

2018 FEE SCHEDULE

UTILITY FEES *					
Domestic Use Customers					
Water Base Rate (per Equivalent Residential Unit (ERU)/Month) - Non single family may be more than 1 ERU ⁴			\$36.41		
Water Usage Rate (Tier One) - Typical Account ¹ (0 to 10,000 Gallons/ ERU/ Month)			\$3.41/thousand gallons		
Water Usage Rate (Tier Two) - Typical Account ¹ (10,000 to 20,000 Gallons/ ERU/ Month)			\$9.87/thousand gallons		
Water Usage Rate (Tier Three) - Typical Account ¹ (Over 20,000 Gallons/ ERU/ Month)			\$19.74/thousand gallons		
Water Usage Rate (Tier One) - Domestic Only Account ² (0 to 7,000 Gallons/ ERU/ Month)			\$3.41/thousand gallons		
Water Usage Rate (Tier Two) - Domestic Only Account ² (7,000 to 17,000 Gallons/ ERU/ Month)			\$9.87/thousand gallons		
Water Usage Rate (Tier Three) - Domestic Only Account ¹ (Over 17,000 Gallons/ ERU/ Month)			\$19.74/thousand gallons		
Irrigation Customers					
Water Usage Rate (Tier 1) - Irrigation Account ³ (0 to 3,000 Gallons/ ERU Served ⁴ / Month)			\$3.41/thousand gallons		
Water Conservation Rate (Tier 2) - Irrigation Account ³ (3,000 to 13,000 Gallons/ ERU Served ⁴ / Month)			\$9.87/thousand gallons		
Water Conservation Rate (Tier 3) - Irrigation Account ³ (Over 13,000 Gallons/ ERU Served ⁴ / Month)			\$19.74/thousand gallons		
¹ Irrigation or firefighting usage is not metered separately. This is most common.					
² Apartment, townhome, or other account where irrigation or other non-domestic use is metered separately.					
³ Account for only irrigation system or non-domestic usage					
⁴ As determined by the City Engineer					
(Sales tax charged on water sales on commercial accounts)			Current MN and County sales tax		
Water Meter & Accessories			\$387 (cost of meter & horns + 10%) +MN and County sales tax		
Sewer Base Rate			\$21.98/month		
Sewer Usage Rate			\$5.21/thousand gallons		
Storm Water Utility Uniform Base Fee			\$5.46/month		
Storm Water Utility Supplemental Fee			\$3.24/REF per acre		
Street Light/Tornado Siren Utility Fee			\$4.34/month		
Utility Finance Charge-Late Fee			10% on outstanding balance excluding penalties		
Water Meter & Accessories			cost + 10% +MN and County sales tax (cost will vary depending on size)		
All other Utility fees					
MDH Annual Water Connection Fee			cost		
Water Meter Tested-Home Owners Request			cost		
Water Sales - Third Party Deposit Fee			\$500		
Water Sales - Third Party Usage Fee			\$10/thousand gallons		
Water Connection Fee			\$2,107/unit		
Water Trunk Fee			\$3,615/unit		
Commercial/Industrial Water Trunk Fee			\$3,615/Unit		
Storm Water Area Charge			\$3,507.88/acre		
Storm Water Drainage Utility Conn. Fee			\$1,235.86/unit		
Sewer Availability Charge (MCES)			\$4,485/unit		
Sewer Connection Fee (City)			\$2,036/unit		
Sewer Trunk Fee			\$4,056/unit		
Commercial/Industrial Sewer Trunk Fee			\$4,056/Unit		
* The number of units charged for water and sewer shall be calculated in accordance with Council Handbook on SAC/WAC					
Penalty Fee for Non-Application			\$500/incident		
Commercial Erosion Control			125% of value of required BMP		
BUILDING PERMIT FEES					
Building Permit Fees					
Building Inspection Costs		Building Inspection Fee	Administrative Fee	State Surcharge Fee	Total Fee
Permits based on valuation:					
Building Permit Fee		1997 UBC Fee Schedule		Valuation x .0005	
Plan Review Fee		65% of building permit fee			
Residential One and Two Family Dwellings Flat Fee Permits					
Re-roof		\$83.50	\$7.50	\$1.00	\$92.00
Re-side		\$83.50	\$7.50	\$1.00	\$92.00
Window/Door Replacement		\$83.50	\$7.50	\$1.00	\$92.00
Basement Finish		\$138.00	\$7.50	\$1.00	\$146.50

