

2020 FEE SCHEDULE

UTILITY FEES					
Domestic Use Customers					
Water Base Rate (per Equivalent Residential Unit (ERU)/Month) - Non single family may be more than 1 ERU ⁴				\$38.64/month	
Water Usage Rate (Tier One) - Typical Account ¹ (0 to 10,000 Gallons/ ERU/ Month)				\$3.62/thousand gallons	
Water Usage Rate (Tier Two) - Typical Account ¹ (10,000 to 20,000 Gallons/ ERU/ Month)				\$8.00/thousand gallons	
Water Usage Rate (Tier Three) - Typical Account ¹ (Over 20,000 Gallons/ ERU/ Month)				\$12.00/thousand gallons	
Water Usage Rate (Tier One) - Domestic Only Account ² (0 to 7,000 Gallons/ ERU/ Month)				\$3.62/thousand gallons	
Water Usage Rate (Tier Two) - Domestic Only Account ² (7,000 to 17,000 Gallons/ ERU/ Month)				\$8.00/thousand gallons	
Water Usage Rate (Tier Three) - Domestic Only Account ¹ (Over 17,000 Gallons/ ERU/ Month)				\$12.00/thousand gallons	
Modified Rate Structure – Irrigation of Newly Installed Sod (New Homes Only)					
Water Usage Rate (Tier One) - Typical Account ¹ (0 to 40,000 Gallons/ ERU/ Month)				\$3.62/thousand gallons	
Water Usage Rate (Tier Two) - Typical Account ¹ (40,001 to 50,000 Gallons/ ERU/ Month)				\$8.00/thousand gallons	
Water Usage Rate (Tier Three) - Typical Account ¹ (Over 50,001 Gallons/ ERU/ Month)				\$12.00/thousand gallons	
Irrigation Customers					
Water Usage Rate (Tier 1) - Irrigation Account ³ (0 to 3,000 Gallons/ ERU Served ⁴ / Month)				\$3.62/thousand gallons	
Water Conservation Rate (Tier 2) - Irrigation Account ³ (3,000 to 13,000 Gallons/ ERU Served ⁴ / Month)				\$8.00/thousand gallons	
Water Conservation Rate (Tier 3) - Irrigation Account ³ (Over 13,000 Gallons/ ERU Served ⁴ / Month)				\$12.00/thousand gallons	
¹ Irrigation or firefighting usage is not metered separately. This is most common.					
² Apartment, townhome, or other account where irrigation or other non-domestic use is metered separately.					
³ Account for only irrigation system or non-domestic usage					
⁴ As determined by the City Engineer					
(Sales tax charged on water sales on commercial accounts)				Current MN and County sales tax	
Sewer Base Rate				\$25.35/month	
Sewer Usage Rate				\$5.52/thousand gallons	
Storm Water Utility Uniform Base Fee				\$5.63/month	
Storm Water Utility Supplemental Fee				\$3.34/REF per acre	
Street Light/Tornado Siren Utility Fee				\$4.34/month	
Utility Finance Charge-Late Fee				10% on outstanding balance excluding penalties	
Water Meter & Accessories (Residential)				\$355 (cost of meter & horns + 10%) + sales tax	
Water Meter & Accessories (Commercial)				cost + 10% + sales tax (cost will vary depending on size)	
All other Utility fees					
MDH Annual Water Connection Fee				cost	
Water Meter Tested-Home Owners Request				cost	
Water Sales - Third Party Deposit Fee				\$500	
Water Sales - Third Party Usage Fee				\$10/thousand gallons	
Water Connection Fee				\$2,107/unit	
Water Trunk Fee (Residential)				\$3,615/unit	
Water Trunk Fee (Commercial/Industrial)				\$13,193.43/net acre	
Storm Water Area Charge				\$3,507.88/acre	
Storm Water Drainage Utility Connection Fee				\$1,235.86/unit	
Sewer Availability Charge (MCES)				\$4,685/unit	
Sewer Connection Fee (City)				\$2,036/unit	
Sewer Trunk Fee (Residential)				\$4,056/unit	
Sewer Trunk Fee (Commercial/Industrial)				\$14,802.92/net acre	
* The number of units charged for water and sewer shall be calculated in accordance with Council Handbook on SAC/WAC					
Penalty Fee for Non-Application				\$500/incident	
Commercial Erosion Control				125% of value of required BMP	
Private Fire Hydrant Maintenance				\$50 per hydrant per year	
BUILDING PERMIT FEES					
Building Permit Fees					
