

**ELKO NEW MARKET PARKS COMMISSION  
REGULAR MEETING AGENDA  
TUESDAY, OCTOBER 15, 2019 @ 4:00 PM  
Elko New Market City Hall**

- 1. Call to Order/Roll Call**
- 2. Approve Agenda**
- 3. Citizen Comments**
- 4. Approval of Minutes of September, 2019 Parks Commission Meeting (Attached)**
- 5. Petitions, Requests, and Communications:**
  - a. Article from Parks and Recreation Business Magazine – “Ground Rules” (Attached)**
  - b. Community Development Updates (Attached)**
- 6. Updates:**
  - a. Review Parks Commission Update for September 30th, 2019 (Attached)**
  - b. CCEC Update (Chair Sutton)**
  - c. NP Community Ed Advisory Board Meeting (Commissioner Zahratka)**
- 7. Old/New Business**
  - a. 2019 Summer Events Programs Report (Jessica Davidson Invited – Background Attached)**
  - b. Review September, 2019 Budget Report (Handout @ Meeting)**
  - c. Pete’s Hill Park Land Discussion (Attached)**
  - d. Old City Hall Playground Swings Replacement Proposals Discussion(Attached)**
  - e. Update on Parks Capital Projects (Mark Nagel)**
  - f. Consider Approval of Bills – Schlomka’s Portable Restrooms (Attached)**
- 8. Other Business**
- 9. Set Next Meeting**
  - a. Regular Parks Commission Meeting on Tuesday, November 12, 2019 @ 4 PM @ ENM City Hall**
- 10. Park Commissioner Comments**
- 11. Adjournment**



**ELKO NEW MARKET PARKS COMMISSION  
TUESDAY, SEPTEMBER 10, 2019  
REGULAR MEETING MINUTES**

**PRESENT:**

Present at Roll Call were Chair Sutton, Commissioner Melgaard, and Commissioner Zahratka. Also present was Assistant City Administrator Mark Nagel and Former Mayor Bob Crawford.

**CALL TO ORDER:**

The meeting was called to order at 4:01 PM in Conference Room B at Elko New Market City Hall, 601 Main Street.

**APPROVE AGENDA:**

Mr. Nagel said that there were no additional items for the Agenda for the September meeting. Upon motion by Commissioner Zahratka, seconded by Chair Sutton, the September Meeting Agenda was approved, as printed.

**CITIZEN COMMENTS:**

Former Mayor Bob Crawford requested the Parks Commission consider the possibility of heating the Wagner Park Shelter for year-round use by the community, particularly the Food Shelf, which needs a place to continue its work this Winter. Consensus of the Commission was to have Mr. Nagel look into the pros/cons of heating the shelter and report back at the October meeting.

**APPROVAL OF MINUTES OF AUGUST 6, 2019 PARKS COMMISSION MEETING:**

Upon motion by Chair Sutton, seconded by Commissioner Melgaard, the Parks Commission unanimously approved the August 6, 2019 Parks Commission Minutes, as printed.

## **PETITIONS, REQUESTS, AND COMMUNICATIONS**

Mr. Nagel called Commissioners' attention to the attached article on different types of playground surfaces – their advantages and disadvantages. There was a long discussion by Commissioners of what surface would provide the best combination of safety and cost. Consensus was that the current Engineered Wood Fiber surface for City playgrounds was the best value.

At the request of Parks Commissioners at the August 2019 Meeting, Mr. Nagel said that he had included the latest Community Development Update for review by Parks Commissioners in the Agenda Packets for their information. He said he would continue to do so in future Agenda Packets.

### **UPDATES:**

Mr. Nagel reviewed the August 31, 2019 ENM Parks Commission Update, which contained 12 items with the Commissioners. Mr. Nagel commented that the 3 major music performance licensors, along with the movie licensors, were driving up costs for the Summer and Winter events such that the Parks Commission may need to revisit the 2020 Budget, as it relates to the Summer and Winter programming. He also noted that the Soccer Jamboree went very well with 54 teams participating and he thanked the Public Works department for all of their help in making the event a success.

Chair Sutton reported that the next meeting of the CCEC will be on Tuesday, September 17<sup>th</sup> at 5:30 PM at City Hall with the Agenda focused on the upcoming Halloween Party on Saturday, October 26<sup>th</sup> from 10 AM to Noon.

Commissioner Zahratka noted that there was a meeting of the New Prague Community Education Advisory Board set for September 12<sup>th</sup> that she would try to attend.

### **OLD/NEW BUSINESS:**

Mr. Nagel commented that the Summer Events had an average attendance in the 70's, even though rainy weather forced relocation to the Library's Community Room 3 times. He said that the final event was a movie and the inflatables on August 8<sup>th</sup> with ice cream sandwiches and popsicles to all attendees to cap off the Summer. He said that Jessica Davidson will attend the October Parks Commission

Meeting to discuss the 2019 Summer Event season and preview the Winter Program Events. No further action was taken on the item by the Parks Commission.

Mr. Nagel called Commissioners' attention to the July Budget Report, which was contained in the Agenda Packets. He said that expenses were running about 10% under budget with the Summer events almost complete. However, the major expense for the Coordinator's time has not been billed to the City, which is budgeted for \$1,600 for the year. He expected to receive that Invoice in time for the October meeting. Also, he noted, that the additional load of Engineered Wood Fiber of \$2,035.00 was not included. He said that he expected that the budget would be much closer to the planned expenditures once these bills were paid.

Mr. Nagel said that the Minnesota Recreation and Parks Association Annual Conference is being held from November 5<sup>th</sup> to 8<sup>th</sup> at the Earle Brown Center in Brooklyn Center. He noted a number of relevant sessions including ones on Nature Play Areas; Developing Eagle Scout Project for Parks; Community Gardens; Niche Sports like Disc Golf; Naming City Parks; and Changing Demographics. He asked Commissioners to check their calendars and let him know if they would like to attend the whole Conference or 1 of the 3 days. Upon motion by Chair Sutton, seconded by Commissioner Melgaard, the Parks Commission unanimously approved purchasing one Full Conference Package for the MRPA Conference for \$425.00.

Mr. Nagel updated Commissioners on the status of Parks capital projects for the Fall – the Disc Golf Course; the Relocation of the Rowena Pond T-Ball field; Replacement of the Swings at Old Elko City Hall Park; the Pet Waste Stations; and the trail between the Windrose 8<sup>th</sup> Addition and Woodcrest Subdivision. No further action was taken by the Parks Commission at this meeting.

Mr. Nagel presented the Bill List to the Parks Commissioners – a bill from Schlomka's for Portable Restrooms for August, 2019 for \$710.00; Minnesota/Wisconsin Playground for Engineered Wood Fiber for \$2,035.00; Leiviska Disc Golf for \$5,670.00 for disc golf equipment; and Mike Sutton for reimbursement for the purchase of 6 canopies for \$1,567.59. Upon motion by Commissioner Melgaard, seconded by Commissioner Zahratka, the Parks Commission approved the Bill List for the August meeting. Cahir Sutton abstained from voting, since one of the bills was for reimbursement of his expense for the canopies.

**OTHER BUSINESS:**

There were no additional business items to come before Commissioners at the September 10, 2019 Parks Commission meeting.

**NEXT MEETING:**

Upon motion by Commissioner Miller, seconded by Commissioner Melgaard, the next Regular meeting of the Parks Commission was set for Tuesday, October 8, 2019 at 4:00 PM in conference Room B of Elko New Market City Hall.

**PARK COMMISSIONER COMMENTS:**

There were no additional comments from Commissioners at the September 10, 2019 Parks Commission meeting.

**ADJOURNMENT:**

There being no further business to come before the Parks Commission, upon motion by Commissioner Miller, seconded by Chair Sutton, the meeting was adjourned by voice vote at 5:17 PM.

**Respectfully Submitted,**

**Mark Nagel, Assistant City Administrator**

# 2019 ENGAGEMENT WITH PARKS REPORT



**NRPA** National Recreation  
and Park Association

*Because everyone deserves a great park*

# 2019 ENGAGEMENT WITH PARKS REPORT: KEY STATISTICS

**2x**  
per  
month

People visit their local park and recreation facilities twice a month on average

**9 in  
10**

People who agree that parks and recreation is an important local government service



**93%**

People who believe it is important to protect natural resources with parks, trails and green spaces

**88%**

People who agree local parks and recreation provide good opportunities to interact with nature and the outdoors

**85%**

People who consider high-quality park and recreation amenities important factors when choosing a place to live

# KEY FINDINGS

## PARKS AND RECREATION IS A PART OF EVERYONE'S LIVES

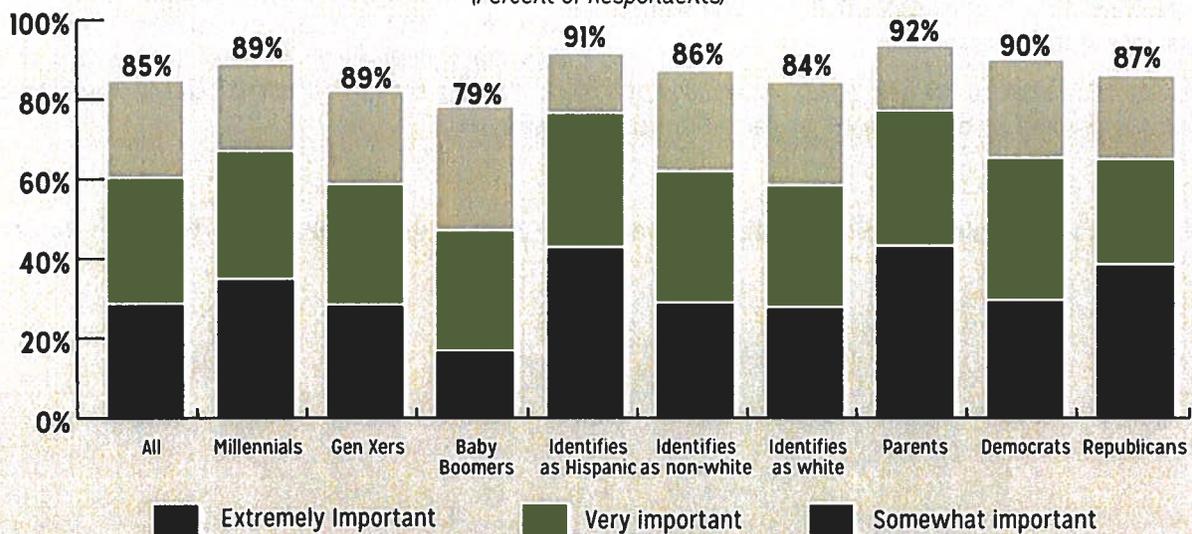
Parks and recreation is an essential part of life in America. It brings our communities together by providing places where we can increase physical activity, meet with friends and family, reconnect with nature or help a neighbor in need. People from all walks of life have a personal relationship with their local park and recreation agency. Some may walk on a trail, take a fitness class at the community center, access a nutritious meal, gain a new skill or hobby, or reap the benefits of clean air and water because of preserved open space.

Ultimately, high-quality parks and recreation is a vital factor in a superior quality of life for all. It is not surprising

then that having nearby access to great parks and quality recreation opportunities plays a large role in determining where many people choose to live. Eighty-five percent of survey respondents indicate that having a nearby park, playground, open space or recreation center is an important factor in deciding where they want to live. This includes nearly three in five who report that nearby high-quality parks, playgrounds, open spaces or recreation facilities play a "very important" or "extremely important" role in where they choose to reside. Easy access to high-quality parks and recreation opportunities is an important factor for all segments of the U.S. population, but is particularly influential for millennials, Gen Xers, parents and those who identify as Hispanic.

**People Seek High-Quality Park and Recreation Amenities When Choosing Where to Live**

*(Percent of Respondents)*



Easy access to great parks and relevant recreation opportunities is a right of every resident of the United States. Easy access includes having a park, open space, recreation center or other amenity nearby to and from which residents can travel safely—with a particular emphasis on walking to such facilities. All community members should be able to walk to and from well-maintained parks and recreation amenities in just a few minutes without having to cross heavily traveled roads or navigate other pedestrian hazards. The good news is that a majority of people

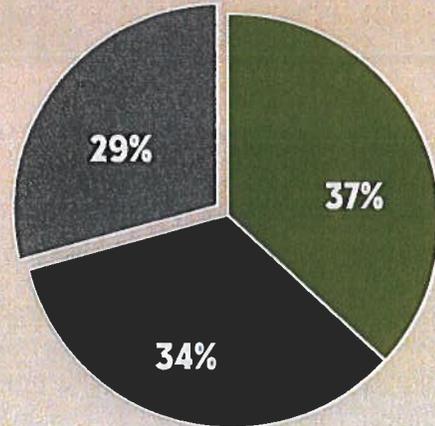
does live within a walkable distance of at least one park or other recreational opportunity. But this is not the case for everyone.

Seven in 10 U.S. residents have at least one local park, playground, open space or recreation center within walking distance of their homes. Even better, 37 percent of survey respondents have more than one nearby park and/or other recreational opportunity. Unfortunately, 29 percent of people are not within walking distance of at least one park or recreational opportunity.

## 7 in 10 U.S. Residents Live within a Walkable Distance of a Local Park or Other Recreational Opportunity

(Percentage Distribution)

- Has multiple parks/recreation opportunities within walking distance
- Has a single park or recreation opportunity within walking distance
- Does not have park/recreation facility within walking distance



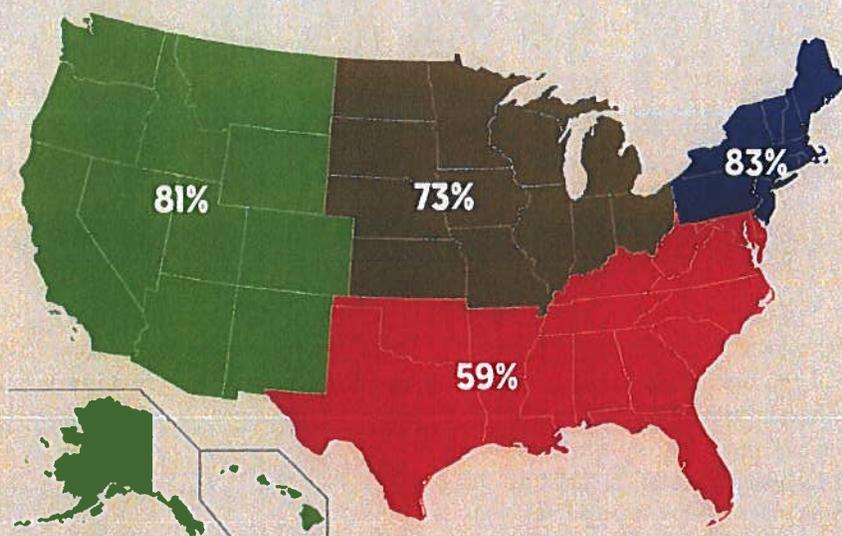
The percentage of survey respondents who indicate they live near a park or other recreational opportunity, however, varies significantly by region and respondent demographics. For example, 83 percent and 81 percent of survey respondents in the Northeast and West regions, respectively, report that they can walk to a local park compared to 73 percent of those living in the Midwest reporting the same. Only about three in five respondents living in the South indicate there is a park within walking distance of their homes.

