

**CITY OF ELKO NEW MARKET
PARKS COMMISSION AGENDA
ELKO NEW MARKET CITY HALL
601 MAIN STREET
ELKO NEW MARKET, MINNESOTA 55054**

WEDNESDAY, NOVEMBER 8, 2023

**REGULAR MEETING
6:00 PM**

- 1) Call to Order**
- 2) Pledge of Allegiance**
- 3) Approval of Agenda**
- 4) Public Comment**
- 5) Approval of Minutes**
 - a. October 11, 2023 Parks Commission Regular Meeting Minutes -attached
- 6) General Business**
 - a. Adopt-A-Park Program Discussion
 - b. Park Restroom Enclosures Discussion
- 7) Updates & Reports**
 - a. October Parks Commission Update -attached
 - b. October Parks Financial Report -attached
- 8) Parks Commissioner's Questions & Comments**
- 9) Next Meeting**

Regular Parks Commission Meeting
Wednesday, December 13, 2023 @ 6 PM
ENM City Hall, Council Chambers
- 10) Adjournment**

**MINUTES
CITY OF ELKO NEW MARKET
PARKS COMMISSION MEETING
October 11, 2023
6:00 PM**

1. CALL TO ORDER

Chair Sutton called the meeting of the Elko New Market Parks Commission to order at 6:01 p.m.

Commission members present: Sutton, Vernon, Jones, Hokeness, and West

Members absent and excused: Recreation Specialist Jessica Davidson

Staff Present: City Administrator Thomas Terry, Planner Brandon Malecha, Maintenance Worker Derek Cavanaugh and Planner Jake Skluzacek

2. PLEDGE OF ALLEGIANCE

Chair Sutton led the Parks Commission in the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Chair Sutton asked if there were any changes to the agenda. City Administrator Thomas Terry had a correction to the September Parks Commission Update. Terry stated that Public Works and Community Development Staff would be working to bring back options for the proposed bathroom shelters for City Parks and that item would be removed from the update for this meeting.

A motion was made by Vernon and seconded by Jones to approve the agenda as presented. Motion carried: (5-0).

4. PUBLIC COMMENT

There was no public comment.

5. APPROVAL OF MINUTES

A motion was made by Hokeness and seconded by Jones to approve the minutes of the September 13, 2023, meeting as submitted. Motion carried: (5-0).

6. GENERAL BUSINESS

A. Capital Outlay Budget Discussion

City Administrator Thomas Terry gave background on the Capital Outlay analysis that was performed last year. The result of the analysis was that the City did not have enough funds to cover necessary replacements of park equipment and facilities.

A motion was made by Sutton and seconded by Jones to recommend that the City Council approve the 5-year Capital Outlay plan as presented. Motion carried: (5-0).

B. Cannabis and Tobacco Use in Parks

Planner Skluzacek introduced the topic by first covering the new State law that went into effect on July 1st, 2023 which allows adults over the age of 21 to legally purchase, possess, transport and use cannabis. The new law specifically states that use of cannabis is allowed in three types of locations:

- Private residences
- Private property that is not generally open to the public
- A premise or event licensed for on-site consumption of cannabis

The new State law does not allow for cannabis use in public places; however, it does not directly establish a penalty for use in public. Minnesota law contains a “default” penalty which provides that if an act is prohibited, and no penalty is otherwise established, the act may be punished as a petty misdemeanor. However, this is an obscure, little-used statute and it is uncertain if relying on this statute would suffice as it does not clearly provide notice to the public of what the City plans to enforce.

The City Attorney rather recommends that Cities may adopt an ordinance specifically laying out what the City intends to enforce. Cities that have passed ordinances using this authority have been faced with two policy choices in crafting their ordinances including what types of use should be included and how should the City define a public place.

