

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 7:00 p.m.

Members Present: Mayor Julius, Councilmembers: Berg, Seepersaud and Novak

Members Absent: Councilmember Timmerman

Also Present: City Administrator Terry, Police Chief Juell, City Attorney Poehler, Community Development Specialist Christianson, Public Works Superintendent Schwiech and City Engineer Revering

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

MOTION by Councilmember Berg, second by Councilmember Seepersaud to approve the agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

None.

5) PUBLIC COMMENT

Scott County Commissioner Tom Wolf updated the City Council on County projects/events including:

- Commissioner Wolf had been hearing some concerns with Highway 2 and Xerxes Avenue; Commissioner Wolf .will have County Engineer look into that intersection.
- On February 4, 2020 Scott County will be hosting Health and Human Services from the State to talk about the Refugee Program.
- Scott County, CDA and City of Elko New Market will hold a meeting on Monday, January 27, 2020 to discuss the extension of water and sewer utilities to I-35 interchange area in Elko New Market.

Bryce Schuenke from the Elko New Market, Chamber of Commerce updated the City Council on Chamber Events including:

- Elected new Board Members.
- Fee changes.
- Partnering with Lakeville Chamber of Commerce.
- Scholarship Committee.
- Goals for the year include:
 - Provide more value to businesses and new ambassadors be more effective.
 - Events – new staff to help coordinate events.
 - Golf Tournament
 - Ladies night out in April; may see some changes.

Jon Olson, candidate for Minnesota Senate District 20 introduced himself to the City Council and gave a brief background on himself.

6) CONSENT AGENDA

MOTION by Councilmember Berg, second by Councilmember Seepersaud to approve Consent Agenda.

- a) Approve January 9, 2020 Minutes of the City Council Meeting
- b) Approve January 10, 2019 Minutes of the City Council Work Session
- c) Approve February 28, 2019 Minutes of the City Council Work Session
- d) Approve April 25, 2019 Minutes of the City Council Work Session
- e) Approve July 11, 2019 Minutes of the City Council Work Session
- f) Approve August 22, 2019 Minutes of the City Council Work Session
- g) Approve September 12, 2019 Minutes of the City Council Work Session
- h) Approve October 24, 2019 Minutes of the City Council Work Session
- i) Approve November 21, 2019 Minutes of the City Council Work Session
- j) Approve Payment of Claims and Electronic Transfer of Funds
- k) Approve Employment Agreement
- l) Adopt Resolution 20-06 Ordering the Release and Distribution of the Adelman Draft AUAR
- m) Adopt Resolution 20-07 Appointing Election Judges For The March 3, 2020 Presidential Nomination Primary, August 11, 2020 Primary And November 3, 2020 General Elections
- n) Authorize Purchase of Snowplows
- o) Adopt Resolution 20-08 Approving Application for Voting Equipment
- p) Adopt Resolution 20-09 Amending the City of Elko New Market Employee Handbook

APIF, MOTION CARRIED

7) PUBLIC HEARINGS

None

8) GENERAL BUSINESS

Police Department Addition

City Administrator/Clerk Terry presented the background and history of the Police Department building. Mr. Todd LaVold, from Leo A. Daly, presented the design plan, which included the interior and exterior for the Police Department Addition to City Hall.

MOTION by Councilmember Seepersaud, second by Mayor Julius to approve plans and authorize bids for Police Department Addition to City Hall.

APIF, MOTION CARRIED

Authorize Posting of Planning Commission Vacancies and Appoint Interview Committee

Community Development Specialist Christianson discussed openings for two Planning Commissioners and one Parks Commissioner due to terms expiring on March 31, 2020. City Council has advised that all open positions for Commissioners be advertised.

Community Development Specialist Christianson is looking for Council to appoint members of the City Council to be on the interview committee for each of the Commissions. Councilmember Novak volunteered to be on the interview panel for the Parks Commission and Mayor Julius volunteered to be on the interview panel for the Planning Commission.

9) REPORTS

a) Administration

City Administrator/Clerk Terry updated the Council on the Planning Commission Meeting last night regarding ordinance regarding the storage of garbage cans and RV's. The Planning Commission Board will be recommending greater flexibility than the current ordinance.

City Administrator/Clerk Terry informed the Council that he had participated in a Scott County performance measurement program event related to roads within the County. Elko New Market was asked to sit in on the Expert Panel that presented to the Board.

b) Public Works

None.

c) Police Department

Police Chief Juell updated Council that the new hire candidate turned in his background packet. Tentative target start date will be beginning of March.

d) Fire Department

None.

e) Engineering

City Engineer Revering updated Council on receiving an email from Xcel Energy regarding the cost for the decorative lighting for the roundabout and downtown project. The cost is about \$45,000 less for the plug in option than what was estimated.

f) Community Development

Community Development Specialist Christianson highlighted information in Council packet for the Council on the following items:

- i) 2019 Building Permit Report
- ii) 2019 Planning Commission Year in Review
- iii) 2020 Planning Commission Goals and Priorities
- iv) 2020 Vacant Lot Inventory
- v) Public Health Nuisance Ordinance
- vi) Community Development Updates

Councilmember Berg addressed what businesses are lined up in 2nd phase of the new development for the mall. Community Development Specialist Christenson updated Council that the property owner addressed that a pharmacy, coffee shop and smoothie shop are

scheduled. However, the City has not received any permit applications for interior finishes at this time.

g) Parks Department

Written Monthly Parks & Recreation update included in Council Packet.

h) Community & Civic Events Committee (CCEC)

Councilmember Seepersaud updated Council that the meeting on January 21, 2020 discussed planning the Easter Egg Hunt.

i) Other Committee and Board Reports

i) Scott County Association for Leadership and Efficiency (SCALE)

- Executive Committee
None

- Service Delivery Committee
None

- Unified Transit Plan Steering Committee
City Administrator/Clerk Terry attended meeting for Unified Transit Plan Steering Committee Council discussed appointment for this committee and appointed City Administrator/Clerk Terry.

ii) Minnesota Valley Transit Authority (MVTA)

Councilmember Novak will be attending meeting on January 29, 2020..

iii) I35 Solutions Alliance

None

iv) Chamber of Commerce

None

10) DISCUSSION BY COUNCIL

Councilmember Berg discussed not appointed to Metro Cities for Board but will continue to submit applications in the future.

11) ADJOURNMENT

MOTION by Councilmember Berg, second by Councilmember Novak to adjourn the meeting at 8:18 p.m.

APIF, MOTION CARRIED

Respectfully submitted by

Lynda Jirak, Deputy Clerk