People are also more likely to live near a park if they identify as Hispanic (88 percent) or non-white (77 percent). Further,

millennials (78 percent) and Gen Xers (77 percent) are significantly more likely than baby boomers (59 percent) to report having a park and/or recreation facility that is within walking distance.

Further, walkable access to a high-quality park or recreation amenity is found far more frequently in urban settings. Eighty-two percent of city-based U.S. residents report that they can walk to at least one park or recreational opportunity. This percentage declines to 70 percent of survey respondents residing in a suburb and just 53 percent of rural-based survey respondents.

### Percent of U.S. Residents within Walking Distance of a Park or Recreational Opportunity, by Region



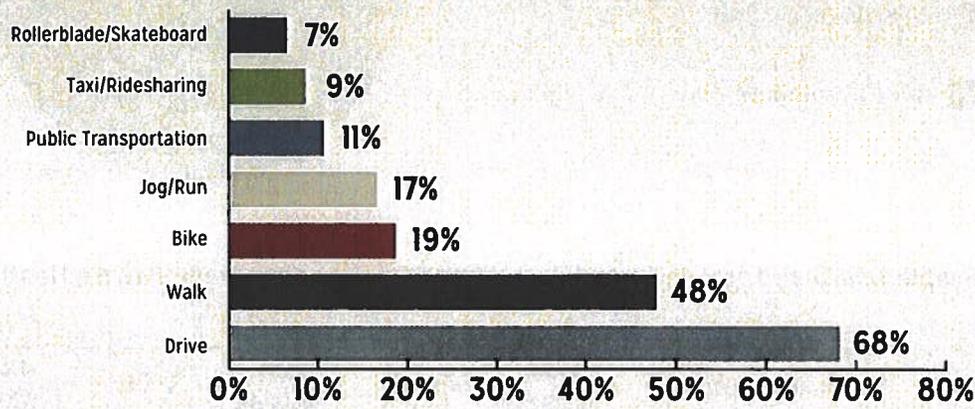
Even with at least one park or recreational opportunity only a short distance away, a majority of people continues to travel to those locations by automobile. Sixty-eight percent of survey respondents indicate that driving is one of the ways they get from their home to a park, playground, open space or recreation center.

“Active” transportation methods—walking, jogging, biking, etc.—have many benefits (e.g., health, environmental, lower costs to name a few). Fortunately, many people travel to their favorite park through an active mode. For example, 48 percent of survey respondents walk to and from a park or recreation amenity. One in five U.S. residents bikes to the local park or other recreational opportunity, while 17 percent either jog or run and seven percent rollerblade or skateboard to the facility.

Who is most likely to walk to their local park? The answer is Gen Zers (61 percent), parents (52 percent) and, not surprisingly, those who live near a park (61 percent). Biking and jogging are more popular transportation options for millennials and Gen Xers and people who live near a park.

Beyond taking one’s car or using a more “active” form of transportation, public transportation (11 percent) and taxi or rideshare (nine percent) are also important methods used to reach a park and recreation amenity. Millennials and those who identify as Hispanic are more likely to take public transportation or a taxi/rideshare.

**Driving and Walking Are the Top Two Ways People Travel to Their Local Parks**  
*(Percent of Respondents Who Have Visited a Park)*



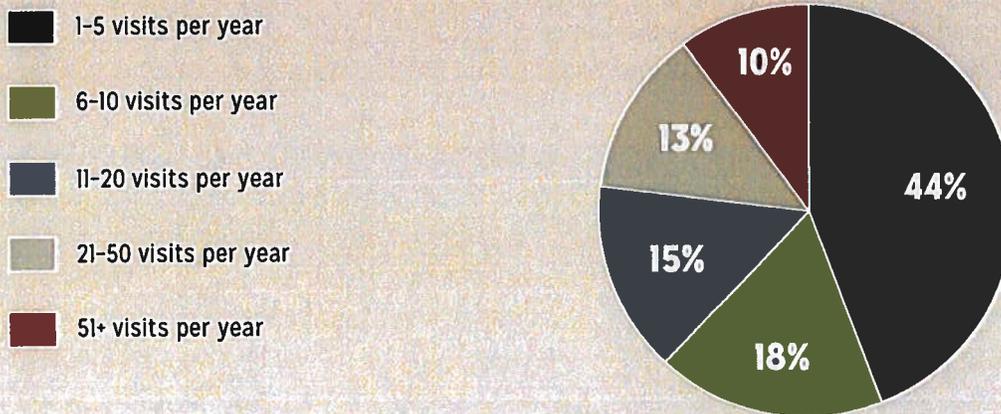
## VISITING PARKS AND RECREATION IS A HABIT FOR NEARLY EVERYONE

On average, U.S. residents visit their local park and recreation facilities twice a month. But the frequency of these visits can vary greatly. Eighteen percent of survey respondents report they visited a local park facility between six and 10 times

within the past 12 months; another 15 percent made between 11 and 20 visits. Thirteen percent visited their local park and recreation facilities between 21 and 50 times over the past year, while 10 percent of people did so at least 51 times. Forty-four percent of survey respondents who visited a local park and/or recreation facility within the past 12 months report having visited those facilities between one and five times.

### People Frequently Visit Their Local Parks and Recreation Facilities

(Percentage Distribution of Respondents Who Have Visited a Park/Recreation Facility in the Past Year)



### People Visit their Local Parks and Recreation Facilities on Average Twice a Month

(Average and Median Number of Visits over the Past Year)

	All	Millennials	Gen Xers	Baby Boomers	Hispanic	Non-Hispanic	Whites	Non-Whites	Parents
Average number of visits	23.9	26.4	21.4	21.0	25.5	23.6	23.4	25.7	25.1
Median number of visits	7	8	10	6	6	7	8	6	10

Proximity and access to multiple nearby park and recreation options are keys to greater usage of such facilities. Consider those survey respondents who went to a park at least 51 times over the past year: more than half (54 percent) of weekly park users have access to multiple parks within a 10-minute walk. Thirty percent of people living within a 10-minute walk of a single park visit that park weekly. Only around one in six (16 percent) U.S. residents who do not live close to any parks make their parks and recreation a part of their weekly routine.

Viewed another way—people with walkable access to multiple parks and recreation facilities enjoyed these amenities 29.6 times, on average, over the past year. On the other hand, survey respondents who do not live within walkable distance of even one park visited such amenities an average of 17.7 times over the past year.

## Proximity to Parks and Recreation Facilities Drives Usage

(Average and Median Number of Visits over the Past Year)

	All	Walkable Access to Multiple Parks	Walkable Access to a Single Park
Average number of visits	23.9	29.6	21.2
Median number of visits	7	10	6

Most people have been to a park and/or recreation facility at least once during the past month. Sixty-four percent of survey respondents report they visited a local park or other recreational facility at least once within a month of completing the survey. Six in seven survey respondents had visited a local park and/or recreation facility within the past year.

Many people are even more frequent park users as 43 percent of respondents indicate they visited a local park and/or recreation center at least once during the week prior to completing the survey. Another 21 percent had visited a park

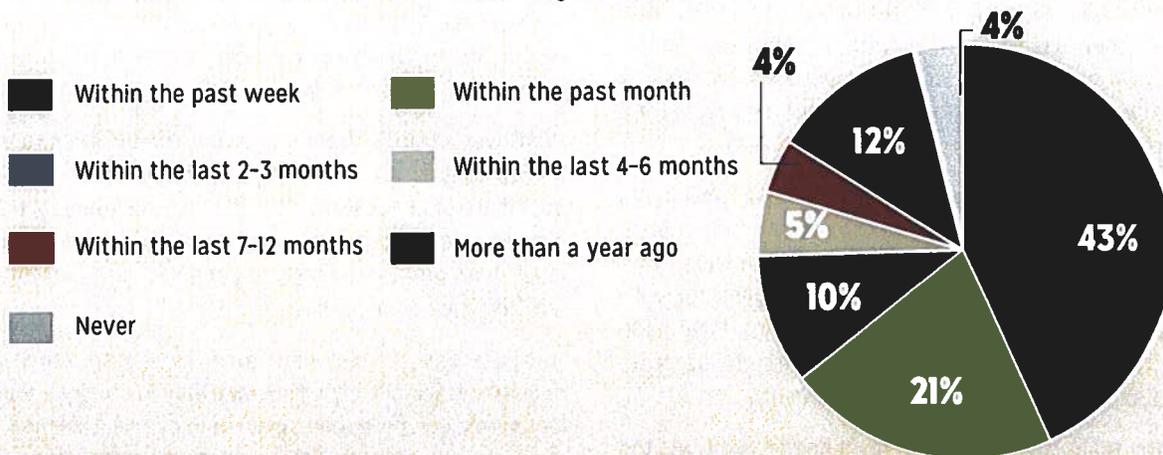
and/or recreation center during the previous month while 15 percent indicate their most recent visit was within the previous two to six months.

Those most likely to have visited a park or recreation facility at least once during the month prior to completing the survey are:

- Parents (60 percent)
- Millennials (56 percent)
- Respondents who identify as Hispanic (54 percent)
- Respondents living in the West (52 percent)

## 64 Percent of U.S. Residents Visited a Local Park or Recreation Facility within the Past Month

(Percentage Distribution)



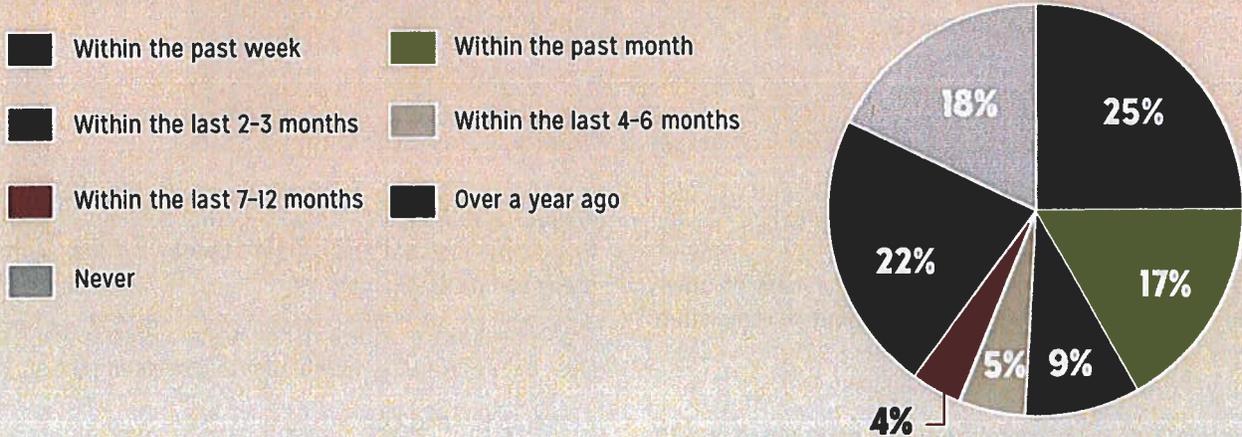
Quality programming by park and recreation agencies leads to greater engagement with parks and recreation. Agencies offer a wide variety of programs and activities that meet the needs and desires of the communities they serve. These activities include, but are not limited to, sports leagues, summer camps, before/after school care, classes/courses, festivals and events.

Forty-two percent of survey respondents indicate that they (or a member of their household) have participated in one or more park and recreation activities or events in the month prior to completing the survey. Another 14 percent have done so between

two and six months prior. The percentage of respondents who have personally—or have a household member who has—participated in a park and recreation agency activity within the past three months is higher for:

- Parents (66 percent)
- Those who identify as Hispanic (62 percent)
- Those who identify as non-white (54 percent)
- Members of Gen Z (57 percent)
- Millennials (59 percent)
- Gen Xers (52 percent)

**Half of U.S. Residents Have Personally— or Have a Household Member Who Has—Participated in a Park and Recreation Offering/Program in the Past Three Months**  
*(Percentage Distribution)*



**HOW PEOPLE ENGAGE WITH PARKS AND RECREATION**

It is local park and recreation agencies’ broad mission of promoting inclusive, healthy, connected-to-nature communities that draws people to park and recreation amenities and services. Whether spending time with friends and family, improving their health or reconnecting with nature after a hectic day at work, people visit their local park and recreation facilities for reasons as diverse as they themselves.

The most-often cited reason people gather at their local parks and/or recreation facilities is to be with family and friends (62 percent). While a majority of survey respondents from every major demographic group identifies “hanging out with their family and friends” as a reason they go to a local park, this factor resonates particularly with parents (70 percent), millennials (68 percent) and Gen Xers (66 percent).

Slightly more than half of survey respondents who visited parks and/or recreation facilities during the past year—52 percent—did so to exercise or increase their level of physical

activity. The percentage of respondents linking exercise with their decision to visit a park does not vary significantly by age, race/ethnicity or parental status.

Half of regular park visitors do so to connect with nature. Gen Xers (53 percent) and those living in the West or Midwest (53 percent and 55 percent, respectively) are more likely than other survey respondents to cite “being closer to nature” as a major reason they visit their local parks.