At the September 14th City Council meeting, the City Council decided that they would not adopt any ordinance regulating the public use of cannabis on public streets or sidewalks. Rather, the City Council wished to obtain a recommendation from the Parks Commission regarding regulating the public use of cannabis within City owned park land. Currently, there is no prohibition of tobacco use within City park land. Skluzacek added that if the Parks Commission also wished to include tobacco use in their ordinance, the Commission may do so in the same motion.

Skluzacek next updated the Commission on the different forms of cannabis and tobacco use that may take place in the modern day. This included the smoking and vaping of cannabis but also edible forms of cannabis including cannabis infused beverages. Skluzacek also covered the many different forms of tobacco use including smoking, vaping, oral, and nasal ingestion.

Skluzacek explained the specific concerns associated with the various forms of cannabis and tobacco use. Smoking and vaping of these substances produces a risk for secondhand smoke and vapor exposure to others. Skluzacek clarified that no evidence exists to confirm that secondhand smoke or vapor can lead to intoxication; however, it is a consideration before the Commission. Edible cannabis and smokeless tobacco generally only affect the individual user, but all forms of cannabis and tobacco use present the same following risks:

- Litter
- Abandoned products could be consumed by children or animals
- May be difficult to enforce as possession of these items remains legal even if a usage ban in the parks is enacted

Skluzacek displayed a list of common reasons cities have cited for banning the public use of cannabis within City park land including health and safety concerns. Skluzacek also shared an ordinance example from the City of Plymouth which recently created an ordinance prohibiting only the smoking and vaping of cannabis and tobacco in all City parks. In order to provide a recommendation to the City Council, Skluzacek explained that the Commission will need to answer three questions:

- Does the Parks Commission wish to regulate the public use of cannabis within City parks?
- If yes, will regulation include edibles, smoking, vaping or all three forms of use?
- Will the City provide any additional regulations related to the public use of tobacco in any form, in City parks?

Commissioner West shared his opinion that if the City should prohibit cannabis, then it should also prohibit tobacco and vice-versa. Commissioner Hokeness was in favor of prohibiting both cannabis and tobacco within City parks. Commissioner Jones shared the opinion of Commissioner West that it should be both or neither. Commissioner Vernon stated that cannabis has medicinal properties, and that the City should not regulate the use of either cannabis or tobacco in City parks. Chair Sutton shared the opinion of Commissioner Hokeness and wished both cannabis and tobacco use to be prohibited within City parks.

Skluzacek wished to gain further clarification on the opinions of Commissioners West and Jones to see which way they were leaning on the subject. Discussion followed on the need for an ordinance as there have been no reported complaints or instances of use in the parks. The State Law also contains language that use of cannabis is not allowed where it exposes underage youth to any secondhand smoke. Due to that reasoning as well as the belief that this behavior will be self-policed by those using the park facilities, Commissioners West and Jones were in favor of no regulation of cannabis and tobacco products in City parks. City Administrator Terry worded the motion for the Parks Commissioners and notified them to take a roll call vote in an effort to better document the meeting minutes.

A motion was made by Jones and seconded by Vernon to recommend to the City Council that no local ordinances should be enacted prohibiting the use of cannabis or tobacco products within City parks. Motion carried: (3-2) Hokeness and Sutton objected.

7. UPDATES & REPORTS

A. September Parks Commission Update

Planner Skluzacek had his report attached to the packet. City Administrator Terry introduced Maintenance Worker Cavanaugh and informed the Commission that he would be attending quarterly meetings and serve as the Public Works liaison for Parks. Cavanaugh informed the Commission of general updates including the future purchase and placement of additional dog waste stations throughout City parks. Cavanaugh provided a map to the Commissioners showing the placement of current dog waste stations as well as the future locations of the new waste stations.

B. September Parks Financial Report

Planner Skluzacek had his report attached to the packet. There was no discussion on the September Parks Financial Report included in the packet.

