

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:30 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg and Seepersaud

Members Absent: None

Also Present: City Administrator Terry, Interim Police Chief Bell, Community Development Specialist Christianson and City Engineer Revering

2) PRESENTATIONS

3) REPORTS

4) GENERAL DISCUSSION

Council Appointee Candidate Interviews

The City Council interviewed three candidates for the City Council position.

5) REPORTS (Continued)

No reports from the Business Agenda were presented.

6) ADJOURNMENT

The Work Session was adjourned at 7:59 p.m.

1. CALL TO ORDER

The meeting was called to order by Mayor Julius at 8:04 p.m.

Members Present: Mayor Julius, Councilmembers: Berg, Seepersaud and Timmerman

Members Absent: None

Also Present: City Administrator Terry, Interim Police Chief Bell, City Attorney Poehler, City Engineer Revering.

2. PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3. OATH OF OFFICE

- a. Councilmember Timmerman
- b. Councilmember Berg
- c. Mayor Julius

4. ADOPT/APPROVE AGENDA

Staff indicated there were no changes.

MOTION by Councilmember Berg, second by Councilmember Timmerman to approve the agenda. **APIF, MOTION CARRIED**

5. PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

None.

6. ANNUAL ORGANIZATIONAL MATTERS

- a. Annual Organizational Matters
 - i. Adopt Resolution 19-01 Relating to the Organization of the City of Elko New Market
City Administrator Terry presented the 2019 Annual Organizational Matters that were included in Resolution 19-01.

Councilmember Timmerman indicated she would like to be appointed as Acting Mayor.

MOTION by Councilmember Berg, seconded by Councilmember Seepersaud, to approve Resolution 19-01 Relating to the Organization of the City of Elko New Market. **APIF, MOTION CARRIED. MAYOR JULIUS ABSTAINED.**

- ii. Adopt Resolution 19-02 Authorizing the Mayor, the City Clerk/Administrator, and the Assistant City Administrator/Deputy Clerk to Act as Official Signatories for City of Elko New Market Checks and Payroll.

City Administrator Terry presented the 2019 Annual Organizational Matters related to appointing individuals to represent the City on the various Boards and Committees.

Scott County Association for Leadership and Efficiency (SCALE) – send all City Council Members to the meetings.

SCALE Executive Committee representative for 2019 will be Mayor Julius with City Administrator as alternate.

Scott Joint Prosecution Association (SJPA) representative for 2019 will be City Administrator with Chief of Police as alternate.

Joint Regional Training Facility Board (JRTF) representative for 2019 will be City Administrator with Chief of Police as alternate.

I-35W Solutions Alliance representative for 2019 will be Councilmember Berg with City Administrator as alternate.

Fire Relief Board representatives for 2019 will be Councilmember Timmerman and City Administrator.

Project Staff Meeting has been suspended. The Development Review Team (DRT) will continue to meet on an as needed basis. Representative for 2019 will be Mayor Julius with Councilmember Timmerman as alternate.

Community and Civic Events Committee (CCEC) representative for 2019 will be Councilmember Seepersaud.

Minnesota Valley Transit Authority (MVTA) representative for 2019 will be City Administrator or their designee (if permitted) or Councilmember Timmerman with City Administrator as alternate.

50/30 Live, Learn, Earn (Collective Impact) – The Council did not appoint a representative.

There were no objections of appointments indicated by the City Council.

MOTION by Councilmember Timmerman, seconded by Councilmember Berg to appoint individuals to represent the City on various Boards and Committees. **APIF, MOTION CARRIED.**

7. PUBLIC COMMENT

Commissioner Wolf congratulated the City Councilmembers on appointments to the Council. He also updated the Council on concerts coming to the Elko Music Festival. He made a presentation to the City Council regarding the YMCA application indicating there was resident disapproval. He reviewed new staff appointments in the City. He also reviewed the I-35 project.

8. CONSENT AGENDA

MOTION by Councilmember Timmerman, second Councilmember Berg to approve Consent Agenda.

- a. Approve December 20, 2018 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Agreement for Recording Secretarial Services

APIF, MOTION CARRIED

9. PUBLIC HEARINGS

None

10. GENERAL BUSINESS

Declaring Vacancy on City Council and Appointing Councilmember

- i. Resolution 19-03 Declaring Vacancy on City Council and Appointing Councilmember.

The Council discussed the candidates and appointed Mr. Jon Schwichtenberg to fill the vacancy on the City Council.

MOTION by Councilmember Berg, second by Councilmember Timmerman, to Adopt Resolution 19-03 declaring a vacancy on the City Council and appointing John Schwichtenberg as a City Councilmember. **APIF, MOTION CARRIED**

11. REPORTS

- a) ADMINISTRATION

Part Time Staff

City Administrator Terry recapped his discussion with Sandy Green indicating he requested her to work on a part-time basis for the City. Council supported the idea.

Police Officer Interviews

City Administrator Terry updated the City Council on the Police Officer interviews. Eight of twenty-two candidates will move onto the second round of interviews. He noted January 23rd will be the second round interview date.

Councilmember Seepersaud indicated she could attend the interviews as the Council representative on the interview panel.

- b) PUBLIC WORKS

Written report included in Council Packet.

- c) POLICE DEPARTMENT

Written report included in Council Packet.

- d) FIRE DEPARTMENT

None

- e) **ENGINEERING**
City Engineer Revering updated the City Council on the notifications for street improvements.
- f) **COMMUNITY DEVELOPMENT**
Written report included in the Council Packet.
- g) **PARKS DEPARTMENT**
Written Parks Commission Update and Minutes included in Council Packet.
- h) **OTHER COMMITTEE AND BOARD REPORTS**
 - i. **SCALE**
Councilmember Berg indicated he would like to go to this meeting along with Mayor Julius.
 - ii. **MVTA**
None.
 - iii. **I35 SOLUTIONS ALLIANCE**
Councilmember Berg updated the Council on the meeting.
 - iv. **CHAMBER OF COMMERCE**
City Administrator Terry updated the Council on the Chamber of Commerce activities.
 - v. **CCEC**
None
 - vii. **DOWNTOWN IMPROVEMENT COMMITTEE**
None

12. DISCUSSION BY COUNCIL

Councilmember Seepersaud thanked all of the applicants for applying and going through the interview process.

Mayor Julius updated the Council on a possible retreat for the Council to discuss items openly and map out 2019.

13. ADJOURNMENT

MOTION by Councilmember Timmerman, second by Councilmember Berg, to adjourn the meeting at 8:51 p.m. **APIF, MOTION CARRIED**

Respectfully submitted by:

Thomas Terry, Acting City Clerk