2018 FEE SCHEDULE

Deck	\$138.00	\$7.50	\$1.00	\$146.50	
Above-ground Pool	\$115.00	\$7.50	\$1.00	\$123.50	
Below-ground Pool	\$300.00	\$7.50	\$1.00	\$308.50	
All Other Building & Construction Fees					
Inspection Fee (Sewer & Water)	\$50.00			\$50.00	
Plumbing Permits					
<i>Commercial, Industrial and Multi Family Residential, Based on Valuation</i>					
	Base Permit Fee: Contract Price x .015				
	Plan Review: 65% of Base Permit Fee				
	State Surcharge: Contract Price x .0005				
<i>Residential One and Two Family Dwelling Flat Fee Permits</i>					
	Plumbing System	\$104.50	\$7.50	\$1.00	\$113.00
	Bathroom Finish	\$50.00	\$7.50	\$1.00	\$58.50
	Lawn Sprinkler	\$50.00	\$7.50	\$1.00	\$58.50
	Water Heater	\$50.00	\$7.50	\$1.00	\$58.50
	Water Softener	\$50.00	\$7.50	\$1.00	\$58.50
	Minimum Fee	\$50.00	\$7.50	\$1.00	\$58.50
HVAC (Heating, Ventilation and Air Conditioning) Permits					
<i>Commercial, Industrial and Multi Family Residential, Based on Valuation</i>					
	Base Permit Fee: Contract Price x .015				
	Plan Review: 65% of Base Permit Fee				
	State Surcharge: Contract Price x .0005				
<i>Residential One and Two Family Dwelling Flat Fee Permits</i>					
	HVAC System	\$104.50	\$7.50	\$1.00	\$113.00
	Factory Fireplace	\$50.00	\$7.50	\$1.00	\$58.50
	Furnace Replacement	\$50.00	\$7.50	\$1.00	\$58.50
	Air Conditioner	\$50.00	\$7.50	\$1.00	\$58.50
	Garage Heater	\$50.00	\$7.50	\$1.00	\$58.50
	Air Exchanger	\$50.00	\$7.50	\$1.00	\$58.50
	Miscellaneous	\$50.00	\$7.50	\$1.00	\$58.50
Inspection Fee (Sewer & Water)				\$50	
Erosion Control Inspection Fee				\$550	
Erosion Control Escrow/Builders Deposit				\$2,100	
Landscape Escrow (Residential)				\$3,000	
Landscape Escrow (Commercial)				125% of value of Landscape Plan	
Water Connection Fee				(See Utility Fees)	
Sewer Connection Fee (City)				(See Utility Fees)	
Sewer Availability Charge (MCES)				(See Utility Fees)	
Sewer Trunk Fee				(See Utility Fees)	
All Other Building Inspection Fees				\$50/hour	
Use of Outside Consultants				actual costs	
Right-of-Way & Easement Fees					
	Registration Fee (All Permits)			\$25	
	Small Utility Permit Fee			\$125	
	Street Excavation Permit Fee (sewer/water)			\$300	
	(Driveway improvements will be covered under Registration Fee)				
Applicant is responsible for all fees incurred for plan review and processing of any building permit, even if the applicant decides not to complete the application process.					
Upon the City and Applicant entering into a Deferred Payment Agreement in a form approved by the City Council under the City's Utility Connection Deferral Program, the City will allow Applicants applying for a Residential Family One or Two Family Dwelling Building Permit, the option of deferring payment of the Utility Fees upon execution of a Deferred Payment Agreement and providing the required letter of credit as security for payment of the Utility Fees. Applicants would be required to pay the Utility Fees prior to the earlier of: (i) issuance of a certificate of occupancy or temporary certificate of occupancy; or (ii) one year after execution of the Deferred Payment Agreement.					
LAND USE PERMIT FEES (ZONING AND SUBDIVISION)					
Land Use Permits (Non-Administrative)*					
	Comprehensive Plan Amendment			\$400 + \$1,000 escrow	
	Annexation			\$400 + \$5,000 escrow	
	Ordinance Amendment - Text			\$300 + \$5,000 escrow	
	Ordinance Amendment - Official Map/Rezone (< 2.5 acres)			\$250 + \$5,000 escrow	
	Ordinance Amendment - Official Map/Rezone (> 2.5 acres)			\$600 + \$5,000 escrow	