8. PARKS COMMISSIONER'S QUESTIONS & COMMENTS

Commissioner Hokeness wished to share information related to the Adopt a Park program. Information shared was from the Cities of Burnsville and Prior Lake who have or once had an Adopt a Park program. Hokeness shared that he helped start the program in some of the Cities he has worked for in the past and that it is a low-cost initiative that could produce benefits for the City. It is similar to the Adopt a Highway program with the placement of a sign indicating what group or individual "adopted" the park. Hokeness explained that typically there is a fall and spring clean up for the park which the group completes with the assistance of the City in providing necessary supplies.

City Administrator Terry asked some questions to Maintenance Worker Cavanaugh related to time spent by Public Works Staff cleaning the parks during the year and if there is a real need or benefit being addressed by the program. Cavanaugh's response deemed a need to assist the Public Works Department with park clean up. Terry admitted that a program like this can be used to address a need, but it also can produce other benefits including gaining public support of parks by giving groups ownership in the condition of the parks.

Planner Skluzacek shared updates with Prior Lake's program and how they have now moved to a Friends of the Park program. Now Public Works Staff in Prior Lake compile a list of projects and that list is available to the public year-round to potentially pick a project that they have a desire to do. This way there is no multi-year commitment and no concerns with dropping participation levels as the projects can be completed when convenient for the group or individual to complete. Direction was provided to City Staff to investigate a possible program and bring back more information for comment by the Commission.

9. NEXT MEETING

The next regular meeting of the Parks Commission is set for Wednesday, November 8th, 2023, at 6:00 PM at City Hall in the Council Chambers.

10. ADJOURNMENT

It was moved by Hokeness and seconded by Jones to adjourn the meeting at 7:28 p.m. Motion carried: (5-0).

Respectively submitted by:

A handwritten signature in black ink, appearing to read "Jake Skluzacek". The signature is written in a cursive, flowing style.

Jake Skluzacek
Planner 1



STAFF MEMORANDUM

SUBJECT:	Adopt-A-Park Program Discussion
MEETING DATE:	November 8, 2023
PREPARED BY:	Jake Skluzacek, Planner I
REQUESTED ACTION:	Provide Feedback and Direction to Staff on the Creation of a Local Adopt-A-Park Program

COMMUNITY VISION:

- Envisioned to be a mature growing freestanding suburb of the Twin Cities Metropolitan Area, the City will foster a friendly and social environment that supports a safe, vibrant, and welcoming community. The community will be inclusive of people of all backgrounds and built on genuine relationships.
- The community will preserve its historic landmarks and small-town character while providing suburban amenities and services. A full range of employment, housing, business, service, social, technology infrastructure and recreational opportunities will be available for community members and visitors.
- The City will promote a diverse commercial and industrial tax base. The City will facilitate planned redevelopment. Development and redevelopment within the community will be aesthetically pleasing with architectural standards that promote quality development.
- The City will have a comprehensive park and trails system. The park system will have sufficient facilities, play fields and open space to meet the needs of the community's residents.
- The City will have an effective and efficient transportation system, including access to the greater metropolitan area, transit opportunities, and improved connectivity to the interstate.
- The City will provide community oriented local government that promotes community involvement, organizational improvements, problem solving, performance measurement and professionalism. The City will provide a full range of high-quality municipal services to its residents; allocate sufficient resources to meet the growing needs of the community; and be financially sound, engaging in long-term financial planning to provide municipal services without undue burden on the taxpayers of the City.

PRIORITY GOALS:

- Advance the "shovel ready" status of areas guided for commercial and industrial development through planning and where feasible, the procurement of supporting infrastructure.
- Develop a more diverse tax base, create more local employment opportunities and promote additional businesses and services within the community.
- Enhance the quality of life in the community through the improvement and expansion of the parks and trails system, recreational programming and cultural events.
- Promote high quality residential development that includes a broad spectrum of housing choices in both type and cost. Facilitate the development of residential lots and an increase in residential building permit activity.

