

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Councilmembers: Berg, Timmerman, Novak and Styles

Members Absent: None

Also Present: City Administrator/Clerk Terry, Senior Planner Christianson, Police Chief Juell, City Engineer Revering, City Accountant Stewart, Planner Malecha, Deputy Clerk Jirak, Scott County Commissioner Wolf and Jodi Lucast

2) PRESENTATIONS

None.

3) GENERAL DISCUSSION

2024 Preliminary Budget

City Administrator/Clerk Terry held a discussion with the City Council regarding the 2024 Preliminary Budget. Discussion included changes from the previous preliminary budget, reviewed changed assumptions, the unknown variables and estimated tax impact. Council provided direction to increase the General Fund contingency to 7.5% at this time and to keep all assumptions as is.

4) REPORTS

None.

5) ADJOURNMENT

Mayor Julius adjourned the Work Session at 6:55 pm.

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 7:00 p.m.

Members Present: Councilmembers Berg, Timmerman, Novak and Styles

Members Absent: None

Also Present: City Administrator/Clerk Terry, Senior Planner Christianson, City Engineer Revering, Police Chief Juell, Planner Malecha, Deputy Clerk Jirak, Scott County Commissioner Wolf, Patrick Fischer, Jodi Lucast, Tyrone Friedges, Troy Friedges, Bruce Kimmel via Zoom,

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry advised the Council of a revised agenda adding William Street Sidewalk – 2024 Pavement Rehabilitation Project added under Engineering Report and adding Special Meeting Discussion under Administration Report.

MOTION by Councilmember Novak, second by Councilmember Timmerman to approve the revised agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

Presentation on Domestic Violence Awareness Month

Police Chief Juell provided a brief presentation to the Council on Domestic Violence Month and a brief background of Southern Valley Alliance in helping victims of domestic abuse and their new facilities under construction.

5) PUBLIC COMMENT

Jodi Lucast approached the podium and addressed concerns about the budget regarding the cost to the City for well testing for Niagara. Council and Staff answered questions regarding the well testing equipment and how it will be used for future improvements.

Scott County Commissioner Wolf updated Council on current happenings at Scott County which included:

- The new Dakota Electric substation will provide a tax benefit to New Market Township.
- Well Water testing will take place on Saturday, September 30, at the New Market Library.
- Scott County will be holding a meeting regarding licensing marijuana in the townships.
- Sand Creek Township is proposing a new development.
- 169/282/9 Highways around Jordan will be under construction for the next couple of years.

- Scott County Tax Levy is at 3.99% for 2024.
- Renaissance Festival traffic has been good this year.
- Scott County Libraries that have extended hours, residents are loving it.
- Scott County is looking to hire a new Historical Society Director.

6) CONSENT AGENDA

MOTION by Councilmember Novak, second by Councilmember Timmerman to approve the Consent Agenda.

- Approve September 14, 2023 Minutes of the City Council Meeting
- Approve Payment of Claims and Electronic Transfer of Funds
- Approve 2024-2026 Memorandum of Understanding between the City of Elko New Market and the Elko New Market Fire Relief Association
- Adopt Resolution 23-68 Approving Liquor License Renewals

APIF, MOTION CARRIED

7) PUBLIC HEARINGS

Public Improvement Hearing for 2024 Pavement Rehabilitation Project

City Engineer Revering presented the 2024 Pavement Rehabilitation Project and specifications involving pavement management on various streets in old New Market. Revering's presentation included the pavement management, mill and overlay, special assessments, pedestrian ramps and construction.

After Council discussion, Mayor Julius opened the Public Hearing.

Mayor Julius opened the Public Hearing at 7:36 pm.

Troy Friedges approached the podium with questions regarding how this project will affect his property on St. Mary Street.

MOTION by Councilmember Timmerman, second by Councilmember Novak to continue the Public Hearing until Thursday, October 12, 2023 at 7:00 pm.

APIF, MOTION CARRIED

8) GENERAL BUSINESS

Authorize Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of General Obligation Bonds, Series 2023A

Bruce Kimmel from Abdo provided the Council with an overview of the sale of General Obligation Bonds that took place at 10:00 am on September 28, 2023. The GO Capital Improvement Bonds totaled \$830,000. Four bids were received for this sale. The low bid was from Bernardi Securities, Inc at a True Interest Cost (TIC) of 4.704%. The rate was due in part to activity within the market seeking this type of investment and the City's high credit rating.

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve Resolution No. 23-69 authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$830,000 General Obligation Bonds, Series 2023A.

