

2024 SCHEDULE OF FEES

UTILITY FEES	
WATER BASE RATES	
Water Base Rate (per Equivalent Residential Unit (ERU)/Month) - Non single family may be more than 1 ERU ⁴	\$35.02/month
Senior Citizen Discount (applies to eligible property owner 62 years of age or older pursuant to the City Senior Utility Discount Program)	50% discount on water base rate for homesteaded residential properties
TYPICAL WATER USAGE RATES (RESIDENTIAL, COMMERCIAL AND INDUSTRIAL)	
Water Usage Rate (Tier One) - Typical Account ¹ (0 to 10,000 Gallons/ ERU/ Month)	\$2.95/thousand gallons
Water Usage Rate (Tier Two) - Typical Account ¹ (10,000 to 20,000 Gallons/ ERU/ Month)	\$5.89/thousand gallons
Water Usage Rate (Tier Three) - Typical Account ¹ (over 20,000 Gallons/ ERU/ Month)	\$11.78/thousand gallons
DOMESTIC WATER USAGE ONLY RATES (DOMESTIC ACCOUNTS WITH SEPARATE IRRIGATION SYSTEM ACCOUNTS)	
Water Usage Rate (Tier One) - Domestic Only Account ² (0 to 7,000 Gallons/ ERU/ Month)	\$2.95/thousand gallons
Water Usage Rate (Tier Two) - Domestic Only Account ² (7,000 to 17,000 Gallons/ ERU/ Month)	\$5.89/thousand gallons
Water Usage Rate (Tier Three) - Domestic Only Account ² (Over 17,000 Gallons/ ERU/ Month)	\$11.78/thousand gallons
MODIFIED RATE STRUCTURE – IRRIGATION OF NEWLY INSTALLED SOD (NEW HOMES ONLY) – UP TO TWO MONTH DURATION	
Water Usage Rate (Tier One) - Typical Account ¹ (0 to 40,000 Gallons/ ERU/ Month)	\$2.95/thousand gallons
Water Usage Rate (Tier Two) - Typical Account ¹ (40,001 to 50,000 Gallons/ ERU/ Month)	\$5.89/thousand gallons
Water Usage Rate (Tier Three) - Typical Account ¹ (50,001 Gallons/ ERU/ Month)	\$11.78/thousand gallons
IRRIGATION CUSTOMERS	
Water Usage Rate (Tier 1) - Irrigation Account ³ (0 to 3,000 Gallons/ ERU Served ⁴ / Month)	\$2.95/thousand gallons
Water Conservation Rate (Tier 2) - Irrigation Account ³ (3,000 to 13,000 Gallons/ ERU Served ⁴ / Month)	\$5.89/thousand gallons
Water Conservation Rate (Tier 3) - Irrigation Account ³ (Over 13,000 Gallons/ ERU Served ⁴ / Month)	\$11.78/thousand gallons
INDUSTRIAL WATER USAGE RATES	
Water Usage Rate – Industrial Users ⁵ Exceeding 1,500 ERU's	\$1.52/thousand gallons
¹ Irrigation or firefighting usage is not metered separately. This is most common.	
² Apartment, townhome, or other account where irrigation or other non-domestic use is metered separately.	
³ Account for only irrigation system or non-domestic usage	
⁴ As determined by the City Engineer	
⁵ Applies only to Industrial Service accounts (facilities that engage in the production, manufacturing, warehousing, storage, or transfer of goods, products, commodities, or other wholesale items.	
(Sales tax charged on water sales on commercial and industrial accounts)	Current MN and County sales tax
SEWER BASE RATES	
Sewer Base Rate (per Equivalent Residential Unit (ERU)/Month) - Non single family may be more than 1 ERU ⁶	\$30.09/month
Senior Citizen Discount (applies to eligible property owner 62 years of age or older pursuant to the City Senior Utility Discount Program)	50% discount on sanitary sewer base rate for homesteaded residential properties
SEWER USAGE RATES (RESIDENTIAL, COMMERCIAL AND INDUSTRIAL)	
Sewer Usage Rate	\$4.87/thousand gallons
INDUSTRIAL SEWER USAGE RATES	
Sewer Usage Rate – Industrial Users ⁷ Exceeding 300 ERU's	\$4.48/thousand gallons
⁶ As determined by the City Engineer	
⁷ Applies only to Industrial Service accounts (facilities that engage in the production, manufacturing, warehousing, storage, or transfer of goods, products, commodities, or other wholesale items.	
OTHER UTILITY FEES	
Storm Water Utility Uniform Base Fee	\$6.71/month
Storm Water Utility Supplemental Fee	\$2.43/REF (REF is determined by the City Engineer for non-SF parcels and SF parcels larger than 1 acre)
Street Light/Tornado Siren Utility Fee	\$5.10/month
Utility Finance Charge-Late Fee	10% on outstanding balance excluding penalties
Water Meter & Accessories	
Residential	\$355 (cost of meter & horns + 10%) + sales tax
Commercial	cost + 10% + sales tax (cost will vary depending on size)
ALL OTHER UTILITY FEES	
MDH Annual Water Connection Fee	cost
Water Meter Tested-Home Owners Request	cost

