

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg and Seepersaud

Members Absent: None

Also Present: City Administrator Terry, Police Chief Juell, Community Development Specialist Christianson, Public Works Superintendent Schwiech and City Engineer Revering

2) PRESENTATIONS

3) REPORTS

4) GENERAL DISCUSSION

Updated 2020 Draft Budget

City Administrator/Clerk Terry updated the City Council on the 2020 Draft Budget.

2021-2022 Projected Budget

City Administrator/Clerk Terry provided the City Council with the 2021-2022 Projected Budget for feedback.

5) REPORTS (Continued)

No reports from the Business Agenda were presented.

6) ADJOURNMENT

The Work Session was adjourned at 6:57 p.m.

1. CALL TO ORDER

The meeting was called to order by Mayor Julius at 7:00 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg and Seepersaud

Members Absent: None

Also Present: City Administrator Terry, Police Chief Juell, City Attorney Poehler,

Community Development Specialist Christianson, Public Works Superintendent

Schwiech and City Engineer Revering

2. PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3. ADOPT/APPROVE AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Berg to approve the revised agenda as amended.

Add 8a – Adopt Resolution No. 19-91 Declaring Vacancy and Appointment of Councilmember.

APIF, MOTION CARRIED

4. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

Relief Donation of Grass Trucks

The City Council recognized the Elko New Market Fire Relief Association for the generous donation of the funds used to purchase the new Grass Trucks.

5. PUBLIC COMMENT

Mr. Tim Sadusky representing Elko New Market Chamber of Commerce gave the Council a brief summary of upcoming Chamber activities including:

- Interviewing for Event Coordinator Position
- Annual Scholarship Award
- Annual dinner meeting at Firehouse, theme was a Mystery Dinner
- Recognized supporting members that have celebrated 5 years with the Chamber
- Getting ready for the annual Christmas Tree Lighting Ceremony
- Golf tournament this summer generated funds donated to Fire Relief

Mr. Sadusky personally thanked the CCEC for sending out letters to local business to including them in on the City Halloween event.

6. CONSENT AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Berg to approve Consent Agenda.

- a. Approve October 24, 2019 Minutes of the City Council Meeting
- b. Approve November 4, 2019 Minutes of Special Meeting of the City Council
- c. Approve Payment of Claims and Electronic Transfer of Funds
- d. Adopt Resolution 19-84 Designating 2020 Polling Places
- e. Dakota Acres 2nd Addition
 - i. Approve Resolution No. 19-86 Granting Approval of Variance #V1-2019 from the Requirement that Buildings in the R-4 Zoning District Must be Setback 15' from Private Parking Areas
 - ii. Approve Resolution No. 19-87 Granting Approval of Conditional Use Permit #C1-2019 to Allow Additional Building Height and an Additional Curb Cut Access
 - iii. Approve Resolution No. 19-88 Granting Approval of the Preliminary and Final Plat for Dakota Acres 2nd Addition and Approval of Development Contract
- f. Adopt Resolution 19-89 Authorizing Execution of First Amendment To Labor Agreement Between The City Of Elko New Market And International Union Of Operating Engineers, Local No. 49, AFL-CIO
- g. Woodcrest 2019 Sewer Improvement Agreement - Dunham
 - i. Adopt Resolution 19-90 Approving And Adopting Special Assessments
- h. Approve 2020 Elko New Market Employee Benefits Renewal Plan

APIOF, MOTION CARRIED

Community Development Specialist Christianson wanted to acknowledge Mr. Beau Gensmer, representing the Dakota Acres 2nd Addition.

7. PUBLIC HEARINGS

City Engineer Revering reviewed with the City Council an update on the 2019 Street Rehabilitation Assessments. Included in the update were Special Assessment Project Process, How Asphalt Streets Work and The Mill and Overlay details. The proposed Special Assessment of \$1067.01 was lower than the estimate of \$1115.68 presented at the Improvement Hearing. The City Council held a Public Hearing on the proposed Assessment Project.

Mayor Julius opened the Public Hearing at 7:26 p.m.