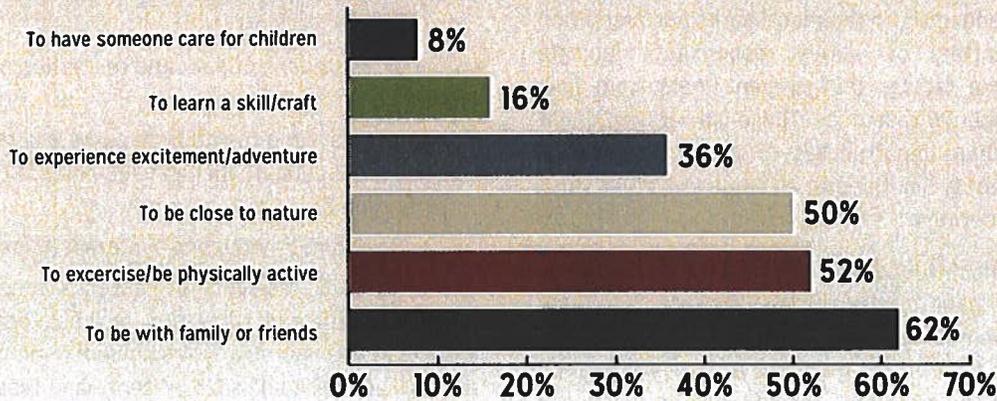
Just over a third of park users visit the facilities to experience excitement or for a taste of adventure. Parents (46 percent), members of Generation Z (44 percent), millennials (42 percent) and Gen Xers (43 percent) are more likely than baby boomers and non-parents to seek excitement and adventure when visiting their local parks.

The reasons people visit their local park and recreation facilities track closely with what they identify as their favorite activities. For more than seven in 10 people, this means visiting a local park, playground, dog park or some other local open space. Just under half of survey respondents report they



### Key Reasons Why We Go to Parks: Family/Friends, Physical Activity and Nature

(Percent of Respondents Who Have Personally—or Have a Household Member Who Has—Visited a Local Park/Recreation Facility in the Past Year)



walked, jogged, biked and/or hiked on a local trail (46 percent) in the past year, while 43 percent visited a local recreation or community center.

Other activities that the public enjoys at local parks and recreation facilities include:

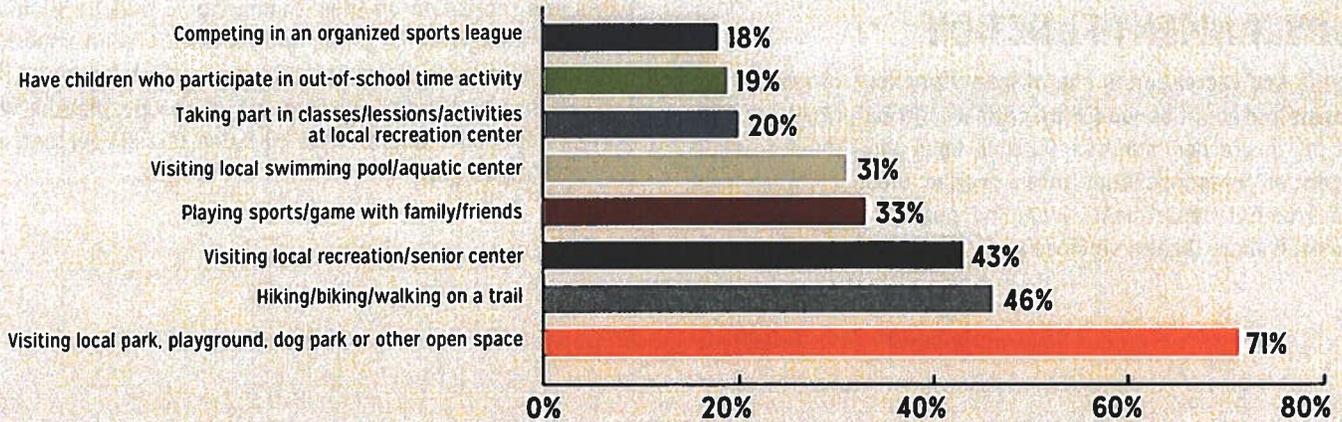
- Playing sports or games with friends and family (33 percent)
- Visiting the local swimming pool or aquatic center (31 percent)
- Taking part in classes or other activities at a local recreation center (20 percent)
- Having children participate in out-of-school time programs (e.g., summer camp, before/afterschool care) (19 percent)
- Participating in local sports leagues (18 percent)

The diverse offerings of park and recreation agencies ensure that there is something for everyone, of every generation and background.

- Baby boomers are more likely than other generational cohorts to indicate their favorite experience is simply visiting a local park/playground/dog park/other open space (77 percent compared to 56 percent of Gen Zers).
- Millennials and Gen Xers are significantly more likely than baby boomers, however, to play sports with family/friends at a park (43 percent and 40 percent, respectively), visit a swimming pool/aquatic center (39 percent and 34 percent, respectively), or take part in classes or other activities at a local recreation center (22 percent and 24 percent, respectively).

### U.S. Residents' Favorite Park and Recreation Activities

(Percent of Respondents Who Personally Have—or Have a Household Member Who Has—Visited a Local Park/Recreation Facility in the Past Year)



## BARRIERS PREVENTING GREATER ENGAGEMENT WITH PARKS AND RECREATION

As much as people engage with their local parks and recreation facilities, three-quarters of survey respondents indicate that there are some factors that prevent them from fully enjoying their community resources. These barriers represent challenges—and perhaps opportunities—for park and recreation professionals to identify solutions to increase the public's use of their agencies' offerings.

Lack of time is the most frequently cited barrier keeping people from greater enjoyment of their local park and recreation facilities. Thirty-seven percent of survey respondents indicate that lack of time prevents them from enjoying their local park and recreation facilities more than they already do. This issue is particularly acute for Gen Xers and parents (43 percent and 45 percent, respectively).

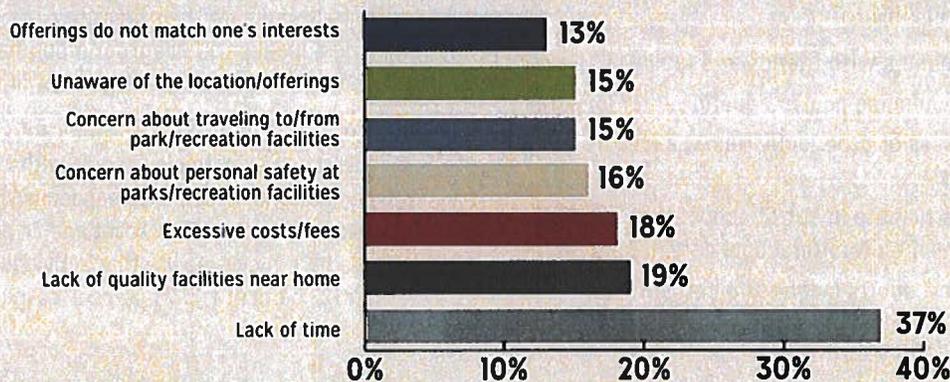
Other barriers keeping people from greater enjoyment of local park and recreation offerings include:

- Excessive costs/fees (18 percent)
- Concern about personal safety at parks and recreation facilities (16 percent)
- Lack of awareness of park and recreation offerings (15 percent)
- Difficulty traveling to and from parks and recreation facilities (15 percent, including 28 percent of members of Generation Z)
- Offerings do not match one's interest (13 percent).

One in five U.S. residents expresses a concern about a lack of quality park and recreation facilities near their home. In particular, younger survey respondents—members of Gen Z (26 percent) and millennials (24 percent)—and those who identify as either Hispanic (28 percent) or non-white (25 percent) are most likely to be dissatisfied with local parks and recreation facilities.

### Top Barriers Keeping People from Greater Enjoyment of Local Park and Recreation Facilities

(Percent of Respondents)



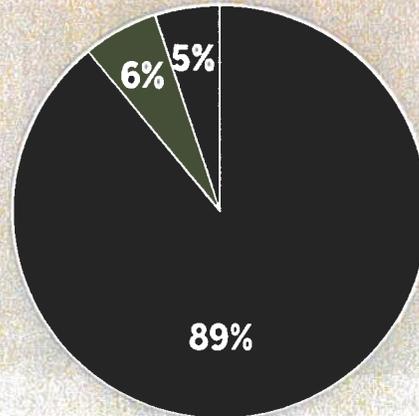
## PARKS AND RECREATION AS A LOCAL GOVERNMENT FUNCTION

Parks and recreation is one of many functions of local cities, towns and counties—and it is a critical contributor to the quality of life in our communities. Further, local park and recreation agencies' responsibilities often overlap those of other local government departments including public safety, education, social welfare, health services and economic development.

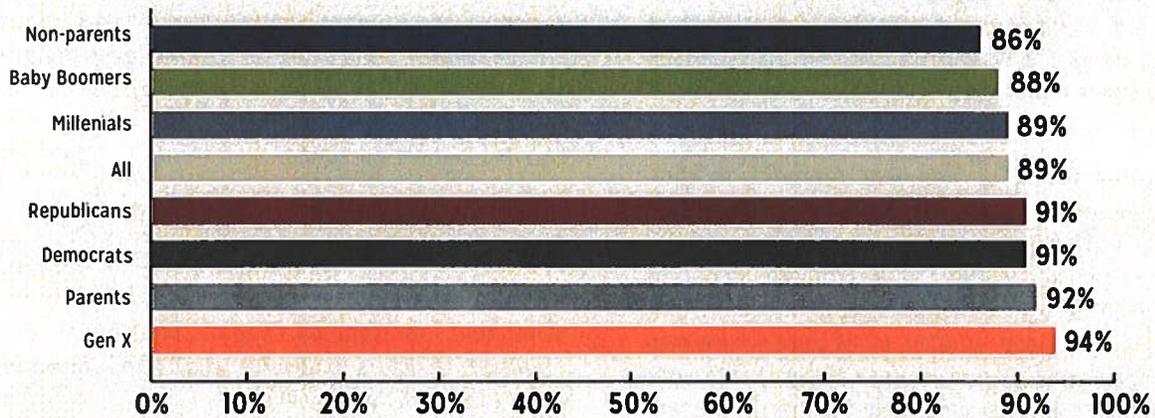
People recognize and appreciate the positive impact of parks and recreation on their communities. Nine in 10 survey respondents agree that parks and recreation is an important local government service. This strong support for parks and recreation comes from all segments of the population, with particularly robust support from both Gen Xers (94 percent) and parents (92 percent).

**The Public Agrees that Parks and Recreation Is an Important Local Government Service**  
*(Percentage Distribution)*

- Important
- Not important
- Unsure



**People of All Backgrounds Value Parks and Recreation as an Important Local Government Service**  
*(Percent of Respondents)*

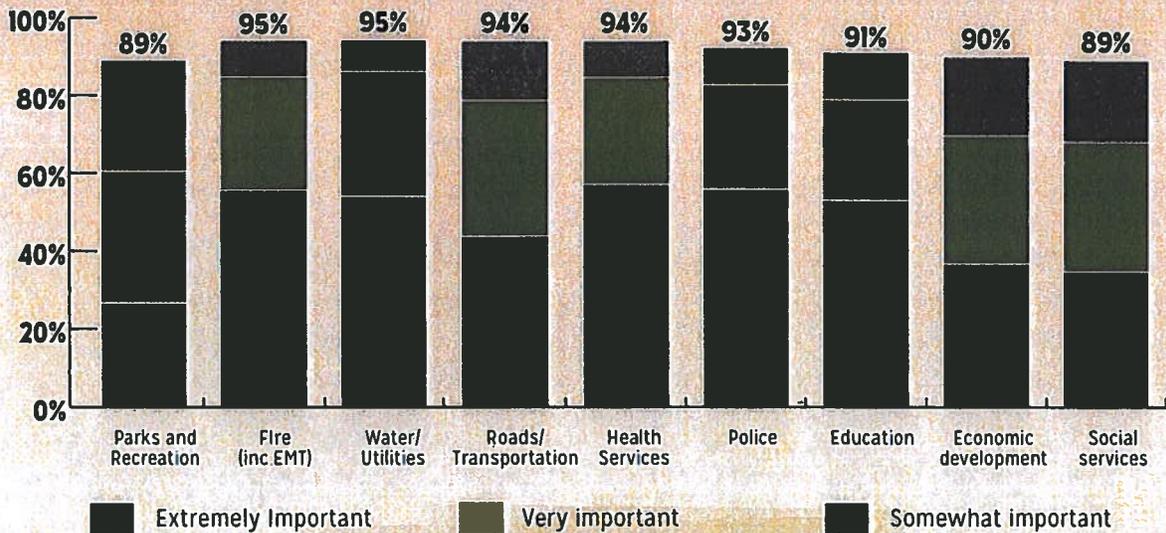


The value people place on parks and recreation closely mirrors that for many other local government services. Whereas 89 percent of survey respondents view parks and recreation as an important service provided by local government, other services that compare favorably include:

- Public safety: Fire/EMT (95 percent) and Police (93 percent)
- Water/Utilities (95 percent)
- Roads/Transportation (94 percent)
- Health services (94 percent)
- Education (91 percent)
- Economic development (90 percent)
- Social services (89 percent)

## People Rate Parks and Recreation as Highly as Other Major Local Government Services

(Percent of Respondents)



Parks, trails and other natural amenities connect people to nature and provide a much-needed respite from our ever-connected lifestyles. Each also improves the physical and mental health of their visitors. Local park and recreation agencies manage millions of acres of open space across the United States—from parks and sprawling trail networks to beaches and other waterways.

Survey participants feel it is vital that residents in their communities have nearby access to a wide variety of outdoor recreation options. Having many outdoor opportunities reflects a desire to slow down and marvel at the world around us. For example, 87 percent of U.S. residents indicate it is important to have access to a secluded, outdoor, quiet place where they can relax and reflect while 85 percent seek places that provide a scenic view of the nature around them. Further, 81 percent of survey respondents desire local amenities that provide the opportunity to observe wildlife (e.g., birdwatching).