COMMUNITY ORIENTED LOCAL GOVERNMENT:

- Community Involvement - The City of Elko New Market will incorporate community feedback in making participative, transparent decisions by: Providing more opportunities for the public to have input on decisions that affect them; Engaging the public in strategic planning initiatives, both short and long term; Enabling the public to provide input on the effectiveness of public services and policies; and Working to develop leadership within the community.
- Organizational Improvement - The City of Elko New Market will strive to elevate the level of customer service and service delivery through cost effective use of personnel, structure, and information systems by: Developing an organizational climate that promotes innovation, creativity, collaboration and a customer-centered focus in providing community services, programs and projects; and Improve public services by reducing barriers between City departments in order to provide greater accessibility, flexibility, and efficiency in the delivery of public services.
- Problem Solving - The City of Elko New Market will engage in the process of proactive and systematic examination of identified issues in order to evaluate effective policy decisions by: Using available technology to improve the quality and accuracy of data used in decisions; Provide the resources to develop and implement the most cost-effective solutions; Considering the long-term costs and benefits in policy decisions; and Engaging in long-term financial planning to provide public services without undue burden on the taxpayers of the city.
- Performance Measurement - The City of Elko New Market will develop and utilize methods for measuring performance to evaluate progress and establish accountability for improving public services.
- Professionalism - The City of Elko New Market will provide local government that is characterized by high technical and ethical standards. The City will conduct business and present itself in a manner that promotes public confidence. The City will endeavor to recruit, train, and develop cohesive, high quality professional staff that will excel in providing public services.

BACKGROUND:

The Parks Commission and Staff were introduced to the Adopt-A-Park Program and similar programs at the October 11th meeting by Commissioner Hokeness. Commissioner Hokeness has had previous experience with implementing Adopt a Park Programs during his time working for multiple other cities. Planner, Jake Skluzacek, gave a brief presentation on what the programs do and why Cities create them. They are programs which seek volunteer groups to symbolically “adopt” a park. The group then typically visits the park once to a few times per year to conduct a cleanup of litter, sticks, and anything else that needs to be removed prior to mowing. Other Cities include additional activities in addition to litter pickup such as raking woodchips, weeding, and cleaning playground equipment. A sign with the groups names typically also tends to be placed at the park of “adoption”, similar to the Adopt-A-Highway Program. Cities generally look at instituting these programs to increase public involvement and ownership in parks while also reducing the workload of Public Works Staff who would otherwise be responsible for the cleanup.

After further discussion by the Commission at the October 11th meeting, it was decided that a program like the one discussed above would potentially fill a need within the City’s park system. The program would have the additional benefit of allowing the public more opportunities to participate and help strengthen relationships within the community. City Staff were directed to bring back an outline for a program that could be considered for potential implementation within the City of Elko New Market for further comment and discussion.

DISCUSSION:

The Parks Commission is being asked to provide feedback and guidance on the creation of an Adopt-A-Park Program for the City of Elko New Market. Staff recommends not placing signage in the parks associated with the program due to maintenance related issues associated with creating, changing, and placing additional signage in City Parks.

The budget impact of instituting the program would be minimal. Costs associated with the program would be limited to necessary materials and equipment for volunteers such as garbage bags and rubber gloves. In many cases, these are materials that Public Works has in stock for their own use. Staff time associated with administrating the program would be primarily related to scheduling the date for picking up supplies and contacting the group or individual(s) responsible to make sure that they are able to complete the cleanup within an appropriate timeline and submit signed acknowledgement forms. Staff estimate this to take approximately half an hour per applicant.