Steve Behnken, 9376 Glenborough Drive, asked the City Council why he was being assessed twice. City Engineer Revering explained the Assessment process which includes an Improvement Hearing and an Assessment Hearing. Under State Statute notices have to be sent for these hearings and that Mr. Behnken was not assessed twice, but received notices for each of the required hearings.

An email from Pat Morgan and her husband who reside at 9390 Glenborough Drive, who were unable to make the meeting, was read by City Administrator Terry. Ms. Morgan stated in the email that upon moving into their house two years ago, they were advised by their realtor they would not be responsible for any more taxes, they are retired and live on a fixed income.

MOTION by Councilmember Berg, second by Councilmember Seepersaud to close public hearing.

APIF, MOTION CARRIED.

Mayor Julius closed the Public Hearing at 7:33 p.m.

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve Resolution 19-85 adopting the special assessments for 2019 Street Rehabilitation as recommended by Rich Revering.

The Special Assessment of \$1067.01 per unit was lower than the assessment proposed in Council meeting materials.

8. GENERAL BUSINESS

Consideration of Resolution 19-91, Declare Vacancy and Appoint to City Council

The City Council held a discussion on the four applicants interviewed at the Special City Council Meeting for the vacant position on the City Council. After the discussion, the Council decided to appoint Amanda Novak to the vacant position on the Council.

MOTION by Councilmember Timmerman, second by Councilmember Seepersaud to adopt Resolution 19-91 declaring a vacancy on the Elko New Market City Council and Appointing Amanda Novak to this position effective December 5, 2019.

APIF, MOTION CARRIED.

City Administrator Terry addressed the candidates and encouraged them to apply for future positions with the City and stay engaged with staff.

9. REPORTS

a. Administration

b. Public Works

None

c. Police Department

Police Chief Juell updated Council on the following:

- Established a lunch with the Chief program at Eagle View Elementary School as a reward as part of the SOAR program.
- Chief Juell was asked to apply for a position on the Southern Valley Alliance for Battered Woman Board of Directors in which the first meeting will be December 2 and will find out if he was elected at this meeting
- Planning has started on the addition for Police Department project
- Melissa Wirtz has decided to take the part-time Police Officer position
- The City is taking applications for a full-time Police Officer position at this time.

d. Fire Department

None

e. Engineering

City Engineer Revering updated Council that all four petitioners for sewer in Woodcrest neighborhood are hooked up.

f. Community Development

Community Development Specialist Christianson updated Council on the following:

- Christmas Pines was paved and developers are done with construction for winter and a building permit application was received for the development with intentions for a spring parade model.
- Boulder Heights was paved as well and City will not be snowplowing those streets this winter as Developer is not intending on building any houses in the development over the winter at this time
- Dakota Acres first addition has been filed. Townhouse building is under construction.
- Pete's Hill has ceased construction for the remainder of the winter.
- The next Planning Commission meeting is on Tuesday, November 26, 2019.
- City Engineer Revering addressed mess left on 273rd after some erosion control work. Contractor has been made aware of this situation.

g. Parks Department
None

h. Community & Civic Events Committee (CCEC)
Councilmember Seepersaud updated Council on last meeting which recapped Halloween Party and suggestions for changes for next year's party.

i. Other Committee and Board Reports

i. Scott County Association for Leadership and Efficiency (SCALE)

City Administrator Terry attended the meeting and highlights were:

- Data Analyst gave 1st quarter report to Service Delivery Committee on initial work with law enforcement.
- Staffing was addressed.
- Mutual aid along with local law enforcement.
- Fire service and meeting needs such as staffing and number of stations.

ii. Minnesota Valley Transit Authority (MVTA)

None

iii. I35 Solutions Alliance

None

iv. Chamber of Commerce

None

10. DISCUSSION BY COUNCIL

None

11. ADJOURNMENT

MOTION by Councilmember Berg, second by Councilmember Timmerman to adjourn the meeting at 7:47 p.m.

APIOF, MOTION CARRIED

Respectfully submitted by:

Lynda Jirak, Deputy Clerk