

1) CALL TO ORDER

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman and Novak

Members Absent: Councilmembers Berg and Seepersaud

Also Present: City Administrator Terry, Police Chief Juell, City Attorney Poehler,
Community Development Specialist Christianson and City Engineer Revering

2) PLEDGE OF ALLEGIANCE

Mayor Julius led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry amended the following changes to the Consent Agenda:

- Check number 40716 should be voided.
- The amount of check number 40739 should be corrected to \$5447.00.
- The amount of check number 40721 should be corrected to \$377.92.
- Change job description in Item G should be changed to a nonexempt position.

MOTION by Councilmember Timmerman, second by Councilmember Novak to approve the agenda as amended.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

None.

5) PUBLIC COMMENT

Scott County Commissioner Tom Wolf updated Council on the following:

- Noted that the Presidential Nomination Primary to be held on March 3, 2020
- Provided Scott County Administration Building Construction update

6) CONSENT AGENDA

MOTION by Councilmember Timmerman, second by Councilmember Novak to approve Consent Agenda as amended.

- a) Approve February 13, 2020 Minutes of the City Council Meeting
- b) Approve Payment of Claims and Electronic Transfer of Funds
- c) Award Contract for Webster Wetland Enhancement Project
- d) Adopt Resolution 20-15 Accepting Donation from Elko New Market Fire Relief Association
- e) Adopt Resolution 20-16 Amending the Bylaws of the Elko New Market Firefighters Relief Association
- f) Authorize Purchase of SCBAs

- g) Approve Job Descriptions, Amend Salary Schedule and Authorize Hire of Recreational Specialist and Assistant to the City Administrator
- h) Approve First Amendment to Construction Cooperative Agreement for CSAH 2/91 Roundabout Project

APIF, MOTION CARRIED

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

None.

9) REPORTS

- a) Administration

Fourth Quarter Financial Report included in Packet.

Mayor Julius inquired about the insurance premium for the City in the report.

- b) Public Works

None.

- c) Police Department

Police Department 2019 Annual Report included in Packet.

Police Chief Juell presented the Annual Report to the Council for 2019.

- d) Fire Department

None.

- e) Engineering

None.

- f) Community Development

Discussion Regarding Structure of Trunk Sanitary Sewer and Water Fees

Community Development Specialist Christianson presented to Council how developer trunk fees are currently charged in Elko New Market and suggested how the current fee structure could be converted to a per-acre trunk fee rather than a per-SAC unit trunk fee for water and sanitary sewer. The suggested per-acre fee was calculated by City Engineer Rich Revering.

Mr. Kevin Obrien from Greystone Development addressed the Council and stated that working with Elko New Market has been a great experience, and that the City's current fee structure has been very confusing on his current project, Elko New Market Commerce Center. He supported the City revising the fee schedule to reflect per-acre trunk fees.

The City Council agreed with Staff's recommendations to amend the City's fee schedule to reflect a per-acre trunk fee rather than a per-SAC unit trunk fee for water and sanitary

sewer. The City Council also recommended amending the development agreement for Elko New Market Commerce Center to reflect the new fee structure, should it be a benefit to the developer.

Community Development Updates

Community Development Specialist Christianson updated Council on Community Development Updates that were found in the Report.

- g) Parks Department
Written Draft Parks & Recreation Commission Minutes of February 11, 2020 Meeting included in packet.
- h) Community & Civic Events Committee (CCEC)
Written Draft Community & Civic Events Committee Minutes of the February 18, 2020 Meeting included in packet.
City Administrator/Clerk Terry updated Council that the February 18, 2020 CCEC meeting was planning the Egg Hunt.
- i) Other Committee and Board Reports
Scott County Association for Leadership and Efficiency (SCALE)
Mayor Julius updated Council on last SCALE meeting was a presentation on flavored tobacco and vaping.
 - Service Delivery Committee
City Administrator/Clerk Terry updated Council that the Service Delivery Committee is looking at improvements and efficiencies in the Fire Service within the County.
 - Unified Transit Plan Steering Committee
City Administrator/Clerk Terry updated Council on last Transit Plan Steering Committee that the last included a presentation on transit along the 169 corridor and the Park and Rides within the Scott County area. Upcoming meetings should have more discussion regarding transit along I35.

Minnesota Valley Transit Authority (MVTA)

Councilmember Novak updated Council that the last meeting was held at the Horse and Hunt Club and focused on Community Outreach and Education. Next meeting will be on March 25, 2020

I35 Solutions Alliance

None.

Chamber of Commerce

None.

10) DISCUSSION BY COUNCIL

None.

11) ADJOURNMENT

MOTION by Councilmember Timmerman, second by Councilmember Novak to adjourn the meeting at 7:18 p.m.

Respectfully submitted by

Lynda Jirak, Deputy Clerk