

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:01 p.m.

Members Present: Councilmembers Berg, Timmerman, Novak and Styles

Members Absent: None

Also Present: City Administrator/Clerk Terry, Senior Planner Christenson, City Accountant Stewart, Police Chief Juell, City Attorney Poehler, Deputy Clerk Jirak, City Engineer Revering, Patrick Fischer, Jodi Lucast, Christian Little, Daniel Little, Joe Friedges and Tammy, Trigg and Xavier Holliday

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry updated Council that the agenda was presented differently as two Public Hearings will be taking place at this meeting. Terry continued that the Public Hearings need to be held at 7:00 pm or later.

MOTION by Councilmember Berg, second by Councilmember Novak to approve the agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

None.

5) PUBLIC COMMENT

None.

6) CONSENT AGENDA

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve the Consent Agenda.

- a. Approve November 16, 2023 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 23-77 Approving Mixed Municipal Solid Waste and Recyclable Material Collection Licenses for establishments in Elko New Market
- d. Adopt Resolution 23-78 Approving a One-Day Gambling Permit for St. Nicholas Catholic Church
- e. Adopt Resolution 23-83 Approving an Interfund Loan from Capital Outlay and Stormwater Fund to Capital Projects, Water, Sewer, and Fire Funds
- f. Approve Lease Amendment – Hope for the Community
- g. Municipal State Aid Program
 - i. Adopt Resolution 23-79 Establishing Municipal State Aid Route
- h. Approve Franchise Agreement with Nuvera

APIF, MOTION CARRIED

7) GENERAL BUSINESS

Annual Premises Gambling Permits

The Elko New Market Fire Relief Association submitted applications for Annual Premises Gambling Permits to sell pull tabs at Captain Black's Bar & Grill, The Doublewide, Firehouse Grille and Leo's Bar. The Elko Baseball Club submitted applications for Annual Premises Gambling Permits to sell pull tabs at The End Zone and Bullseye Saloon. The Lakeville Hockey Association submitted an application for Annual Premises Gambling Permit to sell pull tabs at Boulder Pointe Golf Club.

This item was placed on the Business Agenda because of a conflict of interest for Councilmember Timmerman as owner of Firehouse Grille.

MOTION by Councilmember Styles second by Councilmember Novak to adopt Resolution 23-81 Approving Annual Premises Gambling Permits for Elko New Market Fire Relief Association to sell Pull Tabs at Captain Black's Bar & Grill, The Doublewide, Firehouse Grille and Leo's Bar.

4 AYES, COUNCILMEMBER TIMMERMAN ABSTAINED, MOTION CARRIED

MOTION by Councilmember Styles second by Councilmember Novak to adopt Resolution 23-82 Approving Annual Premises Gambling Permits for Elko New Market.

APIF, MOTION CARRIED

Mayor Julius directed Staff to commence Reports and Discussion by Council due to extra time during the Business Meeting before the scheduled hearings.

8) REPORTS

a. Administration

2024 Budget – Final Draft

City Administrator/Clerk Terry presented the Final Draft 2024 Budget to the City Council. After Council discussion, Council had no changes to the Final Draft Budget and directed Staff to bring the Final 2024 Budget back to City Council at the December 21st Meeting.

b. Public Works

November 2023 Monthly Report included in the packet.

City Administrator/Clerk Terry advised the Council that the pumping phase was complete for the Appropriations Permit with the DNR. City Engineer Revering explained the ongoing processes for the City to continue to monitor the wells and the timeframe from the DNR for the Appropriation Permit.

c. Police Department

November 2023 Monthly Report included in the packet.

Police Chief Juell updated Council on the following items:

- Gave an update to the Police Department Staffing.

