# 2019 FEE SCHEDULE

| UTILITY FEES | |
|---|---|
| ***Domestic Use Customers*** | |
| Water Base Rate (per Equivalent Residential Unit (ERU)/Month)<br>- Non single family may be more than 1 ERU[4] | $37.51 |
| Water Usage Rate (Tier One) - Typical Account[1] (0 to 10,000 Gallons/ ERU/ Month) | $3.51/thousand gallons |
| Water Usage Rate (Tier Two) - Typical Account[1] (10,000 to 20,000 Gallons/ ERU/ Month) | $10.17/thousand gallons |
| Water Usage Rate (Tier Three) - Typical Account[1] (Over 20,000 Gallons/ ERU/ Month) | $20.33/thousand gallons |
| Water Usage Rate (Tier One) - Domestic Only Account[2] (0 to 7,000 Gallons/ ERU/ Month) | $3.51/thousand gallons |
| Water Usage Rate (Tier Two) - Domestic Only Account[2] (7,000 to 17,000 Gallons/ ERU/ Month) | $10.17/thousand gallons |
| Water Usage Rate (Tier Three) - Domestic Only Account[1] (Over 17,000 Gallons/ ERU/ Month) | $20.33/thousand gallons |
| ***Modified Rate Structure – Irrigation of Newly Installed Sod (New Homes Only)*** | |
| Water Usage Rate (Tier One) - Typical Account[1] (0 to 40,000 Gallons/ ERU/ Month) | $3.51/thousand gallons |
| Water Usage Rate (Tier Two) - Typical Account[1] (40,001 to 50,000 Gallons/ ERU/ Month) | $10.17/thousand gallons |
| Water Usage Rate (Tier Three) - Typical Account[1] (Over 50,001 Gallons/ ERU/ Month) | $20.33/thousand gallons |
| ***Irrigation Customers*** | |
| Water Usage Rate (Tier 1) - Irrigation Account[3] (0 to 3,000 Gallons/ ERU Served[4]/ Month) | $3.51/thousand gallons |
| Water Conservation Rate (Tier 2) - Irrigation Account[3] (3,000 to 13,000 Gallons/ ERU Served[4]/ Month) | $10.17/thousand gallons |
| Water Conservation Rate (Tier 3) - Irrigation Account[3] (Over 13,000 Gallons/ ERU Served[4]/ Month) | $20.33/thousand gallons |
| [1] Irrigation or firefighting usage is not metered separately. This is most common. | |
| [2] Apartment, townhome, or other account where irrigation or other non-domestic use is metered separately. | |
| [3] Account for only irrigation system or non-domestic usage | |
| [4] As determined by the City Engineer | |
| (Sales tax charged on water sales on commercial accounts) | Current MN and County sales tax |
| Water Meter & Accessories | $387 (cost of meter & horns + 10%) +MN and County sales tax |
| Sewer Base Rate | $23.64/month |
| Sewer Usage Rate | $5.36/thousand gallons |
| Storm Water Utility Uniform Base Fee | $5.63/month |
| Storm Water Utility Supplemental Fee | $3.34/REF per acre |
| Street Light/Tornado Siren Utility Fee | $4.34/month |
| Utility Finance Charge-Late Fee | 10% on outstanding balance excluding penalties |
| Water Meter & Accessories | cost + 10% +MN and County sales tax (cost will vary depending on size) |
| ***All other Utility fees*** | |
| MDH Annual Water Connection Fee | cost |
| Water Meter Tested-Home Owners Request | cost |
| Water Sales - Third Party Deposit Fee | $500 |
| Water Sales - Third Party Usage Fee | $10/thousand gallons |
| Water Connection Fee | $2,107/unit |
| Water Trunk Fee | $3,615/unit |
| Commercial/Industrial Water Trunk Fee | $3,615/Unit |
| Storm Water Area Charge | $3,507.88/acre |
| Storm Water Drainage Utility Conn. Fee | $1,235.86/unit |
| Sewer Availability Charge (MCES) | $4,864/unit |
| Sewer Connection Fee (City) | $2,036/unit |
| Sewer Trunk Fee | $4,056/unit |
| Commercial/Industrial Sewer Trunk Fee | $4,056/Unit |
| * The number of units charged for water and sewer shall be calculated in accordance with Council Handbook on SAC/WAC | |
| Penalty Fee for Non-Application | $500/incident |
| Commercial Erosion Control | 125% of value of required BMP |
| Private Fire Hydrant Maintenance | $50 per hydrant per year |

| BUILDING PERMIT FEES | | | | | |
|---|---|---|---|---|---|
| ***Building Permit Fees*** | | | | | |
| Building Inspection Costs | | Building Inspection Fee | Administrative Fee | State Surcharge Fee | Total Fee |
| Permits based on valuation: | | | | | |
| | Building Permit Fee | 1997 UBC Fee Schedule | | Valuation x .0005 | |
| | Plan Review Fee | 65% of building permit fee | | | |
| ***Residential One and Two Family Dwellings Flat Fee Permits*** | | | | | |

