

**ORDINANCE NO. 108
CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA**

AN ORDINANCE AMENDING THE SCHEDULE OF FEES FOR 2014

ELKO NEW MARKET 2014 FEES

UTILITY FEES *

Wastewater Connection Fee (City)	\$1,809/unit
Sewer Availability Charge (MCES)	\$4,259/unit
Wastewater Trunk Fee	\$3,605/unit
Wastewater Base Rate	\$16.87/month
Wastewater Usage Rate	\$4.63/thousand gallons
Water Connection Fee	\$1,891/unit
Water Trunk Fee	\$3,245/unit
Water Base Rate	\$10.89/month
(Sales Tax charged on water sales on commercial accounts)	Current Rate
Water Usage Rate - Typical Account ¹ (0 to 10,000 Gallons/ Unit/ Month)	\$2.32/thousand gallons
Water Conservation Rate - Typical Account ¹ (Over 10,000 Gallons/ Unit/ Month)	\$4.68/thousand gallons
Water Usage Rate - Domestic Only Account ² (0 to 5,000 Gallons/ Unit/ Month)	\$2.32/thousand gallons
Water Conservation Rate - Domestic Only Account ² (Over 5,000 Gallons/ Unit/ Month)	\$4.68/thousand gallons
Water Usage Rate - Irrigation Account ³ (0 to 5,000 Gallons/ Unit Served/ Month)	\$2.32/thousand gallons
Water Conservation Rate - Irrigation Account ⁴ (Over 5,000 Gallons/ Unit Served/ Month)	\$4.68/thousand gallons
¹ Irrigation or fire fighting usage is not metered separately. This is most common.	
² Apartment, townhome, or other account where irrigation is metered separately.	
³ Account only for irrigation system or non-domestic usage	
⁴ As determined by the City Engineer	
Water Meter & Accessories (Residential)	\$387 (cost of meter & horns + 10% + sales tax)
Water Meter & Accessories (Commercial)	1" M70 @ cost + 10% +sales tax 1-1/2" M120 @ cost + 10% +sales tax 2" M170 @ cost + 10% +sales tax 2" Compound Series @ cost + 10% +sales tax 3" Compound Series @ cost + 10% +sales tax Larger than 3" (cost+10% +sales tax)
Water Meter Replacement Fee	@ cost + 10% +sales tax
Water Shut-off/Reconnection Fee	\$100
Water Meter Tested-Home Owners Request	@COST
Utility Finance Charge-Late Fee	10% on outstanding balance excluding penalties
Third Party Connection Fee	\$25 initial connection \$3.75/day for each added consecutive day or \$82.50/month + \$500 deposit.
Penalty Fee for Non-Application	\$500/incident
Third Party Deposit Fee	\$500
Third Party Usage Fee	\$10/thousand gallons
Erosion Control Inspection Fee	\$550
Erosion Control Escrow/Builders Deposit	\$2,100
Commercial Erosion Control	125% of value of required BMP
Inspection Fee (Sewer & Water)	\$50
Landscape Escrow (Residential)	\$3000/res permit

Landscape Escrow (Commercial)	125% of value of Landscape Plan
Storm Water Area Charge	\$3,117.58/acre
Annual MDH Water Connection Fee	@ cost
Storm Water Utility Uniform Base Fee	\$4.71
Storm Water Utility Supplemental Fee	\$2.45
Storm Water Drainage Utility Conn. Fee	1,098.35/unit
* The number of units charged for water and sewer shall be calculated in accordance with Council Handbook on SAC/WAC	
Street Light/Tornado Siren Utility Fee	\$4.25

BUILDING AND CONSTRUCTION FEES

Flat Building Permit Fees (Residential Only)

-Re-roof	\$88.25
-Re-side	\$88.25
-Window	\$88.25
-Lower Level Finish	\$142.36
-Above-ground Pool	\$119.26
-Below-ground Pool	\$304.06
-Decks	\$142.36

