

**1. CALL TO ORDER**

The meeting was called to order by Mayor Crawford at 6:31 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmerman

Members Absent: None

Also Present: City Administrator Terry, Finance Director Doud, Sarah Lloyd of Bolton & Menk and City Clerk Green

**2. PRESENTATIONS**

None

**3. REPORTS**

None

**4. GENERAL DISCUSSION**

Review Utility Fund Budgets and Rate Structures Analysis

Finance Director Doud and City Administrator Terry provided the City Council with the annual review of the City's Utility Funds using a Utility Fund Model that has been refined over a number of years. By examining various assumptions related to development, expenses and rates, scenarios were derived from these assumptions to assist the Council in making more informed policy decisions in regards to the City's utility fund rate structures.

Staff provided the Council with the following two different scenarios or options for discussion:

- Conservation (Consistent with Prior Year) Scenario
- Higher-Growth Scenario.

After reviewing both Conservation and Higher-Growth scenarios for all Utility Funds, Council directed Staff to use the Higher-Growth Scenario and associated rate adjustments for all Utility Funds.

Council directed Staff to change the General Fund single family building permit assumptions from 15/15/15 to 20/20/20 for years 2019, 2020 and 2021.

**5. REPORTS (Continued)**

No reports from the Business Agenda were presented.

**5. ADJOURNMENT**

The Work Session was adjourned at 730 p.m.

**1. CALL TO ORDER**

The meeting was called to order by Mayor Crawford at 7:35 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius and Timmerman

Members Absent None

Also Present: City Administrator Terry, Finance Director Doud, Sarah Lloyd of Bolton & Menk and City Clerk Green

**2. PLEDGE OF ALLEGIANCE**

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

**3. ADOPT/APPROVE AGENDA**

**MOTION** by Councilmember Berg, second by Councilmember Timmerman to approve the agenda as revised.

Move 6f - Proposed Zoning Ordinance Amendment, Definitions and B1  
Zoning District – Uses to General Business 8a.

**APIF, MOTION CARRIED**

**4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS**

None

**5. PUBLIC COMMENT**

None

**6. CONSENT AGENDA**

**MOTION** by Councilmember Julius, second Councilmember Timmerman to approve Consent Agenda.

- a. Approve October 11, 2018 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 18-67 Approving Outdoor Concerts and Events for Christmas Tree Lighting
- d. Adopt Resolution 18-68 Appointing an Acting City Clerk and Deputy City Clerk
- e. Change Requests to Financial Services Contracts - AEM
- f. Approve Proposed Zoning Ordinance Amendment, Definitions and B1 Zoning District – Uses – **Moved to General Business**
- g. Adopt Ordinance No. 178 Rezoning Property from Planned Unit Development to R4

- h. Chief of Police Emergency Management Director
  - a. Approve revised Chief of Police Emergency Management Director Job Description
  - b. Authorize Staff to Advertise for position

**APIF, MOTION CARRIED**

**7. PUBLIC HEARINGS**

None

**8. GENERAL BUSINESS**

Proposed Zoning Ordinance Amendment, Definitions and B1 Zoning District - Uses

Councilmember Berg requested this item be moved from Consent Agenda to General Business. Councilmember Berg had some questions regarding this item. Due to Community Development Specialist Christianson not being in attendance at this meeting to answer Councilmember Berg's questions, this item was moved to the November 15, 2018 Council Meeting.

**9. REPORTS**

a) ADMINISTRATION

None

b) PUBLIC WORKS

None

c) POLICE DEPARTMENT

None

d) FIRE DEPARTMENT

None

e) ENGINEERING

None

f) COMMUNITY DEVELOPMENT

Written Community Development Updates included in Council Packet.

g) PARKS DEPARTMENT

Draft October 9, 2018 Parks Commission Minutes included in Council Packet.

h) OTHER COMMITTEE AND BOARD REPORTS

i. SCALE

None

ii. MVTA

None

iii. I35 SOLUTIONS ALLIANCE

None

iv. CHAMBER OF COMMERCE

Councilmember Julius mentioned that the Chamber of Commerce will be holding their Annual Meeting/Dinner on November 1, 2018.

v. REGIONAL COUNCIL OF MAYORS

None

vi. COMMUNITY AND CIVIC EVENTS COMMITTEE

City Clerk Green reminded the Council and audience of the annual Halloween Party to be held Saturday, October 27<sup>th</sup> at Eagle View Elementary School.

vii. DOWNTOWN IMPROVEMENT COMMITTEE

None

viii. 50 BY 30 COLLECTIVE IMPACT PROJECT

- Steering Committee – None
- Transportation Committee –None
- Housing Committee – None
- Work Force Committee –None

10. DISCUSSION BY COUNCIL

None

11. ADJOURNMENT

**MOTION** by Councilmember Berg, second by Councilmember Julius to adjourn the meeting at 7:52 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by:

---

Sandra Green, City Clerk