

CITY COUNCIL WORK SESSION

January 11, 2018

Minutes

1. CALL TO ORDER

The meeting was called to order by Mayor Crawford at 6:30 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Timmons and Timmerman

Members Absent: None

Also Present: City Administrator Terry, Police Chief Mortenson, City Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2. PRESENTATIONS

None

3. REPORTS

None

4. GENERAL DISCUSSION

Scale On Scale

Mike Franklin, City of Jordan Councilmember, along with Leslie Vermillion from Scott County, gave the Council a presentation on the Scott County Association for Leadership and Efficiency (SCALE) organization. The presentation provided background on the organization, its mission, core values, strategic priorities and outcomes. The presentation also provided information on benefits specific to the City of Elko New Market related to its participating in the organization.

5. REPORTS (Continued)

ADMINISTRATION

None

PUBLIC WORKS

Written Report included in Council Packet

POLICE DEPARTMENT

Written Report included in Council Packet

FIRE DEPARTMENT

None

ENGINEERING

None

COMMUNITY DEVELOPMENT

Community Development Updates included in Council Packet

6. ADJOURNMENT

The Work Session was adjourned at 7:29 p.m.

CITY COUNCIL BUSINESS MEETING

January 11, 2018

Minutes

1) CALL TO ORDER

The meeting was called to order by Mayor Crawford at 7:33 p.m.

Members Present: Mayor Crawford, Councilmembers: Berg, Julius, Timmons and Timmerman

Members Absent: None

Also Present: City Administrator Terry, City Attorney Poehler, Police Chief Mortenson, City Engineer Revering, Public Works Superintendent Schweich and City Clerk Green

2) PLEDGE OF ALLEGIANCE

Mayor Crawford led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

MOTION by Councilmember Timmons, second by Councilmember Timmerman to approve the agenda as revised.

Add 11a Veterans Memorial

APIF, MOTION CARRIED

4) PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS

Mayor Crawford, on behalf of the City Council, presented Martin Deutsch with a plaque for thirty plus (30+) years of service to the City of Elko New Market and community.

Derek Johnson, Elko New Market Firefighter, was unable to attend the Council Meeting however; Mayor Crawford, on behalf of the City Council, recognized his ten (10) years of service to the City of Elko New Market and community.

5) ANNUAL ORGANIZATIONAL MATTERS

In order for the City to proceed into 2018, it is necessary for the City Council to approve some general organizational matters for the year. **MOTION** by Councilmember Timmons, second by Councilmember Timmerman to approve Resolution 18-01 Relating to the Organization of the City of Elko New Market. Ayes: Mayor Crawford, Councilmembers Berg, Timmons and Timmerman. Abstain: Councilmember Julius due to conflict of interest as employee of New Market Bank.

MOTION CARRIED

In addition to approving 2018 organizational matters, the Council is required to appoint individuals to represent the City on various Boards and Committees. A summary of the individuals appointed to the Boards and Commissions follows:

a) Mayor Crawford (primary) and Councilmember Julius (alternate) and City Administrator (second alternate) as the representatives to SCALE (Scott County Association for Leadership and Efficiency)

b) City Administrator and Chief of Police as the alternate representative to SJPA (Scott Joint Prosecution Association)

- c) City Administrator and Police Chief as the alternate representative for JRTF (Joint Regional Training Facility) Board.
- d) Councilmember Timmons and City Administrator as the representatives to the I-35W Solutions Alliance.
- e) City Administrator and Councilmember Timmerman as representatives to the Fire Relief Board.
- f) Councilmember Timmerman as representative to the Community and Civic Events Committee.
- g) Councilmember Julius as representative to the Project Staff Meetings.
- h) Mayor Crawford (Primary) and Councilmember Timmons as the alternate representative to the MVTA (Minnesota Valley Transit Authority) Board.

All other committee and board representatives to be appointed as needed.

MOTION by Councilmember Timmons, second by Councilmember Julius to appoint individuals listed above to the representative boards and committees. **APIF, MOTION CARRIED**

6) PUBLIC COMMENT

Scott County Commissioner Tom Wolf congratulated Councilmember Timmons on being elected as Vice Chair of the I35 Alliance Solutions. Commissioner Wolf gave an update on projects and activities in Scott County including:

- Starting the process of hiring some architects to look at all spaces in the entire County (highway department, judicial spot, law enforcement, CAP Agency, Work Force Center). The County is considering at some point putting in a new building to house some Health and Human Services, Work Force Center people and expand the judges area.
- Some projects the County will be working on in 2018 are: roundabout at County Road 46 and 86; 169/41 towards Chaska project and County Road 42/13 area will be redone.

7) CONSENT AGENDA

MOTION by Councilmember Julius, second Councilmember Timmerman to approve Consent Agenda.