It is estimated that cleaning a park in the Spring takes a Public Works employee less than an hour with the exception of Wagner Park. For the sake of the discussion, Staff is estimating one hour of Public Works time per park. The cleanup is calculated based on three cleanups due to the rubber gloves and garbage bags being able to accommodate multiple cleanups. Also, other Adopt-A-Park Programs typically were associated with a three-year term. Staff have performed an estimated financial analysis of an average park clean up over the course of three years and it is presented below:

(x3) Community Development Wages (1/2 hour)	(x1) Rubber Gloves (100 per box)	(x1) Signage for Park	(x1) Garbage Bags (80 per bag)	Total for Adopt-A-Park Program (3-year term)
\$65.07	\$15.49	\$60.00	\$46.88	\$187.44

(x3) Public Works Wages (1 hour)	(x3) Truck Cost (1 hour)	(x1) Rubber Gloves (100 per box)	(x1) Garbage Bags (80 per bag)	Total for Public Works (3-year term)
\$116.94	\$150	\$15.49	\$46.88	\$329.31

As demonstrated above, the Adopt-A-Park Program potentially could provide cost savings to the City. Staff estimate it to be approximately \$141.87 less expensive to have a volunteer group clean an average park of litter. If the program were to include additional cleanup activities, costs for materials and equipment would increase accordingly. The added benefit of strengthening relationships in the City is not able to be quantified.

The Parks Commission is being asked to provide feedback and guidance on the creation of an Adopt-A-Park Program for the City of Elko New Market. Staff recommend not placing signage in the parks associated with the program due to maintenance and cost-related issues. If the Parks Commission wishes to proceed with a program, Staff would provide program guidelines, applications, and acknowledgment/liability forms for formal approval from the City Council.

ATTACHMENTS:

None.



STAFF MEMORANDUM

SUBJECT:	Park Restroom Enclosures Discussion
MEETING DATE:	November 8, 2023
PREPARED BY:	Jake Skluzacek, Planner I
REQUESTED ACTION:	Provide Direction to Staff on Restroom Enclosure Design and Material Options

COMMUNITY VISION:

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PRIORITY GOALS:

- Advance the "shovel ready" status of areas guided for commercial and industrial development through planning and where feasible, the procurement of supporting infrastructure.
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- Enhance the quality of life in the community through the improvement and expansion of the parks and trails system, recreational programming and cultural events.
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BACKGROUND:

Recently the Public Works Department was approached with a request to incorporate a surrounding or enclosure to the restrooms located at City Parks.

DISCUSSION:

The Parks Commission is being asked to provide direction to Staff on the design and material options for restroom enclosures at City Parks. Staff recommends the maintenance-free material as it will not need to be stained and is more durable than other options. It should be known that the maintenance free material will still fade, and it is not possible to stain even if faded. Material options vary in price and aesthetic. All options are feasible through phased implementation as the budget allows. The four different material options for the outside of the enclosures are as follows:

- Cedar
- Green Treated
- Brown Treated
- Maintenance Free

Staff also recommend the 4-sided enclosure option due to aesthetics as it is possible to screen the portable restroom completely with the 4-sided option as opposed to the 3-sided option. All the enclosure options will have a pressure treated wood supported frame and concrete base.

There are two different design options for the Commission to consider in relation to enclosure design. The 3-sided design option would have one of the 12' wide ends open for users to access the restrooms. The 4-sided design option would have a 4' wide opening for users to access the restrooms. The two different design options for the restroom enclosures are as follows:

- 3-Sided (12'x8'x8')
- 4-Sided (12'x12'x8')



3-Sided Green Treated Example

4-Sided Cedar Example

BUDGET IMPACT:

The following table illustrates the cost comparison between different material and design options. Staff is not recommending full implementation of any option as the expenses will need to be considered within the budget. A phased implementation is recommended as the budget allows. For example, one new enclosure built per year.

<i>Type</i>	<i>Option 1 (3-Sided)</i>	<i>Option 2 (4-Sided)</i>
Cedar	\$1,100	\$1,300
Green Treated	\$850	\$1,100
Brown Treated	\$900	\$1,200
Maintenance Free	\$1,500	\$1,950*

**Highlight indicates Staff recommendation*

ATTACHMENTS:

None.