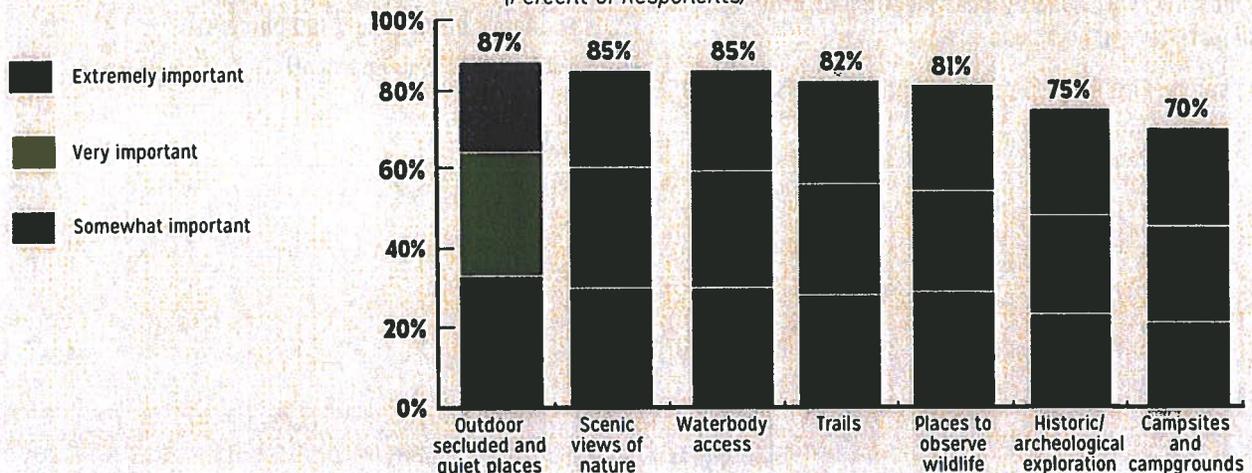
Other sought-after outdoor recreation outcomes focus on connecting more with nature. For example, 85 percent of survey respondents want nearby access to lakes, ponds, rivers and other water bodies to take a swim, go fishing or boat. Eighty-two percent of people want nearby trail networks for walking, running, hiking and biking; 70 percent seek nearby campsites and campgrounds.

Each of these outdoor options is even more important for:

- *Millennials, Gen Xers and parents:* outdoor secluded and quiet places, scenic views of nature and trails
- *Millennials, Gen Xers, parents and people who identify as Hispanic:* places to observe wildlife and campsites and access to nearby waterways

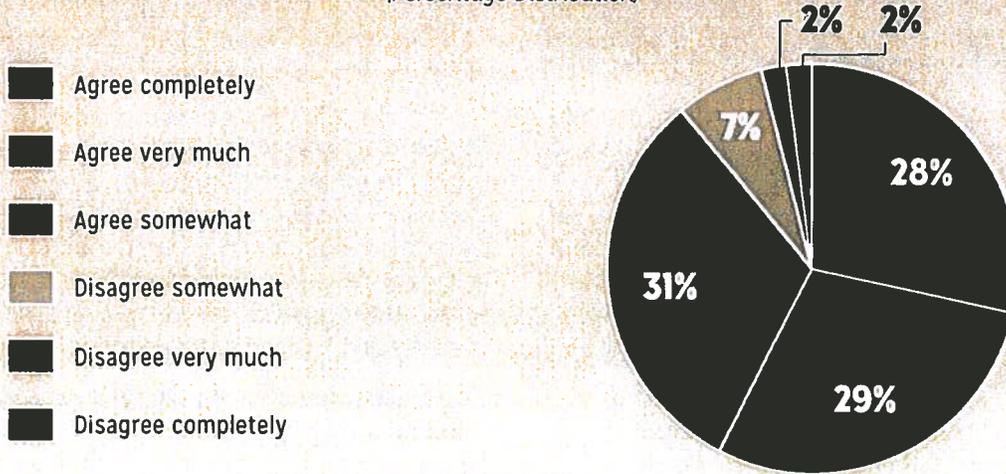
## People Seek a Wide Variety of Nearby Outdoor Recreational Options

(Percent of Respondents)



**Nearly 9 in 10 People Agree that their Local Park and Recreation Agency Does a Good Job Providing Opportunities to Interact with Nature**

*(Percentage Distribution)*



People largely agree that their local park and recreation agency does a good job providing their community with many opportunities to interact with nature and the outdoors. But many also seek more nearby outdoor recreation options.

Eighty-eight percent of U.S. residents indicate that their "local park and recreation agency does a good job providing

outdoor recreation opportunities." This includes 57 percent of survey respondents who either agree "completely" or "very much" with this statement. However, 31 percent of survey respondents only "somewhat" agree that their local park and recreation agency is doing a good job. Further, 11 percent of survey respondents disagree with this sentiment.

# CONCLUSION

As trite as it may sound, nearly everyone loves parks and recreation and makes a habit of enjoying these amenities and services. Six out of seven people have visited a local park and/or recreation facility at least once within the past year, and on average do so twice a month. Nearby access to parks, trails and recreation amenities drives greater usage of those facilities. In addition, people seek places to live that offer high-quality park and recreation amenities and programming.

Parks and recreation's success results from its vast offerings of parks, trail networks and other recreational facilities that deliver critical programs for every segment of a community. Each person's relationship with parks and recreation is unique to him/herself. Whereas some people may see their local park as a place to stay physically fit, meet with friends and family or reconnect with nature, others turn to their local agency for indispensable services that improve lives. This includes out-of-school-time programs that provide afterschool and summertime care for millions of children, programming that helps keep older adults active and healthy, and other essential offerings that improve the lives of the most vulnerable community members.

No other local government-related agency can bring the natural world to every person. As our nation's cities grow and suburbs continue their sprawl, people have an increasing need for breaks from the day-to-day drudgery of working indoors. It is little wonder then that people want their local park and recreation agency to protect local natural resources further through the acquisition, construction and maintenance of local parks, trails and green spaces.

More broadly, the more than 10,000 local park and recreation agencies in the United States bring positive change to every member of the community through their focus on conservation, health and wellness and social equity, and their ability to deliver effective and efficient solutions to the many challenges facing our communities. Indeed, parks and recreation is not a luxury, but a valuable contributor to our way of life.

The *2019 Engagement with Parks Report* makes clear this point: people highly value the work that park and recreation agencies deliver to their local communities every day and strongly support their mission. The public's strong and broad-based support for parks and recreation solidifies any case being made to local political leaders, stakeholders and the media for greater and more stable funding.





601 Main Street  
Elko New Market, MN 55054  
phone: 952-461-2777 fax: 952-461-2782

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## MEMORANDUM

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**TO:** CITY COUNCIL, PLANNING COMMISSION, EDA & CHAMBER OF COMMERCE  
**FROM:** RENEE CHRISTIANSON, COMMUNITY DEVELOPMENT SPECIALIST  
**SUBJECT:** COMMUNITY DEVELOPMENT UPDATES  
**DATE:** SEPTEMBER 9, 2019

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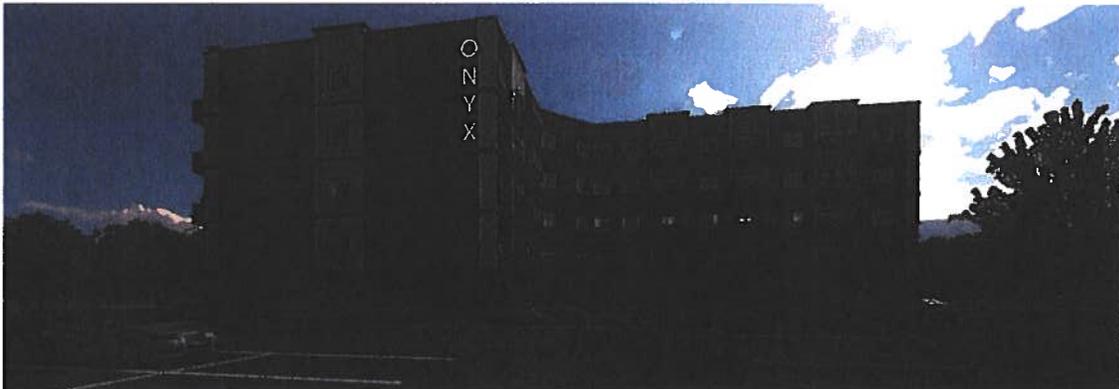
### **Background / History**

The purpose of this memo is to provide updates regarding miscellaneous projects and activities being worked on by Community Development staff. Below is a summary of projects that are currently being worked on, inquiries received, and miscellaneous information:

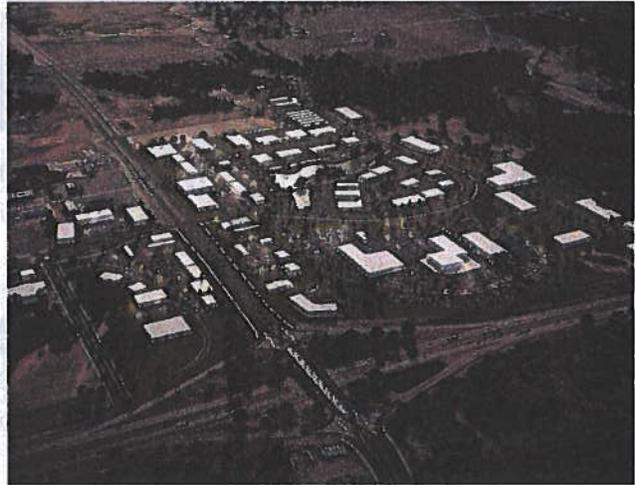
**Christmas Pines** – Construction continues on this 20 lot residential townhome development. Construction has been delayed due to weather and soil conditions but the development is expected to be completed in the fall of 2019 and eligible for building permits.

**Boulder Heights** – This 53 lot residential subdivision is under construction. City water and sewer lines have been installed and the contractor is currently working on street preparation, which will be followed by curbing and street paving. The development will also include paving of 275<sup>th</sup> Street between CSAH 91 and Oxford Lane. The development is expected to be completed in the fall of 2019.

**Dakota Acres / Global Properties** – The Planning Commission has recommended approval of this proposed 68-unit apartment development on a 3.1 acre lot, proposed by Global Properties. Currently proposed are two separate apartment buildings; the first phase, which is proposed for construction in late 2019, would consist of one 28 unit building. The property is zoned High Density Residential and apartments are a permitted use. The City Council is expected to take action on the proposed development on September 26, 2019. Below is a rendering of a proposed building.



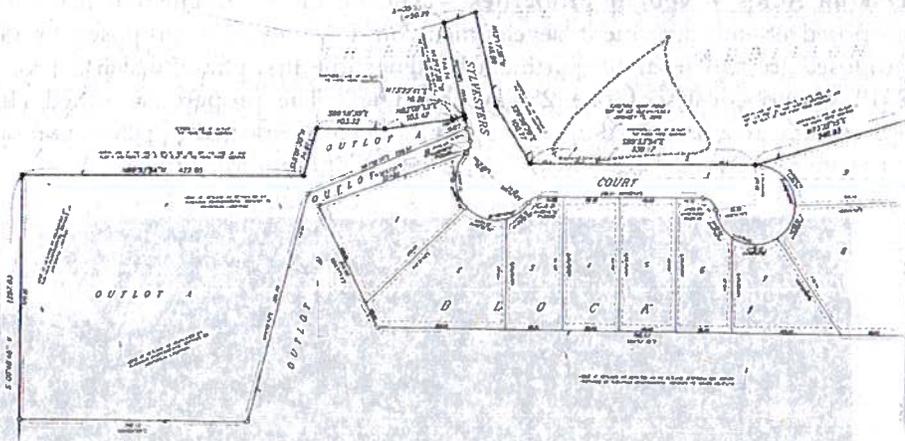
**Adelmann Property** – City staff has been working with the Adelmann family and their consultants in the preparation of an AUAR, a required environmental study, for their 243 acres located near the I-35 / CSAH 2 interchange. As part of the AUAR and preparation for development, several studies are being completed, including a wetland delineation, traffic impact study, tree inventory, and geotechnical work. The AUAR project is underway and is expected to be completed in fall of 2019.



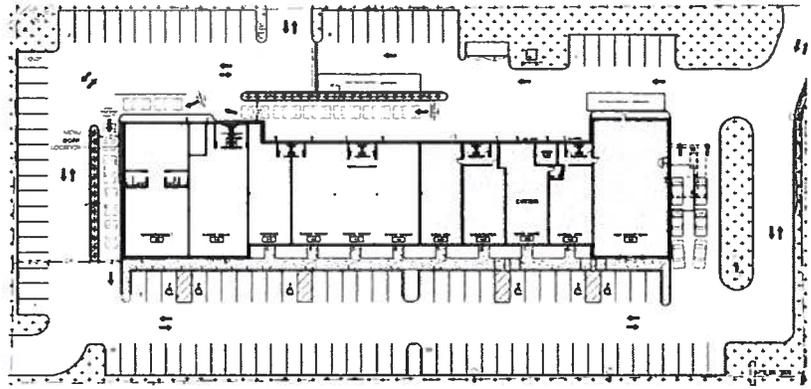
**Aaron Le Property** – City staff has been working with property owner Aaron Le, who is interested in development this 33.5 acre property located at the northwest corner of Dakota Avenue and James Parkway. A concept plan has been submitted to and reviewed by City staff. Development requires annexation of the property from New Market Township.



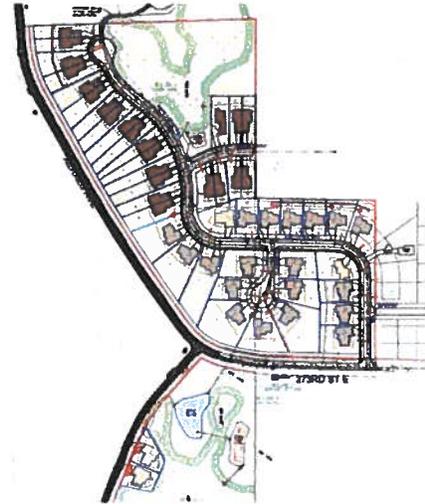
**Sylvester Meadows** – The Planning Commission recommended approval of this proposed 9-lot residential subdivision on July 30<sup>th</sup>, 2019. The City Council has yet to act on the request. The developer has extended the City's statutory review period for a required decision until June 1, 2020.



**Elko New Market Commerce Center** – The City has approved the land use applications associated with Phase II of the Elko New Market Commerce Center. The City has also received and approved the building permit application for the building addition. Construction is expected to commence in the fall of 2019.



**Pete's Hill** – The City Council has approved the rezoning and development of this 36 acre property which was annexed into the City of Elko New Market in June, 2019. The property is located immediately south of Pete's Hill Park and approved for 45 residential lots which are a mix of single-family lots and twin-home lots. Tree removal on the site has begun, which will be followed by site grading and installation of utilities. 273<sup>rd</sup> Street, which will be improved as part of the development, will be closed to traffic during installation of utilities.