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|---|---|---|---|---|---|
| Re-roof | | $83.50 | $7.50 | $1.00 | $92.00 |
| Re-side | | $83.50 | $7.50 | $1.00 | $92.00 |
| Window/Door Replacement | | $83.50 | $7.50 | $1.00 | $92.00 |
| Basement Finish | | $138.00 | $7.50 | $1.00 | $146.50 |
| Deck | | $138.00 | $7.50 | $1.00 | $146.50 |
| Above-ground Pool | | $115.00 | $7.50 | $1.00 | $123.50 |
| Below-ground Pool | | $300.00 | $7.50 | $1.00 | $308.50 |
| ***All Other Building & Construction Fees*** | | | | | |
| Inspection Fee (Sewer & Water) | | $50.00 | | | $50.00 |
| ***Plumbing Permits*** | | | | | |
| *Commercial, Industrial and Multi Family Residential, Based on Valuation* | | | | | |
| | Base Permit Fee: Contract Price x .015 | | | | |
| | Plan Review: 65% of Base Permit Fee | | | | |
| | State Surcharge: Contract Price x .0005 | | | | |
| *Residential One and Two Family Dwelling Flat Fee Permits* | | | | | |
| | Plumbing System | $104.50 | $7.50 | $1.00 | $113.00 |
| | Bathroom Finish | $50.00 | $7.50 | $1.00 | $58.50 |
| | Lawn Sprinkler | $50.00 | $7.50 | $1.00 | $58.50 |
| | Water Heater | $50.00 | $7.50 | $1.00 | $58.50 |
| | Water Softener | $50.00 | $7.50 | $1.00 | $58.50 |
| | Minimum Fee | $50.00 | $7.50 | $1.00 | $58.50 |
| ***HVAC (Heating, Ventilation and Air Conditioning) Permits*** | | | | | |
| *Commercial, Industrial and Multi Family Residential, Based on Valuation* | | | | | |
| | Base Permit Fee: Contract Price x .015 | | | | |
| | Plan Review: 65% of Base Permit Fee | | | | |
| | State Surcharge: Contract Price x .0005 | | | | |
| *Residential One and Two Family Dwelling Flat Fee Permits* | | | | | |
| | HVAC System | $104.50 | $7.50 | $1.00 | $113.00 |
| | Factory Fireplace | $50.00 | $7.50 | $1.00 | $58.50 |
| | Furnace Replacement | $50.00 | $7.50 | $1.00 | $58.50 |
| | Air Conditioner | $50.00 | $7.50 | $1.00 | $58.50 |
| | Garage Heater | $50.00 | $7.50 | $1.00 | $58.50 |
| | Air Exchanger | $50.00 | $7.50 | $1.00 | $58.50 |
| | Miscellaneous | $50.00 | $7.50 | $1.00 | $58.50 |

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| Inspection Fee (Sewer & Water) | | $50 |
| Erosion Control Inspection Fee | | $550 |
| Erosion Control Escrow/Builders Deposit | | $2,100 |
| Landscape Escrow (Residential) | | $3,000 |
| Landscape Escrow (Commercial) | | 125% of value of Landscape Plan |
| Water Connection Fee | | (See Utility Fees) |
| Sewer Connection Fee (City) | | (See Utility Fees) |
| Sewer Availability Charge (MCES) | | (See Utility Fees) |
| Sewer Trunk Fee | | (See Utility Fees) |
| All Other Building Inspection Fees | | $50/hour |
| Use of Outside Consultants | | actual costs |
| Right-of-Way & Easement Fees | | |
| | Registration Fee (All Permits) | $25 |
| | Small Utility Permit Fee | $125 |
| | Small Wireless Facility Permit – Collocation | $500 for up to 5 locations plus $100 for each additional location |
| | Small Wireless Facility Permit – New Structure | $1,000 per structure |
| | Street Excavation Permit Fee (sewer/water) | $300 |
| | (Driveway improvements will be covered under Registration Fee) | |

Applicant is responsible for all fees incurred for plan review and processing of any building permit, even if the applicant decides not to complete the application process.

