

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 pm

Members Present: Mayor Julius, Councilmembers: Berg, Timmerman, Novak and Styles

Members Absent: None

Also Present: City Administrator/Clerk Terry, Senior Planner Christenson, City Engineer Revering, City Accountant Stewart, Police Chief Juell, Scott County Commissioner Wolf, Patrick Fischer, Janelle Kuznia and Jodi Lucast

2) PRESENTATIONS

None.

3) REPORTS

None.

4) GENERAL DISCUSSION

Utility Fund Analysis

City Administrator/Clerk Terry provided the City Council with the annual review of the City's Utility Funds using a Utility Fund Model that has been refined over a number of years. By examining various assumptions related to development, expenses and rates, scenarios were derived from these assumptions to assist the Council in making more informed policy decisions in regard to the City's utility fund rate structures. Terry reviewed the revenues and expenditures of the Water Fund, Sewer Fund and Storm Water Fund and presented the five-year projection for each of these funds. Terry also reviewed the senior discount program and presented the projected financial impact this program. Terry advised the Council of requests by senior citizens to expand the program to storm water and street light fees because they were not connected City sewer and water.

After Council discussion, Council directed Staff to assume no change in water, sewer and storm water rates for 2024.

Additionally, after Council discussion on senior water rates, the Council indicated that it wanted to leave the senior discount program as is.

Furthermore, the Council indicated that they would not consider expansion of the program to storm water and street light fees at this time.

5) REPORTS

a) Administration
None.

b) Public Works
September 2023 Monthly Report included in the packet.

- c) Police Department
September 2023 Monthly Report included in the packet.
Police Chief Juell updated Council on police department staffing.
- d) Engineering
City Engineer Revering updated Council on the pump test for the aquifer.
- e) Community Development
Senior Planner Christenson updated Council regarding the acquisition of the property adjacent to City Hall to the east. Police Chief Juell explained how this property will provide a good location for police training in the interim until demolition.
- f) Parks Department
September 2023 Monthly Update included in the packet.
City Administrator/Clerk Terry updated Council that at the last Parks Meeting, the Parks Commission responded to the Council’s request for a recommendation related to regulation cannabis and tobacco in the parks. The Commission recommendation was no local restricting use of cannabis or tobacco in the parks.
- g) Community & Civic Events Committee (CCEC)
Councilmember Novak updated Council on the Halloween Party to be held on Saturday, October 28. Novak mentioned CCEC is looking for sponsors and volunteers and stated the importance of pre-registering for the event.
- h) Other Committee and Board Reports
 - i) Scott County Association for Leadership and Efficiency (SCALE)
None.
 - (1) Executive Committee
City Administrator/Clerk Terry explained that at the last meeting members were updated regarding a change as to who has to identify as a lobbyist.
 - (2) Service Delivery Committee
None.
 - ii) I35 Solutions Alliance
Scott County Commissioner Wolf updated Council that the last meeting addressed goals for next year’s lobbyists.

6) ADJOURNMENT
The Work Session was adjourned at 6:55 pm.

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 7:00 pm

Members Present: Mayor Julius, Councilmembers Berg, Timmerman, Novak and Styles

Members Absent: None

Also Present: City Administrator/Clerk Terry, City Engineer Revering, Senior Planner Christenson, Police Chief Juell, City Attorney Poehler, City Accountant Stewart, Scott County Commissioner Wolf, Jodi Lucast, Janelle Kuznia and Patrick Fischer

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry updated the Council that an additional item will be added under General Business A to the agenda – Increase in Scope to the Compensation Study.

MOTION by Councilmember Novak, second by Councilmember Timmerman to approve the amended agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

None.

5) PUBLIC COMMENT

Janelle Kuznia approached the podium and questioned if there was an update to the Appropriation Permit. City Engineer Revering addressed the question that there was no update on the Appropriation Permit, however, did provide an update to the well testing taking place. Senior Planner Christianson also mentioned that the DNR was requiring the City of Elko New Market to drill two monitoring wells which took place last week. The DNR and the US Geological Survey were on site during those drillings to observe the core samples.

6) CONSENT AGENDA

Mayor Julius questioned the CIP and whether the Council is adopting the plan or authorizing the plan. City Administrator/Clerk Terry stated the CIP is a financial plan with an expression of intent and is a guide that provides a basis for discussion.

MOTION by Councilmember Berg, second by Councilmember Styles to approve the Consent Agenda.

- a. Approve Minutes of the September 28, 2023 City Council Meeting
- b. Approve Minutes of the October 4, 2023 Special City Council Meeting
- c. Approve Payment of Claims and Electronic Transfer of Funds
- d. Adopt Joint Resolution 23-73 for Orderly Annexation – KJ Walk, Inc.
- e. Adopt 2024-2028 Capital Improvement, Street Reconstruction and Capital Purchase Plan

f. Approve Contract Between the Minnesota Department of Natural Resources and Elko New Market for the 2023 Volunteer Fire Assistance Matching Grant
APIF, MOTION CARRIED

7) PUBLIC HEARINGS

Public Improvement Hearing for 2024 Pavement Rehabilitation Project

Mayor Julius stated that the Public Hearing will be continued until the October 26, 2023 City Council Meeting due to a publication error.

Mayor Julius opened the Public Hearing at 7:05 pm.
Mayor Julius continued the Public Hearing.

MOTION by Councilmember Novak second by Councilmember Berg to continue the Public Improvement Hearing for 2024 Pavement Rehabilitation Project to the October 26, 2023 City Council Meeting.

APIF, MOTION CARRIED

8) GENERAL BUSINESS

Increase in Scope to the Compensation Study

City Administrator/Clerk Terry discussed with Council that Staff is seeking approval to present the compensation study to employees before presenting to Council. This would involve a consultant from Abdo presenting the findings to employees. By doing so, there would be an increase in scope to the compensation study. The advantage of presenting to employees is transparency, allowing employees an understanding of how the information was obtained and also have employees ask questions directly to the Consultant. After Council discussion, Council agreed to increase the scope to the Compensation Study.

MOTION by Councilmember Timmerman, second by Councilmember Novak to authorize the increase in scope to the Compensation Study to present the findings to Employees before presenting to Council.

AYES: Councilmembers: Berg, Timmerman, Novak and Styles; NAYES: Mayor Julius
APIF, MOTION CARRIED

9) REPORTS

All reports were presented under the Work Session.

10) DISCUSSION BY COUNCIL

Mayor Julius explained a letter he received from the Mayor of Jordan asking for Council approval to support denying Sand Creek Township's industrial development. This industrial development area has been part of Jordan's 2040 Comp Plan and Sand Creek Township does not want to annex this land into the City. City Administrator/Clerk Terry explained a situation similar to this in Prior Lake. After Council discussion, Council stated they wanted more information before making any kind of decision on this matter.

11) ADJOURNMENT

MOTION by Councilmember Novak, second by Councilmember Berg to adjourn the meeting at 7:17 pm.

APIF, MOTION CARRIED

Respectfully submitted by

Lynda Jirak, Deputy Clerk