**Business Leads** – Staff has prepared community marketing information for hardware stores, convenience stores and grocery stores. The information was disseminated to a few real estate brokers. Staff met with a potential convenience store considering locating in Elko New Market. Staff received an inquiry from a tax credit housing developer interested in the community; potential sites were submitted to the developer.

**Building Permits** – The City issued no permits for single family homes in August, 2019. Many permits have been issued for re-roofing due to the recent hail storm in Elko New Market.

**Ordinance Updates** –

- **High Density Residential Zoning Amendments** - The City's City Council recently approved amendments to the City's R4 (high density residential) zoning district, specifically in terms of landscaping and setback requirements. The amendments reduced the greenspace requirements, and reduced internal setback requirements. The amendments are consistent with the City's goal of providing housing options for all income levels, and removing barriers to providing housing options for all income levels.
- **Ground Mounted Solar Panels** – The City Council recently approved amendments to the City's Code pertaining to ground mounted solar panels. The amendment allows larger ground mounted solar energy systems in the City's Institutional zoning districts, which is where uses such as schools, churches and government buildings would typically be located.

**Code Enforcement** – City staff recently conducted inspections in the community regarding the storage of recreational vehicles on residential properties, and the exterior storage of garbage cans on residential properties. It was found that, on the date of the inspections, 44% of properties did not comply with the current City codes regarding storage of garbage cans and 16% of the properties did not comply with current City codes regarding storage of recreational vehicles. Staff is requesting feedback from the City Council regarding the topic.

**2040 Comprehensive Plan** – City staff has been working on the draft 2040 Comprehensive Plan. The City Council must approve the draft Plan for review by adjacent jurisdictions. Adoption of the final plan is anticipated in early 2020.

**Roundabout Project** – City staff and Bolton & Menk, the City’s engineering firm, have been working on the roundabout project scheduled for construction in 2020. Bolton and Menk continues to work on preparation of the final construction plans and project coordination with county/state agencies. City staff has completed right-of-way acquisition needed for the project.





Active Projects and/or Discussion  
September 9, 2019

Aaron Le Property.  
33.5 acre single family residential property  
Available for development. In discussions  
with property owner.

Christmas Pines:  
Residential subdivision containing  
20 detached townhome units.  
Under construction.

Dakota Acres 2nd Addn:  
Proposed 68 unit apartment development.  
In planning and approval stage.

Proposed addition to existing  
Elko New Market Retail Center

Proposed Roundabout.  
Construction proposed in 2020.  
In planning stage.

Adelmann Property:  
Environmental study in process.

Sylvester Meadows:  
Proposed 9-lot residential subdivision.  
In planning and approval stage.

Pete's Hill:  
Residential subdivision containing  
45 residential lots.  
Under construction.

Boulder Heights:  
Residential subdivision containing  
53 single family residential lots.  
Under construction.



## ENM Parks Commission Update

### September 30, 2019

1. The construction schedule for the Disc Golf Course has been revised due to the equipment delivery being delayed until Tuesday, September 24th....it is here finally! Prep work, which included brush removal, staking out the course, and utility locates, occurred from 9/25 to 9/27. Construction started on Monday, 9/30 and will be completed by the time you read this Update. It should be ready to use on October 7<sup>th</sup>.
2. The Wagner Park Shelter will close in Monday, 10/28 for the Winter, as planned. At the September Parks Commission Meeting, there was discussion on heating the shelter for year-round use. The City Administrator, Public Works Superintendent and I met with Food Shelf representatives on Thursday, 9/17 to review possible options for the Winter months. The preferred one seems to be to use space heaters in the current Shelter for this Winter and continue to look for a more permanent home than the Shelter in 2020.
3. I'm hopeful that we'll see the final plans and specs on the Windrose 8<sup>th</sup>/Woodcrest Trail project at the October Parks Commission meeting. Bolton-Menk, Inc has completed the attached Trail Sketch for the project for your review and information. We are hoping to get it on the list of Fall paving projects in the City.
4. The Rowena Pond Park RePurposing Master Plan is now underway! The Public Works Department has completed the first phase by relocating the playground equipment. Now that the playground equipment has been moved, the next step will be to move the baseball field. I met with the New Market Baseball Association earlier this month to review the details with them. Along with City Engineer, I went over resolution of their current drainage problems and possible options with the 3 neighbors most directly affected by the project on August 8th and August 20th. They were all very positive about the project. Again, the City Engineer is working on final plans and specs for this project.
5. Soccer season is underway! Coaches meeting was July 24th at 6:30 at EagleView. On Monday, July 29th, New Prague Community Ed lined the fields and, with the help of the PW crew, set up the goals for practice starting on Tuesday, July 30th. First games were on Tuesday, August 6th. The City, as per agreement, is doing the mowing and lining on Monday and

Wednesday, throughout the season, which ends on Thursday, September 5th. The "Soccer Jamboree" with 54 teams participating in a tournament at was held on Saturday, September 7<sup>th</sup> from 9AM to 3 PM with 242 kids showing their skills! Again, thanks to the PW crew for their work in making the soccer program a success!

6. Jessica Davidson, with help from Stephanie Fredrickson, did a great job of planning the Summer Events for 2019! We have not had lot of luck with the weather this Summer, only Mad Science, which had attendance of about 25, as a result of a downpour a ½ hour before it started had fewer than 85 (or more) people. We had some nice weather for our last 2 events – a movie and the inflatable waterslides on August 1<sup>st</sup> and August 8<sup>th</sup> – had great weather, so attendance jumped back up to about 85 to 100 people. Jessica will join us at our October meeting to discuss possible improvements to our programming.
7. The Engineered Wood Fiber was ordered from Minnesota/Wisconsin Playground for \$1,799, which is a savings of about \$375 over 2018. It was delivered August 8th. Once received, the parks were "freshened up" with new fiber. Unfortunately, more was needed, so an additional 100 CY was ordered at \$2,035 (still \$139 less than 2018) on August 16<sup>th</sup> to finish the job. The additional load was received on September 12<sup>th</sup> and distributed among parks needing it the week of September 16<sup>th</sup>. You will see the Bill for the additional fiber to make our playgrounds safe at the October Meeting.
8. The RFPs for the swingset replacement at Historic Old Elko City Hall have been sent to 5 local playground equipment companies. The response has been good so far and I hope to have some proposals for you to look over at the November meeting.
9. I am working at expanding our popular Archery Program with New Prague Community Ed. An organization, USA Archery, is providing funding for training instructors, providing equipment for an Intermediate program. Right now, we have beginning program , but not a program for those kids interested in upgrading their skills.
10. I am working with an Eagle Scout candidate, Ryan Huberty, on a project for improving the flagpole area in Wagner Park Shelter. This will be the 14<sup>th</sup> Eagle Scout project that we've done in the parks in the last 10 years!

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10. I am working with an Eagle Scout candidate, Ryan Huberty, on a project for improving the flagpole area in Wagner Park Shelter. This will be the 14<sup>th</sup> Eagle Scout project that we’ve done in the parks in the last 10 years!



11. The additional Pet Waste Stations have been on backorder for a couple of months, but I have received word from the company that they will be available by mid-October.
12. See you on Tuesday, October 8<sup>th</sup> @ 4 PM @ ENM City Hall for our October 8th Parks Commission Meeting. And...it's a good reminder for me to tell how much the City appreciates your service to our parks and recreational programs!



**March 7th**

**GLOW STICK DANCE**

Get out and move your body as we dance to the beat. We'll provide the lights, music and glow sticks, and you provide the moves. We will be dancing along to the videos of kid friendly songs from GoNoodle, Just Dance Kids, and Kidz Bop.

**March 14th**

**FROM CHAOS TO CALM**

During this family-friendly interactive presentation by 1000 petals, kids and parents will explore parenting strategies and experience the benefits of using movement and relaxation techniques, along with specific instruction on how and when to use them throughout the day. Discover practical tips/routines so you can enjoy spending time together and shift chaos to calm.

**MOVEMENT  
EDITION**



**MARCH  
FAMILY FUN  
NIGHTS**

Events Begin  
at 6:30 pm.  
ENM Library

**March 21st**

**YOGA**

We will be doing a fun and inclusive Vinyasa flow to balance the body and the mind. We will learn the tools of yoga and breathing strategies to support you in your everyday life. This yoga class is appropriate for all ages and levels so the whole family can join the fun! Bring a beach towel or mat if you have one.

**March 28th**

**FITNESS BOOMERS**

Tackle an obstacle course, ultimate yoga challenges, and other fitness activities with our Fitness Boomers expert. Develop greater awareness of both body, mind wellness and breath. Practice different poses to have fun. Be happy, positive, respectful, give love and kindness through this spirit lifting session. Fun for the whole family.

# ELKO NEW MARKET

## 2019 FREE Family Fun Nights

Wagner Park, 6:30 p.m. (Rain or Shine)

June 20th



RAD Zoo

June 27th



Fitness Boomers  
Obstacle Course

July 11th



"Incredibles 2"  
Movie

July 18th



University of MN  
Raptor Center

July 25th



Mad Science  
Air Power  
Movie

August 1st



"Wonder Park"  
Movie

August 8th



"UglyDolls"  
Movie

**WATER SLIDE ON  
THESE NIGHTS**

from 5:30 – 8:30 p.m.

**July 11<sup>th</sup>, August 1<sup>st</sup>  
and August 8<sup>nd</sup>**

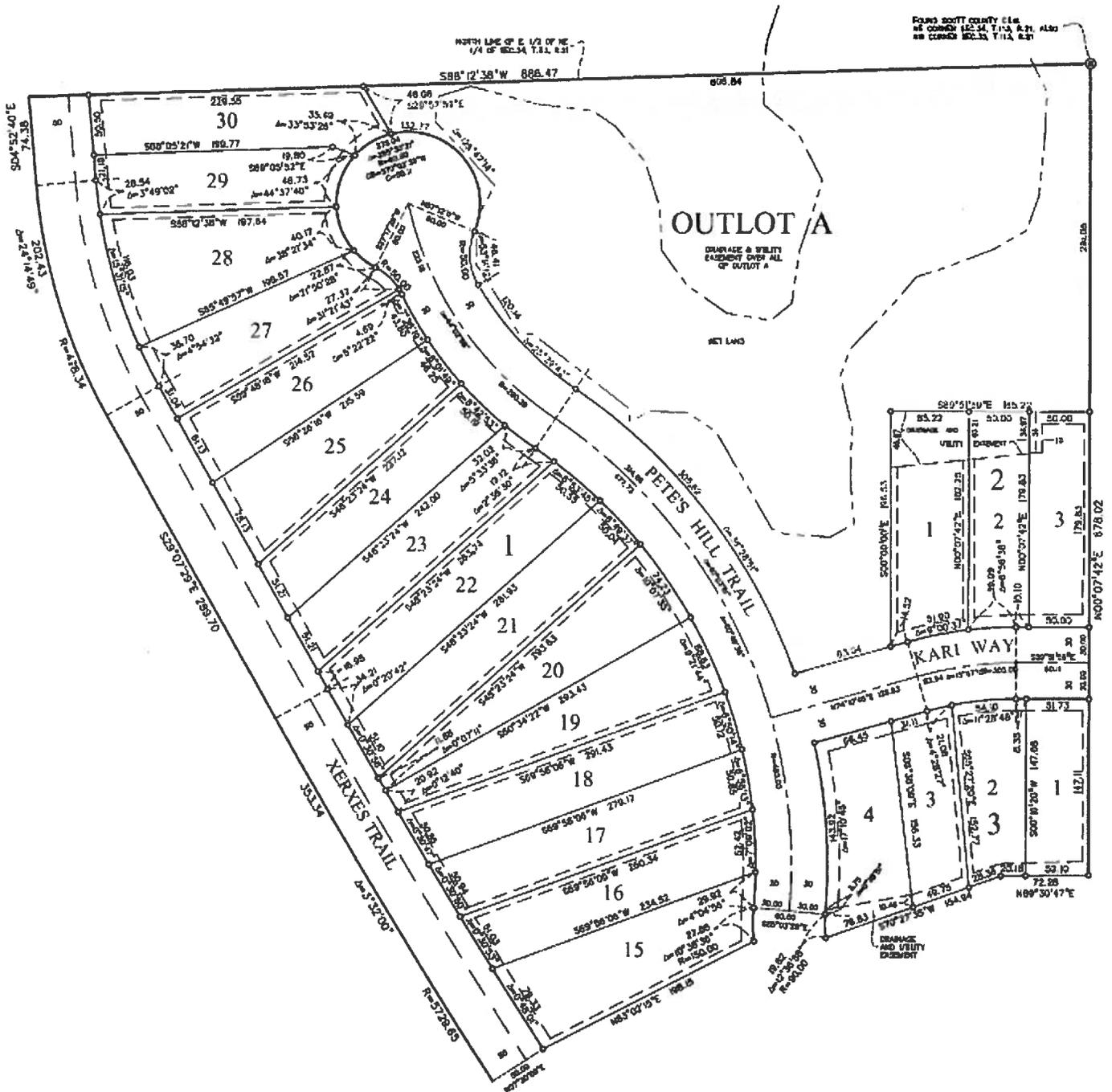
**Kids bring your  
bathing suits and  
towels!**

# Mark Nagel

**From:** Renee Christianson  
**Sent:** Monday, October 07, 2019 12:37 PM  
**To:** Tom Terry; Corey Schweich; Rich Revering; Mark Nagel  
**Subject:** Pete's Hill - Park Land

The City is officially the owner of the two outlots in Pete's Hill – shown below. I've filled out the tax exempt applications and submitted them to Scott County. FYI only.