Upon the City and Applicant entering into a Deferred Payment Agreement in a form approved by the City Council under the City's Utility Connection Deferral Program, the City will allow Applicants applying for a Residential Family One or Two Family Dwelling Building Permit, the option of deferring payment of the Utility Fees upon execution of a Deferred Payment Agreement and providing the required letter of credit as security for payment of the Utility Fees. Applicants would be required to pay the Utility Fees prior to the earlier of: (i) issuance of a certificate of occupancy or temporary certificate of occupancy; or (ii) one year after execution of the Deferred Payment Agreement.

| LAND USE PERMIT FEES (ZONING AND SUBDIVISION) | | |
|---|---|---|
| ***Land Use Permits (Non-Administrative)**** | | |
| | Comprehensive Plan Amendment | $400 + $1,000 escrow |
| | Annexation | $400 + $5,000 escrow |
| | Ordinance Amendment - Text | $300 + $5,000 escrow |
| | Ordinance Amendment - Official Map/Rezone (< 2.5 acres) | $250 + $5,000 escrow |
| | Ordinance Amendment - Official Map/Rezone ( > 2.5 acres) | $600 + $5,000 escrow |
| | Subdivision (for Plats, CIC, and RLS) - Preliminary Plat | $400 + $5,000 escrow in addition to $750/ac (minimum of $5,000) |
| | Subdivision (for Plats, CIC, and RLS) - Final Plat | $400 + $5,000 escrow in addition to $750/ac |
| | Park Dedication - Residential | $2,000 per dwelling/unit/lot |
| | Park Dedication -Commercial (excludes industrial) | $2,800 per acre |
| | Park Dedication - Non Residential /Non Commercial | $1,000 per acre |
| | Planned Unit Development (PUD) - Development Stage | $400 + $5,000 escrow |
| | Planned Unit Development (PUD) - Major Amendment/Modification | $400 + $5,000 escrow |
| | Variance | $250 + $1,000 escrow |
| | Conditional Use Permit (CUP) | $400 + $5,000 escrow |
| | Conditional Use Permit (CUP) - Major Amendment/Modification | $400 + $5,000 escrow |
| | Interim Use Permit | $400 + $1,000 escrow |
| | Interim Use Permit – Home Occupation | $250 |
| | Site Plan Review (Single Family Homes Are Exempt) | $400 + $1,000 escrow |
| | Vacation of Right-of-Way or Easement | $400 + $1,000 escrow |
| | Filling/Grading Permit (Major) | $400 + $1,000 escrow |
| ***Land Use Permits (Administrative)**** | | |
| | Administrative Use Permit - General | $250 |
| | Administrative Subdivision (Lot Split) | $250 |
| | Planned Unit Development (PUD) - Minor Amendment/Modification | $400 + $1,500 escrow |
| | Conditional Use Permit (CUP) - Minor Amendment/Modification | $400 + $1,000 escrow |
| | Fence (3 ft. - 6 ft. in Height) | $118.50 |
| | Fence - Encroachment Agreement | $75 |
| | Sign - Permanent | |
| | Wall/Building Sign | $50 |
| | Freestanding Sign | $150 |
| | Sign - Temporary | $0 |
| | Temporary Commercial Seasonal / Outdoor Sales Permit | $50 |
| | Model Home / Temporary Real Estate Office | $50 |
| | Zoning Letter Request | $50 |
| | Wetland Applications (pursuant to Wetland Conservation Act) | $200 + $1,000 escrow |
| | Filling/Grading Permit (Minor) | $50 |
| | Easement Encroachment Request | $150 |
| (* - applicant is also responsible for all consulting fees such as Engineering, Legal, Planning, etc.) | | |
| **SPECIAL MEETINGS*** | | |
| City Council | | $400 |
| Planning Commission | | $400 |
| Park Board | | $400 |
| (* - applicant is also responsible for all consulting fees such as Engineering, Legal, Planning, etc.) | | |
| **LIQUOR FEES** | | |
| On-Sale Liquor License | | $2,000 |
| On-Sale Liquor License Elko Speedway Facility | | $2,000 |
| Off-Sale Liquor License | | $100 |
| On-Sale Sunday Liquor License | | $200 |
| On-Sale 3.2% Liquor License | | $200 |
| Off-Sale 3.2% Liquor License | | $50 |
| Wine | | $1,000 |
| On-Sale Investigation Fee for New License | | $250 |
| Temporary Liquor License | | $25/event |
| Temporary Amendment to Liquor License Fee | | $100/event |
| Amendment to Liquor License Fee | | $400 |