Parks Commission Update

October 31, 2023

Parks & Trails

1. Future Park Facility Funding

At a future meeting, the Commission will continue the discussion regarding the creation of a future park facility funding plan using non-traditional funding sources. The goal being that the Parks Commission will develop a funding recommendation for future Parks facilities. *This has been delayed due to staffing bandwidth.*

2. Pete's Hill Sign

Staff will continue to work on this project as time allows. *This has been delayed due to staffing bandwidth.*

3. Public Works Update

- Public Works will be ordering Dog Waste stations for all parks.
- Derek Cavanaugh and Joe Stocker have attended training to become Certified Playground Safety inspectors through MRPA (Minnesota Recreation & Park Association). Their test results are expected back in 2-4 weeks.
- Commissioner Hokeness recently donated a bench to be placed within the Pete's Hill Park and Trail system. The bench is scheduled to be delivered on October 31st. A concrete pad has already been poured in anticipation of the bench delivery. Installation is scheduled this year.
- Playground equipment is expected to start arriving in November for Woodcrest and Boulder Heights Parks. Installation of the parks is scheduled for Spring.

Recreation

4. Field and Facility Reservation System

Staff will be bringing back various reservation options to a future parks meeting. The Parks Commissioners will help to define and clarify Elko New Market's field and facility reservation guidelines and fee schedule. *This has been delayed due to staffing bandwidth.*

5. Hockey Rink

Public Works Staff has prepped the City's hockey rinks prior to the ice season. If the weather cooperates, the Public Works will begin building ice on the rinks for the season.

Community

6. Halloween Party

The CCEC hosted a Halloween Party on October 28th. The event was well attended. Several Parks Commissioners were able to attend the event as well.

Upcoming Meeting

The next Parks Commission Meeting will be:

Date: Wednesday, November 8, 2023

Time: 6:00 PM

Location: City Hall, Council Chambers



STAFF MEMORANDUM

SUBJECT:	September Parks Financial Report
MEETING DATE:	November 8, 2023
PREPARED BY:	Jessica Davidson, Recreation Programmer
REQUESTED ACTION:	Informational

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BACKGROUND:

The intent of the monthly financial report is to provide the Parks Commission with a summary of the financial activity, including revenue and expenses within the relevant funds. These funds include the General Fund, Park Dedication Fund, Charitable Gambling Fund and Capital Outlay.

DISCUSSION:

General Fund

General Fund Park Revenues at the end of October are \$3,073.38. General Fund Expenditures at the end of October are \$162,887.34 or 67% of the budget.

City of Elko New Market
Statement of Revenue and Expenditures
General Fund 101- Parks and Grounds Maintenance
Budget and Actual
YTD Through October 30, 2023

	<u>2023 Annual Budget</u>	<u>2023 YTD Actual Amount Through 10/31/23</u>	<u>Remaining Budget Dollars</u>	<u>Percent Received or Expended Based on Actual Through 10/31/23</u>
Revenues				
Park Rental-Fields-Non Building	-	-	-	0%
Park Shelter Rental Fee	3,000.00	3,073.38	(73.38)	102%
Miscellaneous Revenues	-	-	-	0%
Contributions and Donations	-	-	-	0%
Recreation Program Revenues	-	-	-	0%
Grant Income	-	-	-	0%
	3,000.00	3,073.38	(73.38)	102%

	<u>2023 Annual Budget</u>	<u>2023 YTD Actual Amount Through 10/31/23</u>	<u>Remaining Budget Dollars</u>	<u>Percent Received or Expended Based on Actual Through 10/31/23</u>
Expenditures				
Full-Time Employees Regular	116,885.00	85,719.80	31,165.20	73%
Full-Time Employees Overtime	3,507.00	4,352.94	(845.94)	124%
Part-Time Employees	31,294.00	7,457.93	23,836.07	24%
On Call	4,414.00	3,568.25	845.75	81%
Call Back	572.00	470.76	101.24	82%
PERA	11,376.00	8,055.13	3,320.87	71%
FICA & Medicare	11,604.00	7,684.64	3,919.36	66%
Employer Paid Insurance	29,344.00	26,320.01	3,023.99	90%
Chemicals and Chem Products	4,800.00	4,129.66	670.34	86%
Travel Expenses	300.00	-	300.00	0%
Training & Conferences	500.00	-	500.00	0%
Portable Bathrooms	6,800.00	4,420.00	2,380.00	65%
Electric Utilities	900.00	784.38	115.62	87%
Refuse/Garbage Disposal	1,500.00	1,433.29	66.71	96%
Repairs/Maint.	10,000.00	2,052.33	7,947.67	21%
Cleaning / Janitorial	2,142.00	1,249.57	892.43	58%
Miscellaneous	500.00	21.74	478.26	4%
Dues and Subscriptions	700.00	300.00	400.00	43%
Recreational Program Expense	6,500.00	4,866.91	1,633.09	75%
	243,638.00	162,887.34	80,750.66	67%