(Outlot A = 4.0 acres and Outlot B = 10.38 acres)







Respectfully,

*Renee Christianson*

City of Elko New Market | Community Development Specialist  
601 Main Street | Elko New Market, MN 55054  
Phone: 952-461-2777 | Cell: 612.644.3438 | [RChristianson@ci.enm.mn.us](mailto:RChristianson@ci.enm.mn.us)

## Mark Nagel

---

**From:** Mark Nagel  
**Sent:** Monday, September 30, 2019 12:25 PM  
**To:** Brett Altergott (brett@flagshipplay.com)  
**Cc:** Mark Nagel  
**Subject:** Swingset for Old Elko City Hall Park

Hi Brett –

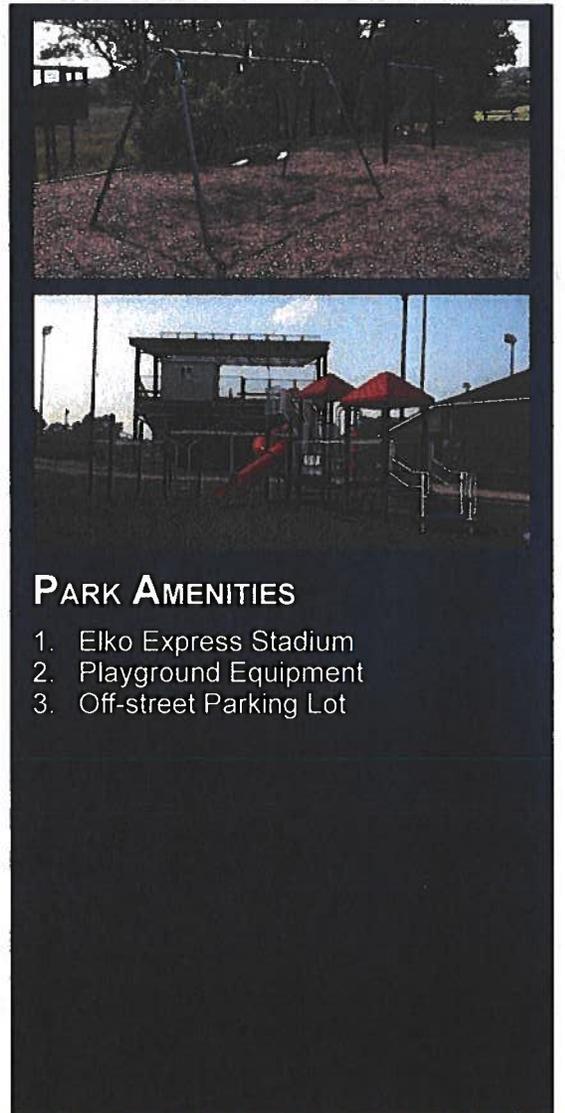
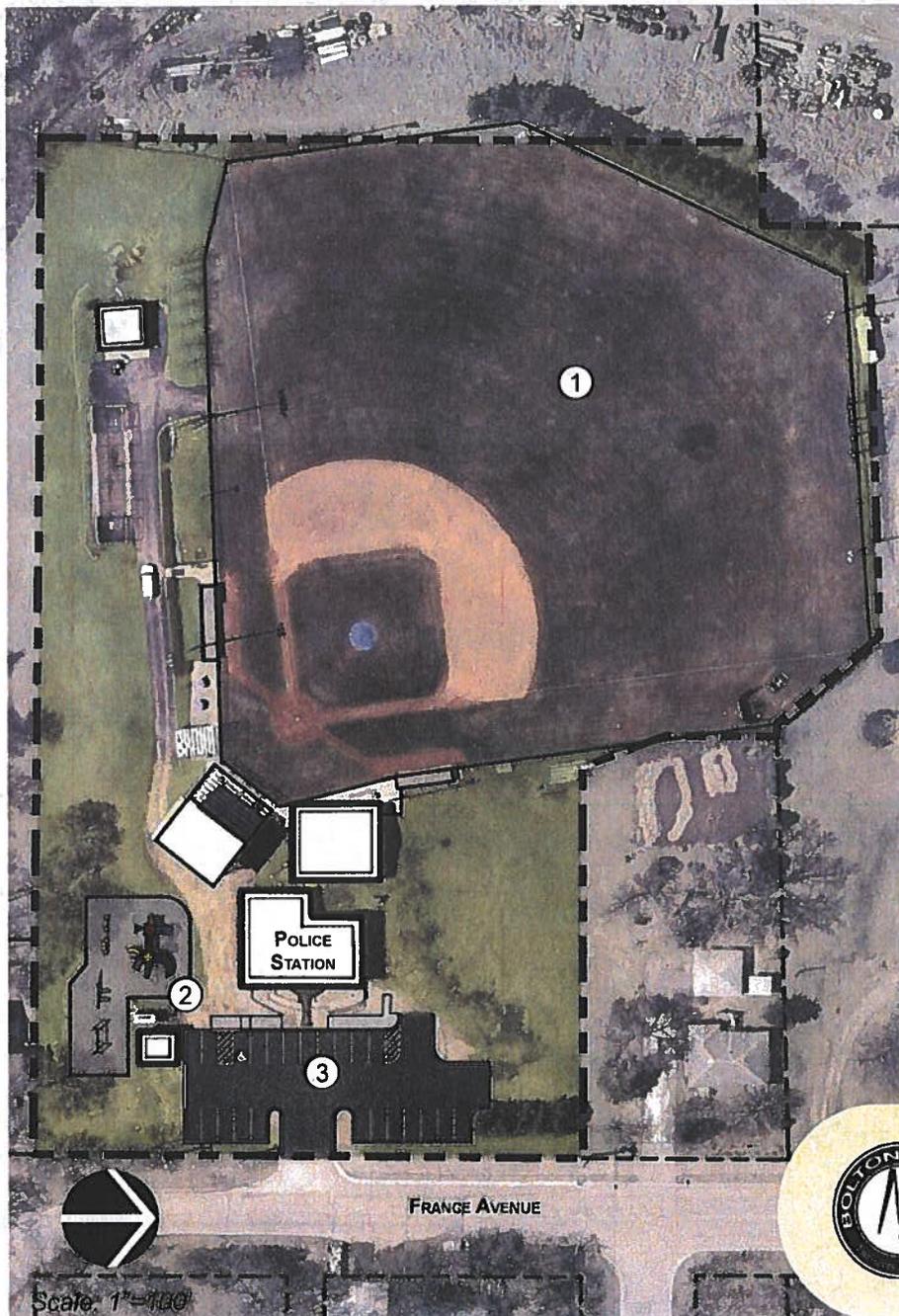
I hope all is going well with you! The City of Elko New Market is looking for an updated swingset (or 2) to replace the current ones in the City's oldest neighborhood park – Historic Elko Park – located on the Elko side of the City next to the home of both Elko Express Baseball Team and the current City Police Department. I have attached a map of the park and a picture of the current swingset configuration for your information. We are open on the type on swing set design for the park – given that the Park serves both the surrounding neighborhood and families watching baseball, perhaps a bay for a swing that would appeal to small children and another one that might be more for grade school kids. We'd like to stay under \$8,000 for the equipment and installation. I'm happy to discuss this further with you if you're interested. Thanks for your consideration!

Mark Nagel,  
Assistant City Administrator,  
City of Elko New Market, MN  
612-280-9659 (C)





**HISTORIC ELKO PARK 26520 FRANCE AVENUE**



**PARK AMENITIES**

- 1. Elko Express Stadium
- 2. Playground Equipment
- 3. Off-street Parking Lot









## Mark Nagel

---

**From:** Matt Finnegan <softail87@integra.net>  
**Sent:** Friday, October 04, 2019 1:37 PM  
**To:** Mark Nagel  
**Subject:** Estimate 14 from Finnegan Playground Adventures  
**Attachments:** Est\_14\_from\_Finnegan\_Playground\_Adventures\_17520.pdf

Dear Mark Nagle:

Please review the attached estimate- 14. Feel free to contact us if you have any questions.

We look forward to working with you.

Sincerely,  
Finnegan Playground Adventures

952-687-1415  
[www.FPAcompany.com](http://www.FPAcompany.com)



Finnegan Playground Adventures

1609 County Road 42 #317  
 Burnsville, MN 55306  
 Office: (952) 687-1415  
 Matt@FPACompany.com

# Quote

Date	Estimate #
10/4/2019	14

<b>Name / Address</b>
City of Elko New Market, MN 601 Main Street Elko New Market, MN 55054 Mark Nagle

Terms	Project

Description	Qty	Rate	Total
PC-2181- 8 foot swing with 3 bays . 4 belts 1 tot and 1 ADA swing		4,116.00	4,116.00
Installation of 3 bayswing		1,556.00	1,556.00
FPA Discount		-107.00	-107.00
Equipment shipped to site		1,252.00	1,252.00
Thank you for your business.		<b>Total</b>	\$6,817.00

Tax Exempt: # \_\_\_\_\_ \* Please provide certificate NOTE: Does not include concrete base. Does not include prevailing wages. PO to be made out to Finnegan Playground Adventures

UNLESS OTHERWISE NOTED, prices shown are material only. They DO NOT include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, Bobcats based on availability on Supervisory jobs. Prices firm for 30 days, subject to review thereafter. Our terms are 50% with order and balance at install unless discussed with prior arrangements

Customer Signature \_\_\_\_\_



## Mark Nagel

---

**From:** Jay Webber <jwebber@webberrec.com>  
**Sent:** Tuesday, October 01, 2019 5:43 PM  
**To:** Mark Nagel  
**Subject:** RE: Swingset for Od Elko City Hall Park  
**Attachments:** Elko- Ballfield Park.pdf

Mark,

I'm sorry, I got ahead of myself.

Attached is the 3-D Drawing.

Thank you,



Jay Webber

Webber Recreational Design, Inc.

Phone: (800) 677.5153 | Phone: (651) 438.3630 | Mobile: (612) 581.4704

Fax: (651) 438.3939 | 1442 Brooke Ct Hastings, MN 55033 | [www.webberrec.com](http://www.webberrec.com)

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Playgrounds- Safety Surfacing – Waterslides – Water Play Events – Poolslides - Fitness Centers – Grills  
Outdoor Sports Equipment – Tables – Benches – Bleachers - Basketball Goals – Skate Parks – Shelters  
Site Amenities – Pool Furniture

**“The bitterness of poor quality remains long after the sweetness of low price is forgotten” – Benjamin Franklin**

---

**From:** Mark Nagel <[mnagel@ci.enm.mn.us](mailto:mnagel@ci.enm.mn.us)>  
**Sent:** Tuesday, October 1, 2019 4:21 PM  
**To:** Jay Webber <[jwebber@webberrec.com](mailto:jwebber@webberrec.com)>  
**Subject:** RE: Swingset for Od Elko City Hall Park

Thanks, Jay, for the quick response...I figured it would be based on our conversation yesterday. One more favor to ask...can you send pictures of the equipment you bid, so that I can add them to the quote? Thanks for your help!

Mark

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**From:** Jay Webber [[jwebber@webberrec.com](mailto:jwebber@webberrec.com)]  
**Sent:** Tuesday, October 01, 2019 2:17 PM  
**To:** Mark Nagel  
**Subject:** RE: Swingset for Od Elko City Hall Park

Mark,

Attached is the quote for all of the items we discussed.

With install it is way over your budget.

Let me know what you would like to do.

Thanks,



Jay Webber

Webber Recreational Design, Inc.

Phone: (800) 677.5153 | Phone: (651) 438.3630 | Mobile: (612) 581.4704

Fax: (651) 438.3939 | 1442 Brooke Ct Hastings, MN 55033 | [www.webberrec.com](http://www.webberrec.com)

Playgrounds- Safety Surfacing – Waterslides – Water Play Events – Poolslides - Fitness Centers – Grills  
Outdoor Sports Equipment – Tables – Benches – Bleachers - Basketball Goals – Skate Parks – Shelters

Site Amenities – Pool Furniture

**“The bitterness of poor quality remains long after the sweetness of low price is forgotten” – Benjamin Franklin**

---

**From:** Mark Nagel <[mnagel@ci.enm.mn.us](mailto:mnagel@ci.enm.mn.us)>

**Sent:** Monday, September 30, 2019 12:31 PM

**To:** Jay Webber <[jwebber@webberrec.com](mailto:jwebber@webberrec.com)>

**Cc:** Mark Nagel <[mnagel@ci.enm.mn.us](mailto:mnagel@ci.enm.mn.us)>

**Subject:** Swingset for Od Elko City Hall Park

Hi Jay –

I hope all is going well with you! The City of Elko New Market is looking for an updated swingset (or 2) to replace the current ones in the City’s oldest neighborhood park – Historic Elko Park – located on the Elko side of the City next to the home of both Elko Express Baseball Team and the current City Police Department. I have attached a map of the park and a picture of the current swingset configuration for your information. We are open on the type on swing set design for the park – given that the Park serves both the surrounding neighborhood and families watching baseball, perhaps a bay for a swing that would appeal to small children and another one that might be more for grade school kids. We’d like to stay under \$8,000 for the equipment and installation. I’m happy to discuss this further with you if you’re interested. Thanks for your consideration!

Mark Nagel,  
Assistant City Administrator,  
City of Elko New Market, MN  
612-280-9659 (C)



Webber  
Recreational Design, Inc.

# Ball Field Park Elko- New Market





## Mark Nagel

---

**From:** Johnnie Johnsen <jj@stcroixrec.com>  
**Sent:** Wednesday, October 09, 2019 7:51 AM  
**To:** Mark Nagel  
**Subject:** Estimate 4035 from St. Croix Recreation Fun Playgrounds INC.  
**Attachments:** Estimate\_4035\_from\_St\_Croix\_Recreation\_Fun\_Playgrounds\_INC.pdf; volito.jpg; Volito Swing.png

*Mark, Here is a new swing concept called the Volito Swing. It can accommodate several children at once and take up a space of 30' X 27'. This will require about 40 cubic yards of resilient material and that would be a cost of about \$1400.00 if it is going into a site without any resilient material. If this is beyond your budget, let me know and I can come up with a tire swing or 2!*

*Thank you!*

*Johnnie Johnsen  
St. Croix Recreation Company  
225 Second Street N.  
Stillwater, MN 55082  
(651)430-1247  
(651)983-2745 Cell  
[jj@stcroixrec.com](mailto:jj@stcroixrec.com)  
[www.funplaygrounds.com](http://www.funplaygrounds.com)*



*When you make a commitment you build hope.  
When you keep it you build trust!*

---

**From:** St. Croix Recreation Fun Playgrounds INC. <[quickbooks@notification.intuit.com](mailto:quickbooks@notification.intuit.com)>  
**Sent:** Wednesday, October 9, 2019 7:39 AM

To: Johnnie Johnsen <jj@stcroixrec.com>

Subject: Estimate 4035 from St. Croix Recreation Fun Playgrounds INC.

Please review the estimate below. Feel free to contact us if you have any questions.  
We look forward to working with you.

