

City Council Business Meeting

OCTOBER 11, 2018

MINUTES

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:31 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmerman

Members Absent: None

Also Present: City Administrator Terry, Police Chief Mortenson, City Attorney Poehler, City Engineer Revering and City Clerk Green

2. PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Julius, second by Councilmember Timmerman to approve the agenda as revised.

Add Business Item 8b Discussion Regarding the Acquisition of 261 Main Street
Add Reports 9eii Update on 2019 Pavement Rehabilitation

APIO, MOTION CARRIED

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None

5. PUBLIC COMMENT

None

6. CONSENT AGENDA

MOTION by Councilmember Berg, second Councilmember Timmerman to approve Consent Agenda.

- a. Approve September 27, 2018 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Ordinance No. 177 Summary Ordinance of 176
- d. Approve Revised to Maintenance Worker I Job Description
- e. Adopt Resolution 18-66 Authorizing the Levy of Special Assessments for the Collection of Delinquent Utility Bills and Charges for Services

APIO, MOTION CARRIED

7. PUBLIC HEARINGS

None

8. GENERAL BUSINESS

Detachment of Previously Annexed Property

Community Development Specialist Christianson updated the City Council that she had attended the New Market Township Board Meeting on September 4, 2018. At this meeting, the Township Board inquired about previous annexations of properties where the planned development did not occur and the fact that these properties remain undeveloped and in the City limits. Staff requested Council direction on whether any of these undeveloped properties should be detached from the City of Elko New Market and revert back to the jurisdiction of New Market Township.

Council directed Staff not to pursue this item unless the City is approached by one of the property owners to detach from the City.

Discussion Regarding the Acquisition of 261 Main Street

Staff and Council discussed the feasibility of the City purchasing property located at 261 Main Street. **MOTION** by Councilmember Berg, second by Councilmember Timmerman to pursue acquisition of property located at 261 Main Street. **APIF, MOTION CARRIED**

9. REPORTS

a) ADMINISTRATION

None

b) PUBLIC WORKS

Written Report included in Council Packet.

c) POLICE DEPARTMENT

Written Report included in Council Packet. Chief Mortenson gave a brief update on the status of hiring full-time officer.

d) FIRE DEPARTMENT

None

e) ENGINEERING

Preserving Pond and Wetland Buffers

The City Council had requested Staff provide background information and recommendations on preserving pond and wetland buffers by correcting or preventing encroachments from adjacent landowners. After a lengthy discussion, Council directed Staff to use their best judgement to look into this item and determine how extensive the issue is and bring back to Council for further discussion.

Update 2019 Pavement Rehabilitation

City Engineer Revering gave the Council updates on:

- o Feedback received at the recently held Streets Expo including:
 - i. Providing more background on City’s maintenance regimen
 - ii. Determine if “worst-first” be considered in lieu of “predicted failure/functional class/uniform assessments”
 - iii. Explain “why now”
- o Recently held meeting with Scott County on preliminary design phase of the CSAH 2/91 Roundabout including roundabout staging impact concerns.

f) COMMUNITY DEVELOPMENT

September 25, 2018 Planning Commission Minutes included in Council Packet

g) PARKS DEPARTMENT

September 30, 2018 Parks Commission Update included in Council Packet

h) OTHER COMMITTEE AND BOARD REPORTS

i. SCALE

None

ii. MVTA

None

iii. I35 SOLUTIONS ALLIANCE

None

iv. CHAMBER OF COMMERCE

None

v. REGIONAL COUNCIL OF MAYORS

None

vi. COMMUNITY AND CIVIC EVENTS COMMITTEE

None

vii. DOWNTOWN IMPROVEMENT COMMITTEE

None

viii. 50 BY 30 COLLECTIVE IMPACT PROJECT

- Steering Committee – None

- Transportation Committee –None
- Housing Committee – None
- Work Force Committee –None

10. DISCUSSION BY COUNCIL

None

11. ADJOURNMENT

MOTION by Councilmember Julius, second by Councilmember Timmerman to adjourn the meeting at 9:14 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by:

Sandra Green, City Clerk