- Updated the Council on the workshop he and City Administrator/Clerk Terry attended for Compass Retreat on Public Safety.
- Noted monies collected to date for Shop with a Hero.
- Explained a joint meeting to take place with Chief of Police Association and League of Minnesota Cities Managers to help consult smaller towns in the hiring process of a Police Chief.
- Updated that he will represent the State of MN for Criminal Justice National Records Improvement Conference in Boise, ID.

d. Engineering
None.

e. Community Development

Senior Planner Christianson updated the Council on the following items:

- At their December 19, 2023 Planning Commission meeting, the Commission will be conducting a public hearing regarding a five lot plat in the Boulder Heights development.
- The City received an official application to plat the remaining property in the Boulder Heights development. Staff is currently reviewing the application for completeness.
- Review of the City’s Comprehensive Plan and various educational modules will be incorporated into upcoming Planning Commission meetings throughout 2024.
- The City's Metropolitan Council Sector Representative will be visiting our community next week.

f. Parks Department

Draft Planning Commission Minutes of November 8, 2023 Meeting included in the packet.

November 2023 Monthly Parks & Recreation Update included in the packet.

g. Community & Civic Events Committee (CCEC)

Draft CCEC Minutes of the November 21, 2023 Meeting included in packet.

Councilmember Novak noted that CCEC will not hold a meeting in December and approximately 100 – 150 people showed up to the Tree Lighting Event.

h. Other Committee and Board Reports

i. Scott County Association for Leadership and Efficiency (SCALE)

City Administrator/Clerk Terry mentioned the upcoming SCALE meeting and welcomed all Councilmembers to virtually participate if available.

1. Executive Committee

None.

2. Service Delivery Committee

None.

ii. I35 Solutions Alliance

None.

9) DISCUSSION BY COUNCIL

Councilmember Novak questioned how many garbage holders were licensed in Elko New Market. Council and Staff discussion included the pros and cons regarding Single Hauler Collection versus Multi Hauler Collection.

Councilmember Berg mentioned the possibility of implementing a policy of how many times a resident can come back to the Appeals Board and make the process more administratively handled.

Councilmember Styles questioned the animal control payment in claims. Staff and Chief Juell discussed the history of animal control and how the City of Elko New Market obtained MN Critter Getters.

City Administrator/Clerk Terry sought Council discussion on replacement of Councilmembers computers as they break down. After Council discussion, Councilmembers determined to replace an individual computer or computers parts when necessary.

Mayor Julius recessed the Council at 6:45.

10) PUBLIC HEARINGS

Mayor Julius reopened the City Council Meeting for the Liquor License and Truth In Taxation Public Hearings at 7:00 pm.

Liquor License for New Market LLC

Bharat Bhusal, manager for New Market LLC, an existing convenience store, submitted an application for a 3.2% Off-Sale Liquor License located at 341 Main Street, Elko New Market. As required by Elko New Market Ordinance No. 4-2-9, a public hearing is required for the issuance of a new liquor license for a new premise. Staff confirmed that the required ten days' published notice and ten days' mailed notice to all property owners located within 500 feet of the boundaries of the property had taken place.

Mayor Julius opened the Public Hearing at 7:01 pm.

Joe Friedges approached the podium and stated that in his opinion, local liquor establishments are 25% - 40% down in business and stated another establishment selling liquor is not needed.

Mayor Julius thanked Friedges for his comments.

Mayor Julius closed the Public Hearing at 7:02 pm.

After a brief Council discussion, Council agreed to approve a new 3.2% Off -Sale Liquor License to New Market LLC.

MOTION by Councilmember Berg, second by Councilmember Novak to approve Resolution 23-80 Approving a New Liquor License for New Market LLC in the City of Elko New Market.

APIF, MOTION CARRIED

11) TRUTH IN TAXATION PRESENTATION

The City is required to hold a Truth in Taxation information meeting prior to adoption of the annual budget. The intent of the meeting was to provide an opportunity for citizens to become more informed and provide input on the impact of City Council decisions on their property taxes and services that will be provided by those taxes. City Administrator/Clerk Terry abbreviated the Truth in Taxation Presentation since there were no members of the public present for the presentation.

Mayor Julius opened the Public Meeting for the Truth in Taxation at 7:10 pm.

There were no members of the public present for the Public Meeting.

Mayor Julius closed the Public Meeting at 7:10 pm.

12) ADJOURNMENT

MOTION by Councilmember Novak, second by Councilmember Timmerman to adjourn the meeting at 7:10 p.m.

APIF, MOTION CARRIED

Respectfully submitted by

Lynda Jirak, Deputy Clerk