Thanks for your business!  
St. Croix Recreation Fun Playgrounds INC.  
[www.FunPlaygrounds.com](http://www.FunPlaygrounds.com)  
1.800.525.5914  
225 N. 2nd Street  
Stillwater, MN 55082

----- Estimate Summary -----

Estimate # : 4035  
Estimate Date: 10/08/2019  
Expiration Date: 11/15/2019  
Total: \$7,188.04  
The complete version has been provided as an attachment to this email.  
-----

St. Croix Recreation Fun Playgrounds INC.  
1826 Tower Dr W  
Stillwater, MN 55082 US  
16514301247  
hannah@stcroixrec.com



# Estimate

ESTIMATE # 4035  
DATE 10/08/2019  
EXPIRATION DATE 11/15/2019

**ADDRESS**  
City of Elko New Market  
601 Main St  
PO Box 99  
Elko New Market, MN 55020

**SHIP TO**  
City of Elko New Market  
601 Main St  
Elko New Market, MN  
55020

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

**SHIP VIA**  
Best

**SALES REP**  
JWJ

ACTIVITY	QTY	RATE	AMOUNT
BCI 550-0186 Volito	1	5,899.00	5,899.00
STATE CONTRACT STATE CONTRACT #119803	5,899	-0.04	-235.96
Freight	1	325.00	325.00
INSTALL INSTALLATION OF EQUIPMENT BY OTHERS	1	1,200.00	1,200.00

QUOTES ARE EFFECTIVE FOR 30 DAYS.  
SALES TAX SUBJECT TO CHANGE. ADD IF NOT EXEMPT OR SUPPLY  
EXEMPTION CERTIFICATE IF NOT ON FILE (ANNUALLY).  
PAYMENT TERMS ARE NET 30 DAYS UNLESS OTHERWISE NOTED.  
FAILURE TO PAY IN A TIMELY MANNER MAY INCUR INTEREST.

**TOTAL** **\$7,188.04**

Accepted By

Accepted Date

4 (PROX)

DEFINITION

ESTIMATE # 4085  
DATE 10/20/00  
EXPIRATION DATE 11/20/00

SHIP TO  
City of New York  
City of New York  
City of New York  
City of New York

Estimate

ADDRESS  
City of New York  
City of New York  
City of New York  
City of New York

PERIOD FROM 10/20/00 TO 11/20/00

TOTAL

ESTIMATE

DATE	DESCRIPTION	AMOUNT	BALANCE
10/20/00	ESTIMATE # 4085	100.00	100.00
10/20/00	ESTIMATE # 4085	100.00	200.00
10/20/00	ESTIMATE # 4085	100.00	300.00
10/20/00	ESTIMATE # 4085	100.00	400.00
10/20/00	ESTIMATE # 4085	100.00	500.00
10/20/00	ESTIMATE # 4085	100.00	600.00
10/20/00	ESTIMATE # 4085	100.00	700.00
10/20/00	ESTIMATE # 4085	100.00	800.00
10/20/00	ESTIMATE # 4085	100.00	900.00
10/20/00	ESTIMATE # 4085	100.00	1000.00

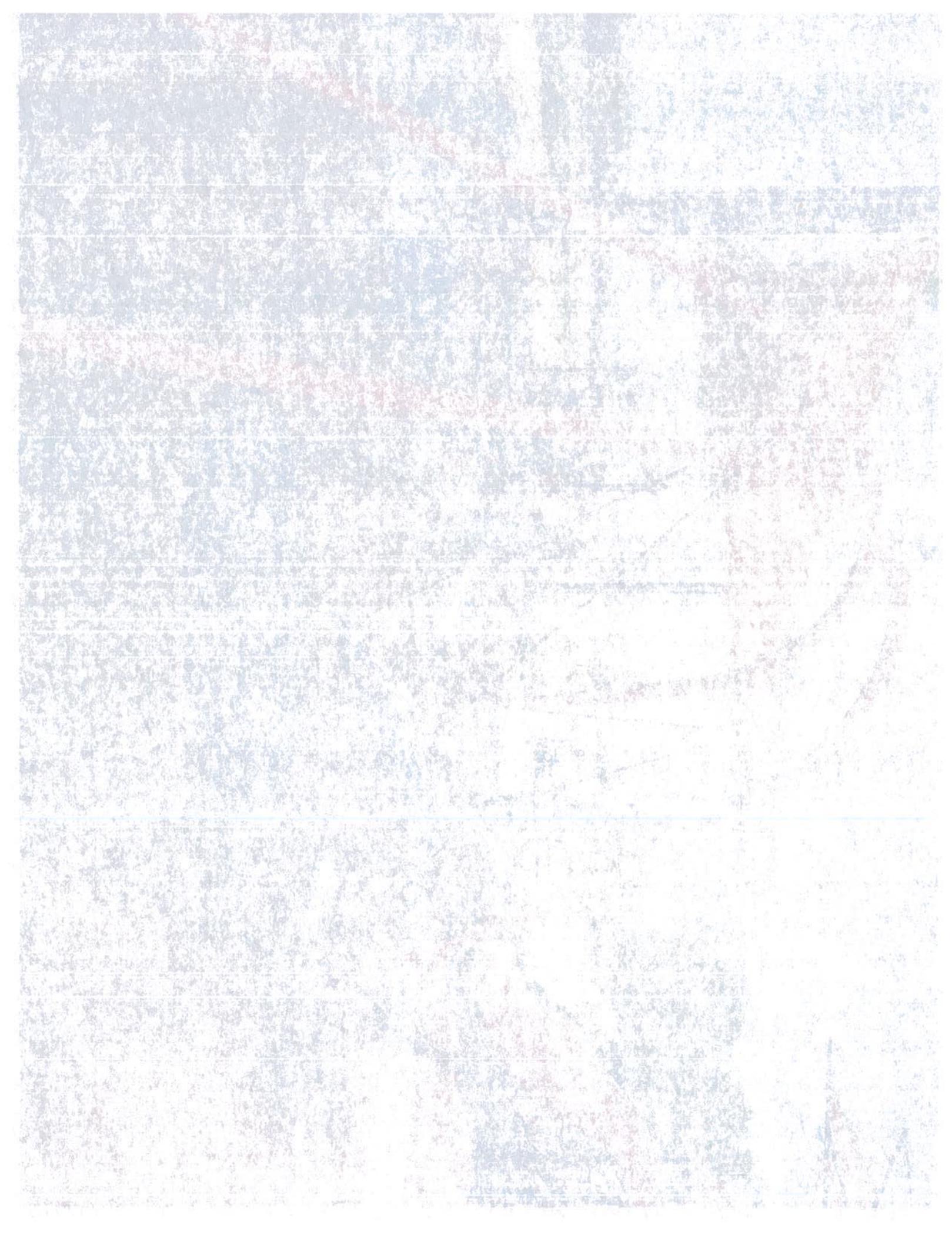
27,122.00

TOTAL

ESTIMATE

ESTIMATE





## Mark Nagel

---

**From:** Brady Pate <brady@flagshipplay.com>  
**Sent:** Tuesday, October 08, 2019 5:07 PM  
**To:** Mark Nagel  
**Subject:** Flagship Recreation - Swing Designs

Hi Mark-

I'll be sending over a few swing designs with renders, budgets, and color options in a moment. I'll be sending these packages via a WeTransfer link. If you don't see the link please check your junk folder as they sometimes end up there.

Please know this package of designs is not final. If you'd like to see different designs than the ones featured in the package, please let me know and I'll do my best to rework the swing designs.

Best

Brady

--

### WE'VE MOVED!

11123 Upper 33<sup>rd</sup> St N  
Lake Elmo, MN 55042



Brady Pate  
Sales Consultant  
P: (763) 550-7860  
C: (651) 276-5299  
brady@flagshipplay.com

From:  
Sent:  
To:  
Subject:

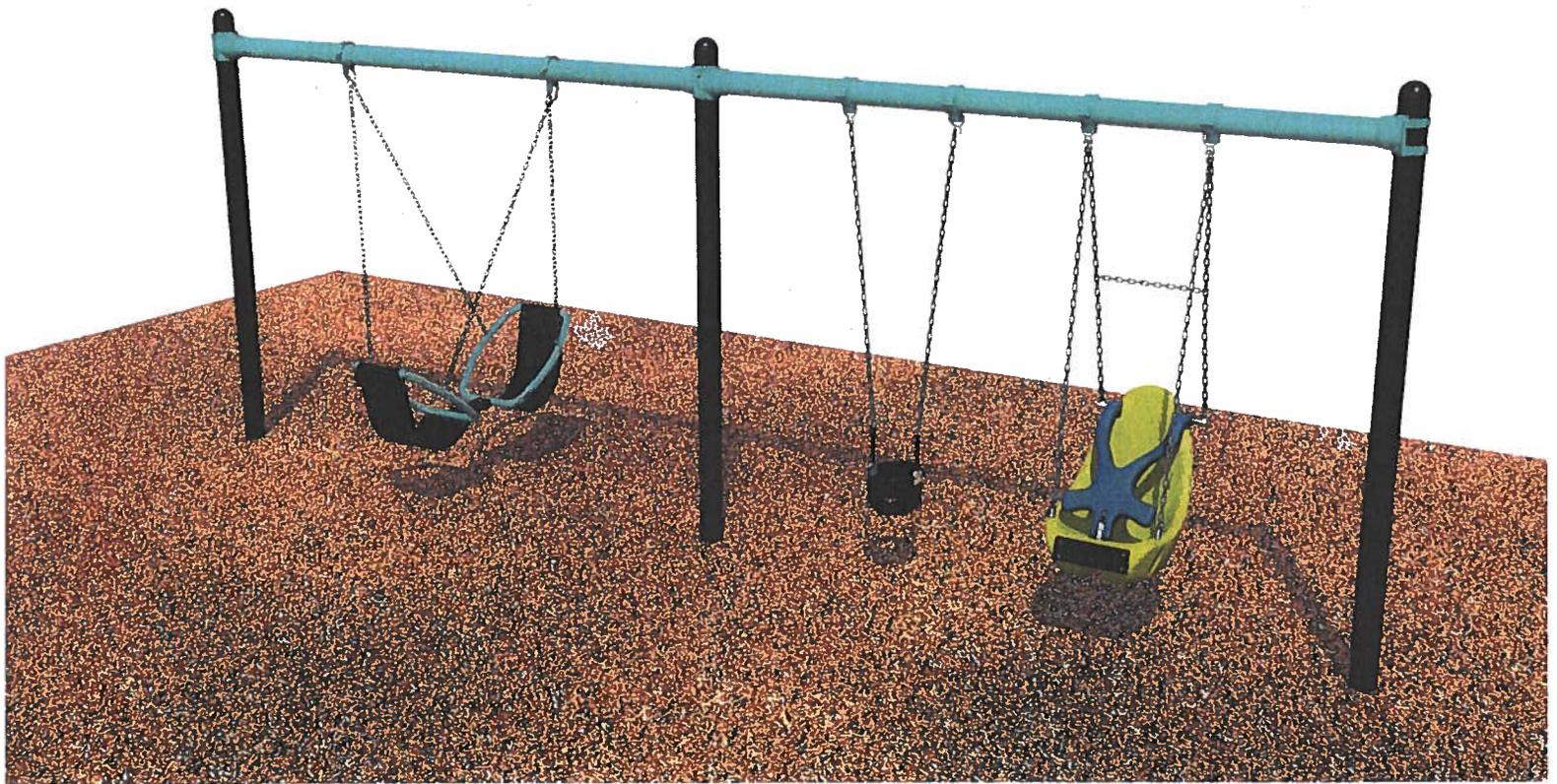
From: Walt Reed  
Sent: Tuesday, October 2, 2012 10:11 AM  
To: [Redacted]  
Subject: [Redacted]

Hi Walt,

I'm sorry to hear that you're having trouble with the swing doors. I've been working on a few different options to help you get them working again. I've found a few different ways to fix the doors, but I'm not sure which one is the best for you. I'll be happy to help you figure it out. If you have any questions, please let me know. I'll be happy to help you. I'll be happy to help you. I'll be happy to help you.