- a) Approve December 21, 2017 Minutes of the City Council Meeting
- b) Approve Payment of Claims and Electronic Transfer of Funds
- c) Adopt Resolution 18-02 Approving One Day Temporary Liquor License for St. Nicholas Church
- d) Approve 2017 Pay Equity Report
- e) Accept Gift of a Dexter Industrial Washer from Lakeville Fire Department and Thank You Letter
- f) Adopt Ordinance No. 164 Amending Title 2-1-5(A) of the City Code Concerning Organization of Planning Commission
- g) Reappointment of Commissioners
 - Adopt Resolution 18-03 Reappointing Steve Thompson and Brad Smith to the Planning Commission and Reappointing Emily Dornseif to the Parks and Recreation Commission

- h) Approve Agreement for Legal Services Between the City of Elko New Market and Campbell Knutson
- i) Approve Cooperative Agreement Regarding Public Safety Related to 2018 Club Nomadic Event (Superbowl Event)
- j) Authorize Purchase of First Responder Vehicles in 2018
- k) Adopt Resolution 18-04 Approving the Submittal of Portions of the I-35W/I-494 Interchange Improvement Project for Consideration by the State of Minnesota 2017 Corridors of Commerce Program

APIF, MOTION CARRIED

8) PUBLIC HEARINGS

None

9) GENERAL BUSINESS

Ordinance No. 165 Adopting the Schedule of Fees for 2018

The City Council reviewed the proposed changes to the 2018 Schedule of Fees. The Council held a discussion on a request from a gambling manager to consider waiving the Gambling Investigative Fee for non-profit organizations.

MOTION by Councilmember Timmons, second by Councilmember Timmerman to adopt Ordinance No. 165 Adopting the Schedule of Fees for 2018 as revised to amend the Gambling Investigative Fee to \$0.00. **APIF, MOTION CARRIED**

10) REPORTS

- a) ADMINISTRATION
Presented at Work Session
- b) PUBLIC WORKS
Presented at Work Session
- c) POLICE DEPARTMENT
Presented at Work Session
- d) FIRE DEPARTMENT
Presented at Work Session
- e) ENGINEERING
Presented at Work Session
- f) COMMUNITY DEVELOPMENT
Presented at Work Session
- g) PARKS DEPARTMENT
Parks Commission December Minutes and Update included in Council Packet.
- h) OTHER COMMITTEE AND BOARD REPORTS
 - i. SCALE
None

ii. MVTA

None

iii. I35 SOLUTIONS ALLIANCE

Councilmember Timmons gave a brief update on the last I35 Solutions Alliance Meeting which included: MNPASS Study Presentation, 62/494 Study update and that Councilmember Timmons was asked to serve as Vice Chair for 2018.

iv. CHAMBER OF COMMERCE

Councilmember Timmerman updated the Council that the Chamber recently held their Annual Meeting and elected the following individuals to serve as Chamber Board officers for 2018.

President, Dawn Weitzel
Vice President, Gordon Deuel
Treasurer, Tim Sadusky

v. REGIONAL COUNCIL OF MAYORS

Mayor Crawford gave the Council an update on the January 2018 Regional Council of Mayors Meeting joint meeting which included presentations by Tom Fisher, Minnesota Design Center; Brian Isaacson, Minnesota Department of Transportation and Kelly Block, Xcel Energy.

vi. COMMUNITY AND CIVIC EVENTS COMMITTEE

None

vii. DOWNTOWN IMPROVEMENT COMMITTEE

None

viii. 50 BY 30 COLLECTIVE IMPACT PROJECT

1. Steering Committee – None
2. Transportation Committee – None
3. Housing Committee – Councilmember Julius gave a brief update of last meeting.
4. Work Force Committee – None

11) DISCUSSION BY COUNCIL

Veterans Memorial

Administrator Terry updated the Council that there has been some interest for a Veterans Memorial expressed by various individuals in the City and asked for Council direction on if the City should consider pursuing the project at this time. After discussing this item, the Council determined that it would not take the initiative on this project and wait for the initiative to be taken by a group in the community.

The Council held a discussion on the frequency of evaluating Council salaries. The council determined that it should be reviewed on a bi-annual basis.

Councilmember Timmons and Councilmember Berg will not be able to attend the February 22, 2018 Council Meeting. The Comprehensive Plan was scheduled to be on the February 22nd Council Meeting, but due to the absence of two councilmembers, Staff will move this item to the March 8, 2018 Council agenda.

12) ADJOURNMENT

MOTION by Councilmember Julius, second by Councilmember Timmons to adjourn the meeting at 8:52 p.m. **APIF, MOTION CARRIED**

Respectfully submitted,

Sandra Green, City Clerk