APIF, MOTION CARRIED.

2024 Preliminary Budget

City Administrator/Clerk Terry held a discussion with the City Council regarding the 2024 Preliminary Budget during the Work Session. Discussion was included at the Work Session. Council provided direction to increase the General Fund contingency to 7.5% at this time and to keep all assumptions as is.

MOTION by Councilmember Timmerman, second by Councilmember Styles to adopt resolution 23-70 approving 2024 preliminary budget.

APIF, MOTION CARRIED

MOTION by Councilmember Timmerman, second by Councilmember Styles to adopt resolution 23-71 approving 2023 tax levy collectible in 2024.

APIF, MOTION CARRIED

Liquor License for Firehouse Grille LLC

This item was placed on the Business Agenda because of a conflict of interest for Councilmember Timmerman as owner of Firehouse Grille LLC.

MOTION by Councilmember Berg, second by Councilmember Styles to adopt resolution 23-72 approving liquor license for Firehouse Grille LLC.

3 AYES, Councilmember Timmerman Abstained, MOTION CARRIED

9) REPORTS

a) Administration

Discussion on Municipal Cannabis Sales

City Administrator/Clerk Terry reminded Council of the memo on the Municipal Cannabis Sales that was included in the packet for reference in this discussion. After Council discussion, Council directed Staff to research the topic more and bring topic back to Council at a future meeting for further Council discussion.

Special Meeting on Installation of Monitoring Equipment for Wells.

City Administrator/Clerk Terry updated the Council that the City was advised by LRE that equipment will be needed for monitoring wells that is required by the MN DNR. The availability of lease monitoring equipment used in monitoring the wells is currently limited and it may be more cost effective to purchase the equipment versus leasing. Staff is seeking Council availability to schedule a Special Meeting to authorize the purchase of equipment for monitoring the wells. After Council discussion, Council agreed to hold the Special Meeting on Wednesday, October 4, 2023 at 7:30 am.

b) Public Works

None.

c) Police Department

Police Chief Juell updated Council on the hiring status of a potential candidate for the Police Officer position. Juell discussed with Council whether Staff should post for an

additional Police Officer position and seeking Council representation for interviews. After Council discussion, Council directed Staff to post again for another position and Councilmember Novak volunteered to represent the Council for police interviews. Juell also gave a quick Kwik Trip update regarding top items sold at the Elko New Market Kwik Trip.

d) Engineering

William Street Sidewalk – 2024 Pavement Rehabilitation Project

City Engineer Revering presented to Council a sidewalk overview for pedestrian ways in the William Street neighborhood. The City received feedback regarding the addition of a sidewalk along William Street. Staff is seeking Council direction on whether a sidewalk should be included in the design of William Street in the plans and specifications for the 2024 Pavement Rehabilitation Project. After Council discussion, Council agreed that the addition of a sidewalk along William Street can be excluded from the plans and specifications for the 2024 Pavement Rehabilitation Project.

e) Community Development

Draft Planning Commission Minutes of September 14, 2023 meeting included in packet.

Senior Planner Christianson provided the Council with the following updates:

- The Preserve is under construction.
- Kwik Trip is exceeding initial expected sales estimates.

f) Parks Department

Draft Parks & Recreation Commission Minutes of September 13, 2023 meeting included in packet.

g) Community & Civic Events Committee (CCEC)

Draft Community & Civic Events Committee Minutes of the September 19, 2023 meeting included in packet.

Councilmember Novak provided an update to Council on the last CCEC meeting. Novak also mentioned that when the new FRD Subcommittee meets, communication from the FRD Subcommittee meeting needs to be communicated to CCEC members.

h) Other Committee and Board Reports

i) Scott County Association for Leadership and Efficiency (SCALE)

No report.

1. Executive Committee

No report.

2. Service Delivery Committee

No report.

ii) I35 Solutions Alliance

No report.

10) DISCUSSION BY COUNCIL

Councilmember Berg suggested reaching out to Representative Koznick and Senator Duckworth regarding the costs related to well monitoring and also seeking if grants would be available to help offset the costs. Berg also mentioned that at a future meeting Superintendent Vollmuth from New Prague Area Schools will be here to talk about the levy referendum coming up on November 7.

11) ADJOURNMENT

MOTION by Councilmember Novak, second by Mayor Julius to adjourn the meeting at 8:40 p.m.

APIF, MOTION CARRIED

Respectfully submitted by

Lynda Jirak, Deputy Clerk