Best,  
Walt







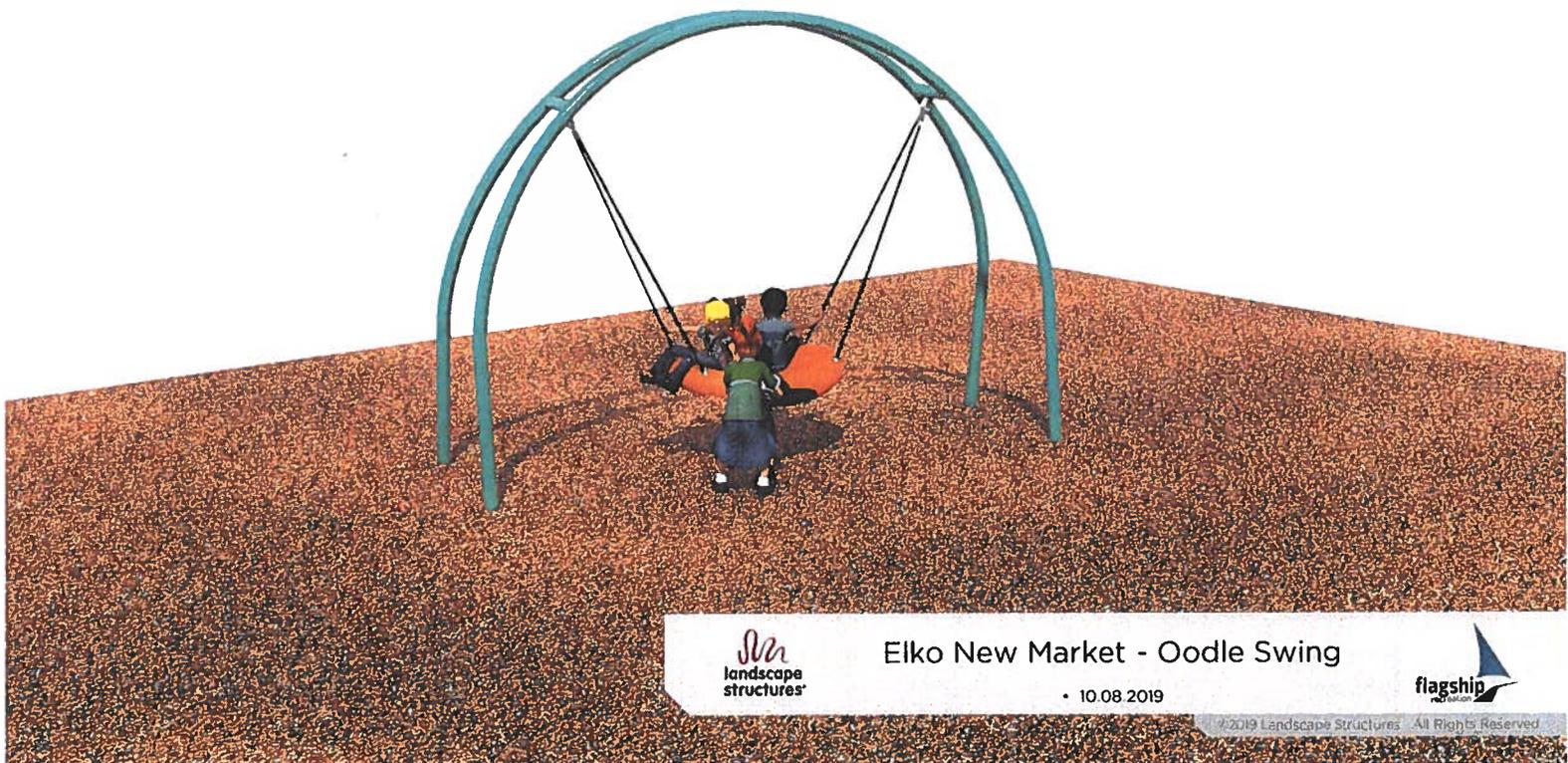
City of Elko New Market

10/8/2019

Mark Nagel

0.00  
0.00

	Preliminary Budget	Possible Additions	Reductions	QTY	Notes
Play Equipment & Installation					
Design - #0000-A-B	4,652.06			6%	State Contract Discount Applied - State Contract #119795
Sales Tax - if applicable	0.00				
Equipment Installation (Man Hours & Concrete for Footings)	1,772.27				Full professional installation by Landscape Structures Certified Installers
Delivery of Play equipment	400.00				estimated / final quote will be provided
Mobilization	500.00				
Dumpster(s) - 30 Yard	525.00				Disposal of packaging material
Site work					
Excavation & Hauling (new container)	0.00				
Demo, Excavation & Disposal (existing container)	0.00				
Special Equipment (Lull, Lift, Compactor, etc.)	0.00				
Border Options					
Concrete Border Straight (LF)	0.00			0	Standard 6" W x 12" D w/ rebar
Concrete Border Curved (LF)	0.00			0	Standard 6" W x 12" D w/ rebar
Plastic Timbers & Ramp	0.00				
Retaining Wall	0.00				
Concrete Flatwork					
Concrete Flatwork (Sq. Ft.)	0.00			0	4" sidewalk
Thickened Edge (LF)	0.00			0	Thickened edge used when installing a sidewalk adjacent to playground container. Prevents stone base from washing out.
Asphalt	0.00				
Concrete Base / mound or sloped surface (2" skim coat)	0.00				
Subgrade Preparation					
Drainage Aggregate - Pea Rock (Tons)	0.00			0	Pea Rock - 3" depth - Recommended with EWF Installations
Compacted Aggregate Base (Recycled Concrete or Class V) (Tons)	0.00			0	Class V aggregate or recycled concrete (w/ fines), delivery and installation - 4" - 6" compacted depth. Required for PIP & Synthetic Turf Installations
Drain Tile (LF)	0.00			0	Perforated Corrugated Drain Tile with Sock
Surfacing Engineered Wood Fiber (EWF)					
EWF - Playground Safety Surfacing (CY)	0.00			0	IPEMA Certified Playground Surfacing - Meets the standards of ASTM, ADA & CPSC
GeoTextile Fabric (Sq. Ft.)	0.00			0	Price includes installation
Dynacushion Rubber Wear Mat (#R20C4872)	0.00			0	4' x 6' x 2" Rubber Wear Mat. Includes wear pad and delivery
Surfacing Poured In Place (PIP) & Synthetic Turf					
PlayBound Poured In Place by Surface America (Sq. Ft.)	0.00			0	Budget estimate assumes use of Aromatic Binder (7 year warranty), 50/50 mix of standard colors & black. Aliphatic Binder (10 year warranty) is \$1.31 per sq. ft. additional, Premium Colors are an additional \$.36 per sq. ft. The manufacture recommends using Aliphatic Binder with premium colors.
Synthetic Turf (Sq. Ft.)	0.00			0	
Site Restoration	0.00				Scope of Work TBD
Payment & Performance Bonds (IF REQUIRED) 3% of Total	0.00				Per State Contract payment & performance bonds required on projects over \$100,000
<b>Total</b>	<b>7,849.33</b>	<b>0.00</b>	<b>0.00</b>		<b>Total w/ Additions &amp; Reductions</b>
					<b>7,849.33</b>



*slr*  
landscape  
structures

## Elko New Market - Oodle Swing

• 10.08.2019



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City of Elko New Market				0.00	10/3/2019
		Mark Nagel		0.00	
	Preliminary Budget	Possible Additions	Reductions	QTY	Notes
Play Equipment & Installation					
Design - #8888-#-#	4,728.20			6%	State Contract Discount Applied - State Contract #119795
Equipment Installation (Man Hours & Concrete for Footings)	1,192.85				Full professional installation by Landscape Structures Certified installers
Delivery of Play equipment	400.00				estimated / final quote will be provided
Mobilization	500.00				
Dumpster(s) - 30 Yard	525.00				Disposal of packaging material
Site work					
Excavation & Hauling (new container)	0.00				
Demo, Excavation & Disposal (existing container)	0.00				
Special Equipment (Lull, Lift, Compactor, etc.)	0.00				
Border Options					
Concrete Border Straight (LF)	0.00			0	Standard 6" W x 12" D w/ rebar
Concrete Border Curved (LF)	0.00			0	Standard 6" W x 12" D w/ rebar
Plastic Timbers & Ramp	0.00				
Retaining Wall	0.00				
Concrete Flatwork					
Concrete Flatwork (Sq. Ft.)	0.00			0	4" sidewalk
Thickened Edge (LF)	0.00			0	Thickened edge used when installing a sidewalk adjacent to playground container. Prevents stone base from washing out.
Asphalt	0.00				
Concrete Base / mound or sloped surface (2" skim coat)	0.00				
Subgrade Preparation					
Drainage Aggregate - Pex Rock (Tons)	0.00			0	Fee Rock - 3" depth - <b>Recommended with EWF installations</b>
Compacted Aggregate Base (Recycled Concrete or Class V) (Tons)	0.00			0	Class V aggregate or recycled concrete (w/lines), delivery and installation. 4" - 6" compacted depth. <b>Required for PIP &amp; Synthetic Turf installations</b>
Drain Tile (LF)	0.00			0	Perforated Corrugated Drain Tile with Sock
Surfacing Engineered Wood Fiber (EWF)					
EWF - Playground Safety Surfacing (CY)	0.00			0	PEMA Certified Playground Surfacing - Meets the standards of ASTM, ADA & CPSC
GeoTextile Fabric (Sq. Ft.)	0.00			0	Price includes installation
Dymacushion Rubber Wear Mat (#R20C4872)	0.00			0	4' x 6' x 2" Rubber Wear Mat. Includes wear pad and delivery
Surfacing Poured In Place (PIP) & Synthetic Turf					
PlayBound Poured In Place by Surface America (Sq. Ft.)	0.00			0	Budget estimate assumes use of Aromatic Binder (7 year warranty), 50/50 mix of standard colors & black. Aliphatic Binder (10 year warranty) is \$1.31 per sq. ft. additional, Premium Colors are an additional \$ .36 per sq. ft. The manufacture recommends using Aliphatic Binder with premium colors.
Synthetic Turf (Sq. Ft.)	0.00			0	
Site Restoration	0.00				Scope of Work TBD
Payment & Performance Bonds (IF REQUIRED) 3% of Total	0.00				Per State Contract payment & performance bonds required on projects over \$100,000
<b>Total</b>	<b>7,346.05</b>	<b>0.00</b>	<b>0.00</b>		<b>Total w/ Additions &amp; Reductions</b>
					<b>7,346.05</b>



slr  
landscape  
structures

### Elko New Market - Tire Swing

• 10.08.2019



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City of Elko New Market

10/3/2019

0.00

Mark Nagel

0.00

	Preliminary Budget	Possible Additions	Reductions	QTY	Notes
<b>Play Equipment &amp; Installation</b>					
Design - #####-#-#	3,365.20			6%	State Contract Discount Applied - State Contract #119795
Sales Tax - if applicable	0.00				
Equipment Installation (Man Hours & Concrete for Footings)	979.51				Full professional installation by Landscape Structures Certified installers
Delivery of Play equipment	400.00				estimated / final quote will be provided
Mobilization	500.00				
Dumpster(s) - 30 Yard	525.00				Disposal of packaging material
<b>Site work</b>					
Excavation & Hauling (new container)	0.00				
Demo, Excavation & Disposal (existing container)	0.00				
Special Equipment (Lull, Lift, Compactor, etc)	0.00				
<b>Border Options</b>					
Concrete Border Straight (LF)	0.00			0	Standard 6" W x 12" D w/ rebar
Concrete Border Curved (LF)	0.00			0	Standard 6" W x 12" D w/ rebar
Plastic Timbers & Ramp	0.00				
Retaining Wall	0.00				
<b>Concrete Flatwork</b>					
Concrete Flatwork (Sq. Ft.)	0.00			0	4" sidewalk
Thickened Edge (LF)	0.00			0	Thicken edge used when installing a sidewalk adjacent to playground container. Prevents stone base from washing out.
Asphalt	0.00				
Concrete Base / mound or sloped surface (2" skim coat)	0.00				
<b>Subgrade Preparation</b>					
Drainage Aggregate - Pea Rock (Tons)	0.00			0	Pea Rock - 3" depth - <b>Recommended with EWF Installations</b>
Compacted Aggregate Base (Recycled Concrete or Class V) (Tons)	0.00			0	Class V aggregate or recycled concrete (w/lines), delivery and installation. 4" - 6" compacted depth. <b>Required for PIP &amp; Synthetic Turf Installations</b>
Drain Tile (LF)	0.00			0	Perforated Corrugated Drain Tile with Sock
<b>Surfacing Engineered Wood Fiber (EWF)</b>					
EWF - Playground Safety Surfacing (CY)	0.00			0	IPEMA Certified Playground Surfacing - Meets the standards of ASTM, ADA & CPSC
GeoTextile Fabric (Sq. Ft.)	0.00			0	Price includes installation
Dynacushion Rubber Wear Mat (#R20C4872)	0.00			0	4' x 6' x 2" Rubber Wear Mat. Includes wear pad and delivery
<b>Surfacing Poured In Place (PIP) &amp; Synthetic Turf</b>					
PlayBound Poured in Place by Surface America (Sq. Ft.)	0.00			0	Budget estimate assumes use of Aromatic Binder (7 year warranty), 50/50 mix of standard colors & black. Aliphatic Binder (10 year warranty) is \$1.31 per sq. ft. additional. Premium Colors are an additional \$ .36 per sq. ft. The manufacture recommends using Aliphatic Binder with premium colors.
Synthetic Turf (Sq. Ft.)	0.00			0	
<b>Site Restoration</b>	0.00				Scope of Work TBD
<b>Payment &amp; Performance Bonds (IF REQUIRED) 3% of Total</b>	0.00				Per State Contract payment & performance bonds required on projects over \$100,000
<b>Total</b>	<b>5,769.71</b>	<b>0.00</b>	<b>0.00</b>		<b>Total w/ Additions &amp; Reductions</b>
					<b>5,769.71</b>

Schlomka's Portable Restrooms & Mobile  
 Pressure Washing LLC  
 P.O Box 2429  
 Inver Grove Heights, MN 55076  
 US  
 651-332-4200



# INVOICE

**BILL TO**  
 City of Elko New Market

**INVOICE #** 6850  
**DATE** 10/08/2019  
**DUE DATE** 11/07/2019  
**TERMS** Net 30

ACTIVITY	QTY	RATE	AMOUNT
Rental Unit Little Windrose Park -12511 Oakridge Way	1	80.00	80.00
ADA Unit Little Windrose Park -12511 Oakridge Way	1	130.00	130.00
Rental Unit Windrose Park -26998 Windrose Curve	1	80.00	80.00
ADA Unit Windrose Park -26998 Windrose Curve	1	130.00	130.00
Rental Unit Wagner Park -220 St. Mary St	1	80.00	80.00
ADA Unit Wagner Park -220 St. Mary St	1	130.00	130.00
Rental Unit Wagner Park (Park St. Access)	1	80.00	80.00

September 2019

**BALANCE DUE**

**\$710.00**

Schlomka's Portable Restrooms & Mobile  
Pressure Washing LLC  
P.O Box 2429  
Inver Grove Heights, MN 55076  
US  
651-332-4200



# INVOICE

**BILL TO**  
City of Elko New Market

**INVOICE # 6487**  
**DATE 07/30/2019**  
**DUE DATE 08/29/2019**  
**TERMS Net 30**

ACTIVITY	QTY	RATE	AMOUNT
Rental Unit Little Windrose Park -12511 Oakridge Way	1	80.00	80.00
ADA Unit Little Windrose Park -12511 Oakridge Way	1	130.00	130.00
Rental Unit Windrose Park -26998 Windrose Curve	1	80.00	80.00
ADA Unit Windrose Park -26998 Windrose Curve	1	130.00	130.00
Rental Unit Wagner Park -220 St. Mary St	1	80.00	80.00
ADA Unit Wagner Park -220 St. Mary St	1	130.00	130.00
Rental Unit Wagner Park (Park St. Access)	1	80.00	80.00

July 2019

**BALANCE DUE**

**\$710.00**

Schlomka's Portable Restrooms & Mobile  
Pressure Washing LLC  
P.O Box 2429  
Inver Grove Heights, MN 55076  
US  
651-332-4200



# INVOICE

**BILL TO**  
City of Elko New Market

**INVOICE #** 5925  
**DATE** 04/06/2019  
**DUE DATE** 05/06/2019  
**TERMS** Net 30

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ACTIVITY	QTY	RATE	AMOUNT
Rental Unit Little Windrose Park -12511 Oakridge Way	1	80.00	80.00
ADA Unit Little Windrose Park -12511 Oakridge Way	1	130.00	130.00
Rental Unit Wagner Park -220 St. Mary St	1	80.00	80.00
ADA Unit Wagner Park -220 St. Mary St	1	130.00	130.00

March 2019

**BALANCE DUE**

**\$420.00**