All Other Building Permit and Inspection Fees

-Fences > Than 6 ft. in Height (Fences 3 ft. – 6 ft. in Height)	Per 1997 UBC Fee Schedule (See Land Use Permit Fees)
-Detached Accessory Buildings > 120 sq. ft. (CUP Required for Accessory Buildings > 250 sq. ft.)	Per 1997 UBC Fee Schedule (See Land Use Permit Fees)
-Building Permit Fee	Per 1997 UBC Fee Schedule
-Plan Review Fee	65% of building permit fee
-All Other Building Inspection Fees	\$50/hour
-Use of Outside Consultants	actual costs

Right-of-Way & Easement Fees

-Registration Fee (All Permits)	\$25
-Small Utility Permit Fee	\$125
-Street Excavation Permit Fee (sewer/water)	\$300
(Driveway improvements will be covered under Registration Fee)	

LAND USE PERMIT FEES (ZONING AND SUBDIVISION)

Land Use Permits (Non-Administrative)*

-Comprehensive Plan Amendment	\$400 + \$1,000 escrow
-Annexation	\$400 + \$5,000 escrow
-Ordinance Amendment – Text	\$300 + \$5,000 escrow
-Ordinance Amendment – Official Map/Rezone (< 2.5 acres)	\$250
-Ordinance Amendment – Official Map/Rezone (> 2.5 acres)	\$600 + \$5,000 escrow
-Subdivision (for Plats, CIC, and RLS) – Concept/Sketch Plan	Free
-Subdivision (for Plats, CIC, and RLS) – Preliminary Plat	\$400 + \$5,000 escrow + \$750/ac (minimum of \$5,000)
-Subdivision (for Plats, CIC, and RLS) – Final Plat	\$400 + \$5,000 escrow + \$750/ac
-Park Dedication - Residential	\$2,000 per dwelling/unit/lot
-Park Dedication –Commercial (excludes industrial)	\$2,800 per acre
-Park Dedication – Non Residential /Non Commercial	\$1,000 per acre
-Planned Unit Development (PUD) – Concept/Sketch Plan	\$400 + \$5,000 escrow
-Planned Unit Development (PUD) – Development Stage	\$400 + \$5,000 escrow
-Planned Unit Development (PUD) – Major Amendment/Modification	\$400 + \$5,000 escrow
-Variance	\$250 + \$1,000 escrow
-Conditional Use Permit (CUP)	\$400 + \$5,000 escrow
-Conditional Use Permit (CUP) – Major Amendment/Modification	\$400 + \$5,000 escrow
-Interim Use Permit	\$400 + \$1,000 escrow
-Interim Use Permit – Home	\$250

-Site Plan Review (Single Family Homes Are Exempt)	\$400 + \$1,000 escrow
-Vacation of Right-of-Way or Easement	\$400 + \$1,000 escrow
-Filling/Grading Permit (Major)	\$400 + \$1,000 escrow

Land Use Permits (Administrative)*

-Administrative Use Permit – General	\$250
-Administrative Subdivision (Lot Split)	\$250
-Planned Unit Development (PUD) – Minor Amendment/Modification	\$400 + \$1,500 escrow
-Conditional Use Permit (CUP) – Minor Amendment/Modification	\$400 + \$1,000 escrow
-Fence (3 ft. – 6 ft. in Height)	\$100
-Fence – Easement Encroachment Request	\$75
-Detached Accessory Buildings & Sheds (120 sq. ft. or Less)	\$59
-Sign – Permanent	
-Wall/Building Sign	\$100 + state surcharge
-Freestanding Sign	\$150 + state surcharge
-Sign – Temporary	\$0
-Temporary Commercial Seasonal / Outdoor Sales Permit	\$50
-Model Home / Temporary Real Estate Office	\$50
-Legal Non Conforming Location Permit	\$50
-Zoning Letter Request	\$50
-Filling/Grading Permit (Minor)	\$50
-Easement Encroachment Request	\$150

Special Meetings*

-City Council	\$400
-Planning Commission	\$400
-Park Board	\$400

(* - applicant is also responsible for all consulting fees such as Engineering, Legal, Planning, etc.)

