

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg, Seepersaud and Novak

Members Absent: None

Also Present: City Administrator/Clerk Terry, Police Chief Juell, Community Development Specialist Christianson, City Planner Sevening and City Engineer Revering

2) PRESENTATIONS

3) REPORTS

4) GENERAL DISCUSSION

Draft 2040 Comprehensive Plan

Community Development Specialist Christianson and City Planner Sevening presented the draft 2040 Comprehensive Plan to the City Council. The 2040 Comprehensive Plan is a compilation of policy statements, goals, standards and maps which guide the physical, social and economic development of the City.

5) REPORTS (Continued)

No reports from the Business Agenda were presented.

6) ADJOURNMENT

The Work Session was adjourned at 7:29 p.m.

7) CALL TO ORDER

The meeting was called to order by Mayor Julius at 7:30 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg, Seepersaud and Novak

Members Absent: None

Also Present: City Administrator/Clerk Terry, Police Chief Juell, Community Development Specialist Christianson, City Planner Sevening, Public Works Superintendent Schwiech and City Engineer Revering

8) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

9) ADOPT/APPROVE AGENDA

Mayor Julius requested to move Presentation, Proclamations and Acknowledgements and Public Comment before Annual Organizational Matters.

MOTION by Councilmember Timmerman, second by Councilmember Novak to approve the agenda as revised.

APIF, MOTION CARRIED

10) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

Presentation by the FREDS Robotics Team

11) PUBLIC COMMENT

Linda Borgen, 26630 Drew Avenue, addressed the Council with concern regarding the property covenant requirement for a red roof on the proposed Kwik Trip building and was looking for an update. Mayor Julius updated Council and audience on discussions he has had with both Kwik Trip and Tom Ryan.

Kathy DeFor, who resides on Wagner Way, addressed the Council regarding support for a Kwik Trip to come to Elko New Market.

Tom Wolf – Scott County Commissioner gave an update to Council on projects and activities in Scott County including:

- Scott County Levy is set at 3.95%.
- Construction to Scott County Administration building is going well.
- Meeting on Jan 27th with the CDA to address the extension of water and sewer utilities out to the I-35 interchange area in Elko New Market.

12) Annual Organizational Matters

City Council Appointments and Assignments

MOTION by Councilmember Berg, second by Councilmember Seepersaud to adopt Resolution 20-01 designating Councilmember Timmerman as Acting Mayor.

APIF, MOTION CARRIED.

In approving 2020 organizational matters, the Council is required to appoint individuals to represent the City on various Boards and Committees. A summary of the individuals appointed to the Boards and Commissions follows:

a) Mayor Julius (primary) and all members of the City Council (alternate) as the representatives to SCALE (Scott County Association for Leadership and Efficiency). The Mayor as the representative to the SCALE Executive Committee with the City Administrator as the alternate.

b) City Administrator and Chief of Police as the alternate representative to SJPA (Scott Joint Prosecution Association)

c) City Administrator and Police Chief as the alternate representative for JRTF (Joint Regional Training Facility) Board.

d) Councilmember Berg as the representative to the I-35W Solutions Alliance.

e) Councilmember Timmerman and City Administrator as representatives to the Fire Relief Board.

f) Councilmember Seepersaud as representative to the Community and Civic Events Committee.

g) Councilmember Novak as the representative and the City Administrator or designee as the alternate to the MVTA (Minnesota Valley Transit Authority) Board.

h) Council decided that there is no longer a need to specifically designate a representative to the Chamber of Commerce. Councilmember Seepersaud will go to the meeting next week on the 14th.

i) Councilmember Novak to serve as the City Council representative on the Administrative Appeals Board.

All other committee and board representatives to be appointed as needed

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve representatives as appointed by Council for committees and boards.

APIF, MOTION CARRIED

Designation of Official Paper

MOTION by Councilmember Timmerman second by Councilmember Novak to adopt Resolution 20-02 Designating The New Prague Times as Official Newspaper of the City of Elko New Market.

APIF, MOTION CARRIED

Designation of Official Depositories

MOTION by Councilmember Timmerman second by Councilmember Seepersaud to approve Resolution 20-03 Approving New Market Bank and League of Minnesota Cities 4M Fund as the Official Depositories for the City of Elko New Market

4 ayes, Mayor Julius Abstained MOTION CARRIED

Designation of Official Signatories

MOTION by Councilmember Timmerman second by Councilmember Berg to adopt Resolution 20-04 Designating Mayor Julius, City Administrator/Clerk Terry and Deputy Clerk Jirak as signatories for City Payroll and Checks

APIF, MOTION CARRIED

13) CONSENT AGENDA

MOTION by Councilmember Berg, second by Councilmember Novak to approve Consent Agenda.

- a) Approve December 19, 2019 Minutes of the City Council Meeting
- b) Approve Payment of Claims and Electronic Transfer of Funds
- c) Adopt Resolution 20-05 Accepting 2019 Donations
- d) Ratify the City of Lakeville's Extension of the Professional Services Agreement with Midwest Safety Counselors
- e) Authorize the 2040 Comprehensive Plan for Distribution to Adjacent Communities for Review and for Public Comment
- f) Approve Contract Between the Minnesota Department of Natural Resources and Elko New Market for the 2020 Volunteer Fire Assistance Matching Grant and Authorize the City Administrator and Fire Chief to Execute the Grant Agreement

APIF, MOTION CARRIED

14) PUBLIC HEARINGS

None

15) GENERAL BUSINESS

None

16) REPORTS

- a) Administration
3rd Quarter Financial Reports included in Council Packet. Staff is looking for Council feedback on the financial report format.
- b) Public Works
Monthly report included in Council Packet. Public Works Superintendent Schweich updated Council on backlog of ordering plow trucks. City Administrator/Clerk Terry updated Council on options for financing the plow trucks. Council gave direction to place order for trucks. Contract will be submitted at future City Council meeting
- c) Police Department
Monthly Report included in packet. Police Chief Juell updated Council on new squad car, a 2020 Ford Explorer. Cost of new squad was \$34,000 for car and \$10,000 for equipment. The new squad should be ready to go in three weeks. Background packet was given to top candidate for Police Department position, Rob Frisbee.
- d) Fire Department
None
- e) Engineering
None
- f) Community Development
Written Community Development updates and minutes included in Council Packet. The Community Development Specialist updated Council on development and new business leads for Elko New Market.
- g) Parks Department
Written Monthly Parks & Recreation update included in Council Packet.
- h) Community & Civic Events Committee (CCEC)
Councilmember Seepersaud updated Council that the next meeting will be on Tuesday, January 21 and will be discussing goals for the year.
- i) Other Committee and Board Reports
Scott County Association for Leadership and Efficiency (SCALE) – meeting is tomorrow and host will be Prior Lake/Springlake Watershed District.
 - Executive Committee – was cancelled last week.
 - Service Delivery Committee – None
 - Unified Transit Plan Steering Committee - will need to replace former Councilmember Schwichtenberg

Minnesota Valley Transit Authority (MVTA)

None

I35 Solutions Alliance Councilmember

Councilmember Berg was unable to attend meeting this morning

17) DISCUSSION BY COUNCIL

Councilmember Berg addressed Council presence on committees outside of the City.

18) ADJOURNMENT

MOTION by Councilmember Berg, second by Councilmember Novak to adjourn the meeting at 8:44 p.m.

Respectfully submitted by

Lynda Jirak, Deputy Clerk