Park Dedication Fund

Park Dedication Revenues at the end of October were \$20,453.20. Park Dedication Expenditures at the end of October were \$0. The current fund balance is \$136,957.86.

City of Elko New Market Statement of Revenue and Expenditures Park Dedication- Fund 230 Budget and Actual YTD Through October 30, 2023				
	<u>2023 Annual Budget</u>	<u>2023 YTD Actual Amount Through 10/31/23</u>	<u>Remaining Budget Dollars</u>	<u>Percent Received or Expended Based on Actual Through 10/31/23</u>
Revenues				
Park Dedication Fee	-	36,347.21	-	100%
Donations	-	-	-	0%
Interest Earnings	-	-	-	0%
	- -	36,347.21 -	-	0%
	<u>2023 Annual Budget</u>	<u>2023 YTD Actual Amount Through 10/31/23</u>	<u>Remaining Budget Dollars</u>	<u>Percent Received or Expended Based on Actual Through 10/31/23</u>
Expenditures				
Improvements Other	-	-	-	0%
	- -	- -	-	0%
Current Fund Balance	\$136,957.86			

Charitable Gambling Fund

Charitable Gambling Revenues at the end of October totaled \$0. Expenditures at the end of October were \$0. The current fund balance is \$24,708.16

City of Elko New Market
 Statement of Revenue and Expenditures
Charitable Gambling- Fund 240
 Budget and Actual
 YTD Through October 30, 2023

	<u>2023 Annual Budget</u>	<u>2023 YTD Actual Amount Through 10/31/23</u>	<u>Remaining Budget Dollars</u>	<u>Percent Received or Expended Based on Actual Through 10/31/23</u>
Revenues				
Gambling Income 5% LG510	-	1,374.85	-	100%
Interest Earnings	-	-	-	0%
Transfer from Other Fund	-	-	-	0%
	- -	1,374.85 -	-	100%
	<u>2023 Annual Budget</u>	<u>2023 YTD Actual Amount Through 10/31/23</u>	<u>Remaining Budget Dollars</u>	<u>Percent Received or Expended Based on Actual Through 10/31/23</u>
Expenditures				
Transfer In	-	-	-	0%
Gambling Income Expense	-	-	-	0%
	- -	- -	-	0%
Current Fund Balance	\$24,708.16			

Capital Outlay

Capital Outlay Expenditures at the end of October total \$0. The current fund balance is \$60,582.93.

City of Elko New Market Statement of Revenue and Expenditures Capital Outlay- Fund 501 Budget and Actual YTD Through October 30, 2023				
	2023 Annual Budget	2023 YTD Actual Amount Through 10/31/23	Remaining Budget Dollars	Percent Received or Expended Based on Actual Through 10/31/23
Revenues				
Miscellaneous Revenues	-	-	-	0%
	-	-	-	0%
	2023 Annual Budget	2023 YTD Actual Amount Through 10/31/23	Remaining Budget Dollars	Percent Received or Expended Based on Actual Through 10/31/23
Expenditures				
Capital Outlay Expenditures	-	-	-	0%
	-	-	-	0%
Current Fund Balance	\$60,582.93			