

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Mayor Julius, Councilmembers: Berg and Timmerman

Members Absent: Councilmembers Novak and Styles

Also Present: City Administrator/Clerk Terry, City Attorney Poehler, Planner Skluzacek, Deputy Clerk Jirak, Police Officer Senden, Scott County Commissioner Wolf and Patrick Fischer.

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry advised the Council that Councilmember Timmerman requested Consent Item 6h – 2024 Budget be removed from Consent Agenda and added to General Business item B.

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve the amended agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

None.

5) PUBLIC COMMENT

Scott County Commissioner Wolf gave the Council a brief update on current discussions being held at Scott County.

6) CONSENT AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Berg to approve the amended Consent Agenda.

- a. Approve December 7, 2023 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Schedule of Fees
 - i. Adopt Ordinance No. 282 Adopting the Schedule of Fees for 2024
 - ii. Adopt Ordinance No. 283 A summary of Ordinance 282 Adopting the Schedule of Fees for 2024
- d. Adopt Resolution 23-84 Accepting the Trial Improvement within Boulder Heights
- e. Approve Job Descriptions and Reclassification of Employees
- f. Approve 2024 Salary Schedule, Firefighter Pay and HAS Contributions
- g. Adopt Resolution 23-85 Approving Labor Agreement between the City of Elko New Market and Local Union of Operating Engineers, Local No. 49
- h. ~~2024 Budget~~

- ~~i. Adopt Resolution 23-86 Approving 2024 Budget~~
- ~~ii. Adopt Resolution 23-87 Approving 2023 Tax Levy, Collectable in 2024~~
- ~~iii. Adopt Resolution 23-88 Approving Use of Debt Service Fund Balances to Cover Under Levied Bonds~~

- i. Adopt Resolution 23-89 Amending the City of Elko New Market Employee Handbook
- j. Approve Asbestos and Regulated waste Inspections Agreement with American Engineering Testing
- k. Adopt Ordinance No. 284 Amending Title 2 of the City of Elko New Market City Code Concerning the Park and Recreation Commission
- l. Approve Amendments to Parks Commission Bylaws

APIF, MOTION CARRIED

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

Establish Adopt-A-Park Program

Planner Skluzacek presented information to the Council on recommended establishment of the Adopt-A-Park Program for the City of Elko New Market. Skluzacek’s presentation included the goals of the program, which included generating public involvement and reducing workload and costs for the Public Works Staff. Skluzacek further presented the background and budget impact of the program. Skluzacek explained a sign is typically also placed at the park of adoption with the group’s name, similar to the Adopt-A- Highway Program. Staff sought Council approval for the Adopt-A-Park Program and accompanying forms. After a brief Council discussion, Council approved the Adopt-A-Park Program, the application and acknowledgement forms.

MOTION by Councilmember Timmerman, second by Councilmember Berg to approve the Adopt-A-Park Program as submitted by Staff along with the application and acknowledgement forms.

APIF, MOTION CARRIED

2024 Budget

Councilmember Timmerman stated that she was in favor of moving funds within the Community Events Budget. Timmerman suggested having \$3900 taken out of Fire Rescue Days Budget and place \$800 into the Egg Hunt Event, \$1500 into the Community Picnic Event, \$800 into the Halloween Event and \$800 into the Tree Lighting Event. After Council discussion, Council agreed to moving the funds as suggested.

MOTION by Mayor Julius, second by Councilmember Berg to approve the following 2024 Budget as amended:

- 1. Adopt Resolution 23-86 Approving 2024 Amended Budget
- 2. Adopt Resolution 23-87 Approving 2023 Tax Levy, Collectable in 2024
- 3. Adopt Resolution 23-88 Approving Use of Debt Service Fund Balances to Cover Under Levied Bonds

APIF, MOTION CARRIED

9) REPORTS

a. Administration

EDA Meeting Schedule

City Administrator/Clerk Terry addressed the meeting schedule for Economic Development Authority (EDA). After a brief Council discussion, Council agreed that EDA meetings will be held at 6:00 pm with Council meeting to follow at 7:00 pm. The preference would be to not have Work Sessions at those Council meetings.

b. Public Works

City Administrator/Clerk Terry updated the Council on the completion of the aquifer testing.

Councilmember Berg commended Public Works clearing of the ponds around Elko New Market. City Administrator/Clerk Terry explained that Staff is clearing volunteer vegetation around ponds as the solid ground with no snow cover provides ideal conditions for clearing.

Councilmember Berg mentioned he has seen posts on social media regarding construction work happening late into the evening and asked if Staff was aware of this.

c. Police Department

No report.

d. Engineering

No report.

e. Community Development

No report.

f. Parks Department

No report.

g. Community & Civic Events Committee (CCEC)

No report.

h. Other Committee and Board Reports

i. Scott County Association for Leadership and Efficiency (SCALE)

No report.

1. Executive Committee

No report.

2. Service Delivery Committee

No report.

- ii. I35 Solutions Alliance Councilmember
No report.

10) DISCUSSION BY COUNCIL

None.

11) ADJOURNMENT

MOTION by Councilmember Timmerman, second by Councilmember Berg to adjourn the meeting at 6:12 p.m.

Respectfully submitted by

Lynda Jirak, Deputy Clerk