Building Inspection Costs		Building Inspection Fee	Administrative Fee	State Surcharge Fee	Total Fee
Permits based on valuation:					
Building Permit Fee		1997 UBC Fee Schedule		Valuation x .0005	
Plan Review Fee		65% of building permit fee			
Residential One and Two Family Dwellings Flat Fee Permits					

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Re-roof	\$83.50	\$7.50	\$1.00	\$92.00	
Re-side	\$83.50	\$7.50	\$1.00	\$92.00	
Window/Door Replacement	\$83.50	\$7.50	\$1.00	\$92.00	
Basement Finish	\$138.00	\$7.50	\$1.00	\$146.50	
Deck	\$138.00	\$7.50	\$1.00	\$146.50	
Above-ground Pool	\$115.00	\$7.50	\$1.00	\$123.50	
Below-ground Pool	\$300.00	\$7.50	\$1.00	\$308.50	
Plumbing Permits					
<i>Commercial, Industrial and Multi Family Residential, Based on Valuation</i>					
	Base Permit Fee: Contract Price x .015				
	Plan Review: 65% of Base Permit Fee				
	State Surcharge: Contract Price x .0005				
<i>Residential One and Two Family Dwelling Flat Fee Permits</i>					
	Plumbing System	\$104.50	\$7.50	\$1.00	\$113.00
	Bathroom Finish	\$50.00	\$7.50	\$1.00	\$58.50
	Lawn Sprinkler	\$50.00	\$7.50	\$1.00	\$58.50
	Water Heater	\$50.00	\$7.50	\$1.00	\$58.50
	Water Softener	\$50.00	\$7.50	\$1.00	\$58.50
	Minimum Fee	\$50.00	\$7.50	\$1.00	\$58.50
HVAC (Heating, Ventilation and Air Conditioning) Permits					
<i>Commercial, Industrial and Multi Family Residential, Based on Valuation</i>					
	Base Permit Fee: Contract Price x .015				
	Plan Review: 65% of Base Permit Fee				
	State Surcharge: Contract Price x .0005				
<i>Residential One and Two Family Dwelling Flat Fee Permits</i>					
	HVAC System	\$104.50	\$7.50	\$1.00	\$113.00
	Factory Fireplace	\$50.00	\$7.50	\$1.00	\$58.50
	Furnace Replacement	\$50.00	\$7.50	\$1.00	\$58.50
	Air Conditioner	\$50.00	\$7.50	\$1.00	\$58.50
	Garage Heater	\$50.00	\$7.50	\$1.00	\$58.50
	Air Exchanger	\$50.00	\$7.50	\$1.00	\$58.50
	Miscellaneous	\$50.00	\$7.50	\$1.00	\$58.50
Inspection Fee (Sewer & Water)				\$50	
Erosion Control Inspection Fee				\$550	
Erosion Control Escrow/Builders Deposit				\$2,100	
Landscape Escrow (Residential)				\$3,000	
Landscape Escrow (Commercial)				125% of value of Landscape Plan	
Water Connection Fee				(See Utility Fees)	
Sewer Connection Fee (City)				(See Utility Fees)	
Sewer Availability Charge (MCES)				(See Utility Fees)	
All Other Building Inspection Fees				\$50/hour	
Use of Outside Consultants				actual costs	
Right-of-Way & Easement Fees					
	Registration Fee (All Permits)			\$25	
	Small Utility Permit Fee			\$125	
	Small Wireless Facility Permit – Collocation			\$500 for up to 5 locations plus \$100 for each additional location	
	Small Wireless Facility Permit – New Structure			\$1,000 per structure	
	Street Excavation Permit Fee (sewer/water)			\$300	
	(Driveway improvements will be covered under Registration Fee)				
Applicant is responsible for all fees incurred for plan review and processing of any building permit, even if the applicant decides not to complete the application process.					
Upon the City and Applicant entering into a Deferred Payment Agreement in a form approved by the City Council under the City's Utility Connection Deferral Program, the City will allow Applicants applying for a Residential Family One or Two Family Dwelling Building Permit, the option of deferring payment of the Utility Fees upon execution of a Deferred Payment Agreement and providing the required letter of credit as security for payment of the Utility Fees. Applicants would be required to pay the Utility Fees prior to the earlier of: (i) issuance of a certificate of occupancy or temporary certificate of occupancy; or (ii) one year after execution of the Deferred Payment Agreement.					

