

**1) CALL TO ORDER**

The meeting was called to order by Mayor Julius at 7:00 p.m.

Members Present: Mayor Julius, Councilmembers Novak, Berg and Schuenke

Members Absent: Councilmember Timmerman

Also Present: City Administrator/Clerk Terry, Senior Planner Christianson, City Engineer Revering, City Accountant Stewart, Police Chief Juell, City Attorney Poehler, Deputy Clerk Jirak, Scott County Commissioner Wolf, Patrick Fischer and Gene Meger via Zoom

**2) PLEDGE OF ALLEGIANCE**

Mayor Julius led the Council and audience in the Pledge of Allegiance.

**3) ADOPT/APPROVE AGENDA**

**MOTION** by Councilmember Berg, second by Councilmember Schuenke to approve the agenda.

**APIF, MOTION CARRIED**

City Administrator/Clerk Terry read the protocol for the Zoom meeting.

**4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)**

None.

**5) PUBLIC COMMENT**

Scott County Commissioner Wolf gave the Council a brief update on current discussions being held at Scott County including:

- Scott County is proposing a 6.5% levy increase.
- I35 Solutions Meeting will be held on February 9, 2023 at 7:30 am to discuss the I35/County Rd 2 bridge and looking for Staff to make a presentation for the need to have this bridge project moved forward.
- Commissioner Wolf was appointed Chair of the Scott County Board for next year.

Gene Meger advised the Council regarding a State law that pertained to transportation of water.

**6) CONSENT AGENDA**

**MOTION** by Councilmember Berg, second by Councilmember Novak to approve the Consent Agenda.

- a. Approve November 17, 2022 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Assessing Services Contract
- d. Approve Agreement with Catalis For Website Management System
- e. Adopt Resolution 22-71 Approving a One-Day Gambling Permit for St. Nicholas Catholic Church
- f. Adopt Resolution 22-72 Approving Mixed Municipal Solid Waste and Recyclable Material Collection Licenses for Establishments In Elko New Market
- g. Approve Final Pay Estimate – 2021 Woodcrest Sewer Extension Project

## **APIF, MOTION CARRIED**

### **7) PUBLIC HEARINGS**

#### Draft 2023 Budget – Truth in Taxation Presentation

The City is required to hold a Truth in Taxation informational meeting prior to adoption of the annual budget. The intent of the meeting was to provide an opportunity for citizens to become more informed and provide input on the impact of City Council decisions on their property taxes and services that will be provided by those taxes. City Administrator/Clerk Terry abbreviated the Truth in Taxation Presentation since there were no members of the public present for the presentation.

City Administrator/Clerk Terry presented the 2023 Draft Budget to Council and discussed the Tax Impact Parameters for the Final Draft Budget. After Council discussion, Council supported the 2023 Final Draft Budget. The City Council will consider adoption of the budget at the December 15, 2022 meeting.

Mayor Julius opened the Public Hearing at 7:23 pm.  
There were no members of public present for the Public Hearing.  
Mayor Julius closed the Public Hearing at 7:24 pm.

### **8) GENERAL BUSINESS**

#### Annual Premises Gambling Permits

The Elko New Market Fire Relief Association submitted their applications for Annual Premises Gambling Permits to sell pull tabs at Captain Black's Bar & Grill, The Doublewide, Firehouse Grille and Leo's Bar. The Elko Baseball Club submitted their applications for Annual Premises Gambling Permits to sell pull tabs at the End Zone and Bullseye Saloon.

This item was placed on the Business Agenda because of a conflict of interest for Councilmember Timmerman as owner of Firehouse Grille.

**MOTION** by Councilmember Berg, second by Councilmember Novak to adopt Resolutions 22-73 and 22-74 Approving Annual Premises Gambling Permits for Elko New Market Fire Relief Association and The Elko Baseball Club to sell pull tabs at the establishments identified in their applications in Elko New Market, respectively.

**APIF, MOTION CARRIED**

#### Adopt Resolution 22-75 Concerning Transient Merchants License Fee

City Administrator/Clerk Terry updated Council on a request from Knights of Columbus to waive the Transient Merchant License Fee of \$65 for the Christmas Tree stand located at the baseball field on St. Nicholas's Church property. After Council discussion, Council agreed to waive the \$65 Transient Merchant License fee for the Knights of Columbus for the Christmas Tree stand.

**MOTION** by Councilmember Novak, second by Councilmember Berg to adopt Resolution 22-75 Concerning Transient Merchants License Fee for the Knights of Columbus.

**APIF, MOTION CARRIED**

### **9) REPORTS**

a) Administration

None.

b) Public Works

City Administrator/Clerk Terry updated Council that the first round of interviews took place for the Maintenance Worker I position with one top candidate.

c) Police Department

Police Chief Juell updated Council on the following:

- Officer Hotaling has completed his last day of work with the City. Staff will recognize Hotaling and have a pinning ceremony for Officer Irwin at the January 12, 2023 City Council Meeting.
- Updated Council on Community Engagement to include a presentation to the 3<sup>rd</sup> grade class at Eagle View Elementary School on investigation/detective work and attended Coffee with a Cop at Firefly.
- Updated Council on Chief Juell's accomplishments to include completing the Emergency Management Certificate Program and completed FBI LEEDA Program.
- First-round of interviews for five police candidates will take place on Thursday, December 8. Staff is looking for a Councilmember to sit on second interviews for police officer candidates that will take place on Friday, December 16, 2022. Councilmember Schuenke volunteered to represent Council for the second-round interviews.

d) Engineering

No report.

e) Community Development

Senior Planner Christianson updated Council on the great job the Planning Commissioners did at their difficult November 29, 2022 meeting and digging has started for Kwik Trip.

f) Parks Department

Draft Parks & Recreation Commission Minutes of the November 9, 2022 Meeting included in packet.

City Administrator/Clerk Terry updated Council that Recreation Specialist Davidson has given her verbal resignation, however, will continue to provide hours to the City as her schedule permits until the pending vacancy has been filled..

g) Community & Civic Events Committee (CCEC)

Draft Community & Civic Events Committee Minutes of the November 15, 2022 Meeting included in packet.

Councilmember Novak reminded Councilmembers of the Tree Lighting Event that will take place on Saturday, December 3, 2022 from 6:00 pm to 7:00 pm at City Hall Parking Lot.

h) Other Committee and Board Reports

i) Scott County Association for Leadership and Efficiency (SCALE)

No report.

1. Executive Committee  
No report.
  2. Service Delivery Committee  
City Administrator/Clerk Terry updated Council regarding the last Service Delivery Committee meeting in which discussions included housing and housing needs within the community.
- ii) I35 Solutions Alliance  
No report.

#### **10) DISCUSSION BY COUNCIL**

Mayor Julius offered Staff and Planning Commissioners kudos for the great job in handling the November 29, 2022 Planning Commission Meeting. Julius updated Council on the format of the meeting, try to set expectations up front and hold those participating to be professional for the upcoming Public Hearing at the December 15, 2022 City Council Meeting. Councilmember Berg requested to have each speaker state their full name and complete address for the record.

#### **11) ADJOURNMENT**

**MOTION** by Councilmember Schuenke, second by Councilmember Novak to adjourn the meeting at 7:43 p.m.

**APIF, MOTION CARRIED.**

Respectfully submitted by

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Lynda Jirak, Deputy Clerk