board Reports

i) Scott County Association for Leadership and Efficiency (SCALE)

No report.

1. Executive Committee

No report.

2. Service Delivery Committee

No report.

ii) Minnesota Valley Transit Authority (MVTA)

Councilmember Schuenke discussed with the Council the value and necessity of attendance at the MVTA Board meetings. After Council discussion, Councilmember Schuenke will continue to review agendas and packets looking for items for Elko New Market and attend future meetings as needed.

City Administrator/Clerk Terry explained the history of how Elko New Market became involved in this committee. After Council discussion, Council had no concerns with not attending MVTA meetings.

iii) I35 Solutions Alliance

No report.

10) DISCUSSION BY COUNCIL

Councilmember Berg advised the Council on the Climate Task Force Meeting he attended for New Prague Area Schools.

Councilmember Schuenke suggested to the Council that if a movie production company ever comes to town in the future, Council and Staff come up with a communication plan.

11) ADJOURNMENT

MOTION by Councilmember Timmerman, second by Councilmember Schuenke to adjourn the meeting at 7:29 p.m.

APIF, MOTION CARRIED.

Respectfully submitted by

Lynda Jirak, Deputy Clerk