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LAND USE PERMIT FEES (ZONING AND SUBDIVISION)		
Land Use Permits (Non-Administrative)*		
	Comprehensive Plan Amendment	\$400 + \$1,000 escrow
	Annexation	\$400 + \$5,000 escrow
	Ordinance Amendment - Text	\$400 + \$3,000 escrow
	Ordinance Amendment - Official Map/Rezone	\$400 + \$3,000 escrow
	Subdivision (for Plats, CIC, and RLS) - Preliminary Plat	\$400 + \$5,000 escrow in addition to \$750/ac (minimum of \$5,000)
	Subdivision (for Plats, CIC, and RLS) - Final Plat	\$400 + \$5,000 escrow in addition to \$750/ac (minimum of \$5,000)
	Park Dedication - Residential	\$2,000 per dwelling/unit/lot
	Park Dedication - Commercial (excludes industrial)	\$2,800 per acre
	Park Dedication - Non Residential /Non Commercial	\$1,000 per acre
	Planned Unit Development (PUD) - Concept Plan Review	No charge
	Planned Unit Development (PUD)	\$400 + \$3,000 escrow
	Planned Unit Development (PUD) - Major Amendment/Modification	\$400 + \$3,000 escrow
	Variance	\$250 + \$1,000 escrow
	Conditional Use Permit (CUP)	\$400 + \$3,000 escrow
	Conditional Use Permit (CUP) - Major Amendment/Modification	\$400 + \$3,000 escrow
	Interim Use Permit	\$400 + \$3,000 escrow
	Interim Use Permit – Home Occupation	\$250 + \$1,000 escrow
	Site Plan Review (Single Family Homes Are Exempt)	No charge
	Vacation of Right-of-Way or Easement	\$400 + \$1,000 escrow
	Filling/Grading Permit (Major)	\$400 + \$1,000 escrow
Land Use Permits (Administrative)*		
	Administrative Use Permit - General	\$250
	Administrative Subdivision (Lot Split)	\$250
	Planned Unit Development (PUD) - Minor Amendment/Modification	\$400 + \$1,000 escrow
	Conditional Use Permit (CUP) - Minor Amendment/Modification	\$400 + \$1,000 escrow
	Fence (3 ft. - 6 ft. in Height)	\$118.50
	Fence - Encroachment Agreement	\$75
	Sign - Permanent	
	Wall/Building Sign	\$50
	Freestanding Sign	\$100
	Sign - Temporary	No charge
	Temporary Commercial Seasonal / Outdoor Sales Permit	\$50
	Model Home / Temporary Real Estate Office	\$50
	Zoning Letter Request	\$50
	Wetland Applications (pursuant to Wetland Conservation Act)	\$200 + \$1,000 escrow
	Filling/Grading Permit (Minor)	\$50
	Easement Encroachment Request	\$150
(* - applicant is also responsible for all consulting fees such as Engineering, Legal, Planning, etc.)		
SPECIAL MEETINGS*		
	City Council	\$400
	Planning Commission	\$400
	Park Board	\$400
(* - applicant is also responsible for all consulting fees such as Engineering, Legal, Planning, etc.)		