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| Temporary Expansion of Liquor License Premises | | $100 |
| **BUSINESS RELATED FEES** | | |
| Outdoor Concerts & Events | | |
| | Single Event | $100/event |
| | Multi-Day Event | $100/event |
| | Seasonal Permit prior to April 1st (minimum 2 events) | $50/event |
| | Seasonal Permit after April 1st (minimum 2 events) | $100/event |
| | Short-term Outdoor Sales Event | $100/event |
| | Minor Event Fee | $50/event |
| Amendment to Seasonal Permit | | $100/event |
| Commercial Fireworks Permit | | $100 |
| Consumer Fireworks Sales License Fee | | $100 |
| Gambling Permit | | $100 |
| Gambling Permit - Statutory Exempt Entities | | $0 |
| Gambling Investigative Fee | | $0 |
| Special Gambling Permit-1 Day Raffles | | $35 |
| Annual SOB License | | $5,000 |
| New SOB Investigation Fee | | $1,500 |
| New Officer SOB Investigation Fee | | $250 |
| Peddler/Transient Merchant | | $65/year per person |
| Tobacco License | | County will handle |
| Business Assistance Application - Less than $150,000 | | $2,500 |
| Business Assistance Application - More than $150,000 | | $5,000 |
| Conduit Financing Application | | $10,000 escrow |
| Mobile Food Unit License | | $25/year |
| **MISCELLANEOUS FEES** | | |
| Backyard Chickens – Initial Permit Fee | | $50 |
| Backyard Chickens – Renewal Permit Fee | | $30 |
| Dog License (All Types) | | $5 |
| Kennel License and Renewals | | $50 |
| Impound Fees | | Animal fees will be covered through the MN Critter Getters contract and billed back to resident |
| Animal Shelter License | | $500.00 |
| Rental Park Shelter - Citizens | | $150 includes sales tax |
| Rental Park Shelter - Non-Citizens | | $200 includes sales tax |
| Rental Key/Security Deposit | | $200 |
| Weed Removal / Mowing | | Cost +MN and County sales tax |
| Permit for Target Practice | | $5 |
| Open Burning Permit | | Free |
| Vehicle Impound Fee | | |
| | Towing | Cost |
| | Storage | $5/day for City impound |
| | Storage | Cost for Other impound |
| Special Use Vehicle Permit and Replacement Permit | | $30 |
| Special Hunts | | $100 |
| Mixed Municipal Solid Waste & Recyclable Material Collection Fee | | $250 |
| **ADMINISTRATIVE FEES** | | |
| Assessment Search Fee | | $25 |
| Certification of Delinquent Bills | | $50 +interest rate |
| Copies | | 25 cents/page +MN and County sales tax |
| | Copies of Maps | $1 +MN and County sales tax |
| | Copies of Maps - Colored 11 x 17 | $5 +MN and County sales tax |
| | Data Disclosure Request Copies | 25 cents/page +MN and County sales tax |
| Fax Charge | | 35 cents/page +MN and County sales tax |
| Mileage | | Current IRS Rate |
| Notary Fee (pursuant to MN State Statute) | | $5 + $1/page for copies |

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| NSF Returned Check Fee | $30 |
| Postage/Certified Mail | Current Rate |
| Utility Billing/Customer List Request | 25 cents/page +MN and County sales tax |
| CD/DVD Reproductions | $15 +MN and County sales tax |
| Staff Time (1 hour minimum / 1 hour increments) | $30/hour |
| Witness Fees | Hourly Rate Equivalent to Employee's Effective Hourly Rate Based on Salary plus Employer Paid Benefits for preparation; travel and attendance as a witness, together with City's standard mileage reimbursement |
| Zoning Ordinance Copy | Cost |
| Subdivision Ordinance | Cost |
| Code Book (Includes Zoning Ordinance) | Cost |
| Comprehensive Plan | Cost |
| **EQUIPMENT CHARGES** | |
| Batwing Mower | $60/hour* |
| Skid Loader & Attachments | $60/hour* |
| 1 1/2 Ton Truck & Attachments | $70/hour* |
| Snow Blower (walk behind) | $15/hour* |
| Weed Whip | $15/hour* |
| Lift Truck | $80/hour* |
| Pick Up | $50/hour* |
| Jack Hammer | $30/hour* |
| Brush Hog (walk behind) | $30/hour* |
| Trailer | $30/hour* |
| Gator | $30/hour* |
| Dump Truck – single axle | $70/hour* |
| Dump Truck – single axle with plow equipment | $90/hour* |
| Wheel Loader | $70/hour* |
| Wheel Loader with plow and wing | $90/hour* |
| Articulating Tractor with blower/ditch mower | $90/hour* |
| Municipal Tractor/sidewalk machine | $60/hour* |
| Bituminous Hot Box | $50/hour* |
| Asphalt Roller | $40/hour* |
| 12 Inch Tree Chipper | $40/hour* |
| Vac/Jetter | $100/hour* |
| Street Sweeper | $90/hour* |
| Materials | Cost |
| Staff Time | $30/hour* |
| *1 hour minimum and 1 hour increments | |