2018 FEE SCHEDULE

	Subdivision (for Plats, CIC, and RLS) - Concept/Sketch Plan	\$400 + \$5,000 escrow
	Subdivision (for Plats, CIC, and RLS) - Preliminary Plat	\$400 + \$5,000 escrow in addition to \$750/ac (minimum of \$5,000)
	Subdivision (for Plats, CIC, and RLS) - Final Plat	\$400 + \$5,000 escrow in addition to \$750/ac
	Park Dedication - Residential	\$2,000 per dwelling/unit/lot
	Park Dedication -Commercial (excludes industrial)	\$2,800 per acre
	Park Dedication - Non Residential /Non Commercial	\$1,000 per acre
	Planned Unit Development (PUD) - Concept/Sketch Plan	\$400 + \$5,000 escrow
	Planned Unit Development (PUD) - Development Stage	\$400 + \$5,000 escrow
	Planned Unit Development (PUD) - Major Amendment/Modification	\$400 + \$5,000 escrow
	Variance	\$250 + \$1,000 escrow
	Conditional Use Permit (CUP)	\$400 + \$5,000 escrow
	Conditional Use Permit (CUP) - Major Amendment/Modification	\$400 + \$5,000 escrow
	Interim Use Permit	\$400 + \$1,000 escrow
	Interim Use Permit – Home Occupation	\$250
	Site Plan Review (Single Family Homes Are Exempt)	\$400 + \$1,000 escrow
	Vacation of Right-of-Way or Easement	\$400 + \$1,000 escrow
	Filling/Grading Permit (Major)	\$400 + \$1,000 escrow
Land Use Permits (Administrative)*		
	Administrative Use Permit - General	\$250
	Administrative Subdivision (Lot Split)	\$250
	Planned Unit Development (PUD) - Minor Amendment/Modification	\$400 + \$1,500 escrow
	Conditional Use Permit (CUP) - Minor Amendment/Modification	\$400 + \$1,000 escrow
	Fence (3 ft. - 6 ft. in Height)	\$118.50
	Fence - Encroachment Agreement	\$75
	Sign - Permanent	
	Wall/Building Sign	\$50
	Freestanding Sign	\$150
	Sign - Temporary	\$0
	Temporary Commercial Seasonal / Outdoor Sales Permit	\$50
	Model Home / Temporary Real Estate Office	\$50
	Zoning Letter Request	\$50
	Wetland Applications (pursuant to Wetland Conservation Act)	\$400 + \$1,000 escrow
	Filling/Grading Permit (Minor)	\$50
	Easement Encroachment Request	\$150
(* - applicant is also responsible for all consulting fees such as Engineering, Legal, Planning, etc.)		
SPECIAL MEETINGS*		
	City Council	\$400
	Planning Commission	\$400
	Park Board	\$400
(* - applicant is also responsible for all consulting fees such as Engineering, Legal, Planning, etc.)		
LIQUOR FEES		
	On-Sale Liquor License	\$2,000
	On-Sale Liquor License Elko Speedway Facility	\$2,000
	Off-Sale Liquor License	\$100
	On-Sale Sunday Liquor License	\$200
	On-Sale 3.2% Liquor License	\$200
	Off-Sale 3.2% Liquor License	\$50
	Wine	\$1,000
	On-Sale Investigation Fee for New License	\$250
	Temporary Liquor License	\$25/event
	Temporary Amendment to Liquor License Fee	\$100/event
	Amendment to Liquor License Fee	\$400
	Temporary Expansion of Liquor License Premises	\$100
BUSINESS RELATED FEES		
	Race Track Permit Fee	\$1,171
	Race Track/Motocross Special Event Fee	\$300
	Motocross Permit Fee	\$451