LIQUOR FEES		
	On-Sale Liquor License	\$2,000
	On-Sale Liquor License Elko Speedway Facility	\$2,000
	Off-Sale Liquor License	\$100
	On-Sale Sunday Liquor License	\$200
	On-Sale 3.2% Liquor License	\$200
	Off-Sale 3.2% Liquor License	\$50
	Wine	\$1,000
	On-Sale Investigation Fee for New License	\$250
	Temporary Liquor License	\$25/event
	Temporary Amendment to Liquor License Fee	\$100/event
	Amendment to Liquor License Fee	\$400

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Temporary Expansion of Liquor License Premises	\$100
BUSINESS RELATED FEES	
Outdoor Concerts & Events	
Single Event	\$100/event
Multi-Day Event	\$100/event
Seasonal Permit prior to April 1st (minimum 2 events)	\$50/event
Seasonal Permit after April 1st (minimum 2 events)	\$100/event
Short-term Outdoor Sales Event	\$100/event
Minor Event Fee	\$50/event
Amendment to Seasonal Permit	\$100/event
Commercial Fireworks Permit	\$100
Consumer Fireworks Sales License Fee	\$100
Gambling Permit	\$100
Gambling Permit - Statutory Exempt Entities	No charge
Gambling Investigative Fee	No charge
Special Gambling Permit-1 Day Raffles	\$35
Annual SOB License	\$5,000
New SOB Investigation Fee	\$1,500
New Officer SOB Investigation Fee	\$250
Solicitor	No charge
Peddler/Transient Merchant	\$65/year per person
Tobacco License	County will handle
Business Assistance Application - Less than \$150,000	\$2,500
Business Assistance Application - More than \$150,000	\$5,000
Conduit Financing Application	\$10,000 escrow
Mobile Food Unit License	\$25/year
MISCELLANEOUS FEES	
Backyard Chickens – Initial Permit Fee	\$50
Backyard Chickens – Renewal Permit Fee	\$30
Dog License (All Types)	\$5
Kennel License and Renewals	\$50
Impound Fees	Animal fees will be covered through the MN Critter Getters contract and billed back to resident
Animal Shelter License	\$500
Rental Park Shelter - Citizens	\$150 includes sales tax
Rental Park Shelter - Non-Citizens	\$200 includes sales tax
Rental Key/Security Deposit	\$200
Weed Removal / Mowing	Cost + sales tax
Permit for Target Practice	\$5
Open Burning Permit	No charge
Recreational Fire Permit	No charge
Vehicle Impound Fee	
Towing	Cost
Storage	\$5/day for City impound
Storage	Cost for Other impound
Special Use Vehicle Permit and Replacement Permit	\$30
Special Hunts	\$100
Mixed Municipal Solid Waste & Recyclable Material Collection Fee	\$250
ADMINISTRATIVE FEES	
Assessment Search Fee	\$25
Certification of Delinquent Bills	\$50 +interest rate
Copies	25 cents/page (includes sales tax)
Copies of Maps	\$1 (includes sales tax)
Copies of Maps - Colored 11 x 17	\$5 (includes sales tax)
Data Disclosure Request Copies	25 cents/page (includes sales tax)
Fax Charge	35 cents/page (includes sales tax)
Mileage	Current IRS Rate
Notary Fee (pursuant to MN State Statute)	\$5 + \$1/page for copies

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NSF Returned Check Fee	\$30
Postage/Certified Mail	Current Rate
Utility Billing/Customer List Request	25 cents/page (includes sales tax)
CD/DVD Reproductions	\$15 (includes sales tax)
Staff Time (1 hour minimum / 1 hour increments)	\$30/hour
Witness Fees	Hourly Rate Equivalent to Employee's Effective Hourly Rate Based on Salary plus Employer Paid Benefits for preparation; travel and attendance as a witness, together with City's standard mileage reimbursement
Zoning Ordinance Copy	25 cents/page (includes sales tax)
Subdivision Ordinance	25 cents/page (includes sales tax)
Code Book (Includes Zoning Ordinance)	25 cents/page (includes sales tax)
Comprehensive Plan	25 cents/page (includes sales tax)
EQUIPMENT CHARGES	
Batwing Mower	\$60/hour*
Skid Loader & Attachments	\$60/hour*
1 1/2 Ton Truck & Attachments	\$70/hour*
Snow Blower (walk behind)	\$15/hour*
Weed Whip	\$15/hour*
Lift Truck	\$80/hour*
Pick Up	\$50/hour*
Jack Hammer	\$30/hour*
Brush Hog (walk behind)	\$30/hour*
Trailer	\$30/hour*
Gator	\$30/hour*
Dump Truck – single axle	\$70/hour*
Dump Truck – single axle with plow equipment	\$90/hour*
Wheel Loader	\$70/hour*
Wheel Loader with plow and wing	\$90/hour*
Articulating Tractor with blower/ditch mower	\$90/hour*
Municipal Tractor/sidewalk machine	\$60/hour*
Bituminous Hot Box	\$50/hour*
Asphalt Roller	\$40/hour*
12 Inch Tree Chipper	\$40/hour*
Vac/Jetter	\$100/hour*
Street Sweeper	\$90/hour*
Materials	Cost
Staff Time	\$30/hour*
*1 hour minimum and 1 hour increments	