LIQUOR FEES

On-Sale Liquor License	\$2,000
Off-Sale Liquor License	\$100
On-Sale Sunday Liquor License	\$200
On-Sale 3.2% Liquor License	\$200
Off-Sale 3.2% Liquor License	\$50
Wine	\$1,000
On-Sale Investigation Fee for New License	\$500
Temporary Liquor License	\$25/event
Temporary Amendment to Liquor License Fee	\$100/event
Temporary Expansion of Liquor License Premises	\$100

BUSINESS RELATED FEES

Race Track Permit Fee	\$1,171
Race Track/Motocross Special Event Fee	\$300
Motocross Permit Fee	\$451
Midget Track Permit	\$180
Amendment to Speedway Schedule	\$100/event
Outdoor Concerts & Events - Single Event	\$100/event
- Multi-Day Event	\$100/event
- Seasonal Permit prior to April 1 st (minimum 2 events)	\$50/event
- Seasonal Permit after April 1 st (minimum 2 events)	\$100/event
- Short term outdoor sales event	\$100/event
- Minor Event Fee	\$100/event
Amendment to Seasonal Permit	\$100/event

Fireworks Permit	\$100
Gambling Permit	\$100
Gambling Permit – Statutory Exempt Entities	\$0
Gambling Investigative Fee	\$100
Special Gambling Permit-1 Day Raffles	\$35
Annual SOB License	\$5,000
New SOB Investigation Fee	\$1,500
New Officer SOB Investigation Fee	\$250
Peddler/Transient Merchant	\$20/day per person \$50/month per person \$150/year per person County will handle
Tobacco License	County will handle
Business Assistance Application – Less than \$150,000	\$2,500
Business Assistance Application – More than \$150,000	\$5,000

MISCELLANEOUS FEES

Dog License (All Types)	\$5
Kennel License and Renewals	\$50
Impound Fees	Animal fees will be covered through the MN Critter Getters contract and billed back to resident
Rental Park Shelter – Citizens	\$100 +sales tax
Rental Park Shelter – Non-Citizens	\$150 +sales tax
Rental Key/Security Deposit	\$200 No charge for non-profit organizations
Weed Mowing	Cost +sales tax
Permit for Target Practice	\$5
Open Burning Permit	Free
Vehicle Impound Fee	
Towing	Cost
Storage	\$20/day for City impound + Cost for other impound
Special Hunts	\$100
Mixed Municipal Solid Waste & Recyclable Material Collection Fee	\$250

ADMINISTRATIVE FEES

Copies	25 cents/page +sales tax
Copies of Maps	\$1 +sales tax
Colored 11 x 17 Maps	\$5 +sales tax
Mileage	Current IRS Rate
Utility Billing/Customer List Request	25 cents/page +sales tax
Certifying Delinquent Bills	\$50 +interest rate
Zoning Ordinance Copy	Cost
Subdivision Ordinance	Cost
Code Book (Includes Zoning Ordinance)	Cost
Postage for Sending Certified	Current Rate
NSF Returned Check Fee	\$30
Fax Charge	35 cents/page +sales tax
Notary Fee	\$1
Comprehensive Plan	Cost
Police Accident Report Fee	25 cents/page +sales tax
Cassette/CD/DVD Reproductions	\$15 +sales tax
Assessment Search Fee	\$25
Administrative Fee for Refunds of Credit Balances in Utility Billing	\$25

EQUIPMENT CHARGES

Commercial Mower	\$50/hour*
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Skid Loader & Attachments	\$60/hour*
1 1/2 Ton Truck & Attachments	\$70/hour*
Snow Blower (walk behind)	\$15/hour*
Weed Whip	\$15/hour*
Lift Truck	\$80/hour*
Pick Up	\$50/hour*
Jack Hammer	\$30/hour*
Brush Hog (walk behind)	\$30/hour*
Trailer	\$30/hour*
Gator	\$30/hour*
Materials	Cost
Staff Time	\$30/hour*

*1 hour minimum and 1 hour increments

The rates shown on this fee schedule are effective as of December 19, 2013. Any changes made after December 19, 2013 are not included in this fee schedule.