2018 FEE SCHEDULE

Midget Track Permit		\$180
Amendment to Speedway Schedule		\$100/event
Outdoor Concerts & Events		
	Single Event	\$100/event
	Multi-Day Event	\$100/event
	Seasonal Permit prior to April 1st (minimum 2 events)	\$50/event
	Seasonal Permit after April 1st (minimum 2 events)	\$100/event
	Short term outdoor sales event	\$100/event
	Minor Event Fee	\$50/event
Amendment to Seasonal Permit		\$100/event
Fireworks Permit		\$100
Gambling Permit		\$100
Gambling Permit - Statutory Exempt Entities		\$0
Gambling Investigative Fee		\$50
Special Gambling Permit-1 Day Raffles		\$35
Annual SOB License		\$5,000
New SOB Investigation Fee		\$1,500
New Officer SOB Investigation Fee		\$250
Peddler/Transient Merchant		\$65/year per person
Tobacco License		County will handle
Business Assistance Application - Less than \$150,000		\$2,500
Business Assistance Application - More than \$150,000		\$5,000
MISCELLANEOUS FEES		
Dog License (All Types)		\$5
Kennel License and Renewals		\$50
Impound Fees		Animal fees will be covered through the MN Critter Getters contract and billed back to resident
Animal Shelter License		\$500.00
Rental Park Shelter - Citizens		\$150 includes sales tax
Rental Park Shelter - Non-Citizens		\$200 includes sales tax
Rental Key/Security Deposit		\$200
Weed Removal / Mowing		Cost +MN and County sales tax
Permit for Target Practice		\$5
Open Burning Permit		Free
Vehicle Impound Fee		
	Towing	Cost
	Storage	\$5/day for City impound
	Storage	Cost for Other impound
Special Hunts		\$100
Mixed Municipal Solid Waste & Recyclable Material Collection Fee		\$250
ADMINISTRATIVE FEES		
Administrative Fee for Refunds of Credit Balances in Utility Billing		\$25
Assessment Search Fee		\$25
Certification of Delinquent Bills		\$50 +interest rate
Copies		25 cents/page +MN and County sales tax
	Copies of Maps	\$1 +MN and County sales tax
	Copies of Maps - Colored 11 x 17	\$5 +MN and County sales tax
	Data Disclosure Request Copies	25 cents/page +MN and County sales tax
Fax Charge		35 cents/page +MN and County sales tax
Mileage		Current IRS Rate
Notary Fee (pursuant to MN State Statute)		\$5 + \$1/page for copies

2018 FEE SCHEDULE

NSF Returned Check Fee	\$30
Postage/Certified Mail	Current Rate
Utility Billing/Customer List Request	25 cents/page +MN and County sales tax
CD/DVD Reproductions	\$15 +MN and County sales tax
Staff Time (1 hour minimum / 1 hour increments)	\$30/hour
Witness Fees	Hourly Rate Equivalent to Employee's Effective Hourly Rate Based on Salary plus Employer Paid Benefits for preparation; travel and attendance as a witness, together with City's standard mileage reimbursement
Zoning Ordinance Copy	Cost
Subdivision Ordinance	Cost
Code Book (Includes Zoning Ordinance)	Cost
Comprehensive Plan	Cost
EQUIPMENT CHARGES	
Batwing Mower	\$60/hour*
Skid Loader & Attachments	\$60/hour*
1 1/2 Ton Truck & Attachments	\$70/hour*
Snow Blower (walk behind)	\$15/hour*
Weed Whip	\$15/hour*
Lift Truck	\$80/hour*
Pick Up	\$50/hour*
Jack Hammer	\$30/hour*
Brush Hog (walk behind)	\$30/hour*
Trailer	\$30/hour*
Gator	\$30/hour*
Dump Truck – single axel	\$70/hour
Dump Truck – single axel with plow equipment	\$90/hour
Wheel Loader	\$70/hour
Wheel Loader with plow and wing	\$90/hour
Articulating Tractor with blower/ditch mower	\$90/hour
Municipal Tractor/sidewalk machine	\$60/hour
Bituminous Hot Box	\$50/hour
Asphalt Roller	\$40/hour
12 Inch Tree Chipper	\$40/hour
Materials	Cost
Staff Time	\$30/hour*
*1 hour minimum and 1 hour increments	