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Water Sales				
	Water Sales - Third Party Deposit Fee		\$500	
	Water Sales - Third Party Usage Fee		\$10/thousand gallons	
Water Connection Fee				
	Residential (Detached Units and up to 3 Attached Units), Commercial, Industrial		\$2,102.23/unit	
	Residential (4 or More Attached Units)		\$1,531.61/unit	
	Commercial (All Food and Drink Establishments and Daycare Facilities)		\$210.22/unit	
Water Trunk Fee				
	Residential		\$2,913.87.00/unit	
	Commercial/Industrial		\$10,163.01 /net acre	
	Sewer Availability Charge (MCES)		\$4,685.00/unit	
Sewer Connection Fee				
	Residential (Detached Units and up to 3 Attached Units), Commercial, Industrial		\$711.73/unit	
	Residential (4 or More Attached Units)		\$518.09/unit	
	Commercial (All Food and Drink Establishments and Daycare Facilities)		\$71.17/unit	
Sewer Trunk Fee				
	Residential		\$1,788.08/unit	
	Commercial/Industrial		\$6,335.53/net acre	
	Storm Water Area Charge		\$273.98/acre	
	Storm Water Drainage Utility Connection Fee		\$265.74/unit	
* The number of units charged for water and sewer shall be calculated in accordance with Council Handbook on SAC/WAC				
	Penalty Fee for Non-Application		\$500/incident	
	Commercial Erosion Control		125% of value of required BMP	
	Private Fire Hydrant Maintenance		\$50 per hydrant per year	
BUILDING PERMIT FEES				
BUILDING PERMIT FEES				
	Building Inspection Costs	Building Inspection Fee	Administrative Fee	State Surcharge Fee
	Permits based on valuation:			Total Fee
	Building Permit Fee	1997 UBC Fee Schedule		Valuation x .0005
	Plan Review Fee	65% of building permit fee		
RESIDENTIAL ONE AND TWO FAMILY DWELLINGS FLAT FEE PERMITS				
	Basement Finish	\$270.00	\$10.00	\$1.00
	Deck	\$270.00	\$10.00	\$1.00
	Pool – Above-ground	\$115.00	\$10.00	\$1.00
	Pool – Below-ground	\$300.00	\$10.00	\$1.00
	Re-roof	\$165.00	\$10.00	\$1.00
	Re-side	\$165.00	\$10.00	\$1.00
	Window/Door Replacement	\$165.00	\$10.00	\$1.00
PLUMBING PERMITS				
<i>Commercial, Industrial and Multi Family Residential, Based on Valuation</i>				
	Base Permit Fee: Contract Price x .015			
	Plan Review: 65% of Base Permit Fee			
	State Surcharge: Contract Price x .0005			
<i>Residential One and Two Family Dwelling Flat Fee Permits</i>				
	Plumbing System	\$104.50	\$10.00	\$1.00
	Bathroom Finish	\$98.00	\$10.00	\$1.00
	Lawn Sprinkler	\$98.00	\$10.00	\$1.00
	Water Heater	\$98.00	\$10.00	\$1.00
	Water Softener	\$98.00	\$10.00	\$1.00
	Minimum Fee	\$98.00	\$10.00	\$1.00
HVAC (HEATING, VENTILATION AND AIR CONDITIONING) PERMITS				
<i>Commercial, Industrial and Multi Family Residential, Based on Valuation</i>				
	Base Permit Fee: Contract Price x .015			
	Plan Review: 65% of Base Permit Fee			
	State Surcharge: Contract Price x .0005			
<i>Residential One and Two Family Dwelling Flat Fee Permits</i>				
	HVAC System	\$104.50	\$10.00	\$1.00

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	Air Conditioner	\$98.00	\$10.00	\$1.00	\$109.00
	Air Exchanger	\$98.00	\$10.00	\$1.00	\$109.00
	Factory Fireplace	\$98.00	\$10.00	\$1.00	\$109.00
	Furnace Replacement	\$98.00	\$10.00	\$1.00	\$109.00
	Garage Heater	\$98.00	\$10.00	\$1.00	\$109.00
	Miscellaneous	\$98.00	\$10.00	\$1.00	\$109.00
Erosion Control Inspection Fee				\$550	
Erosion Control Escrow/Builders Deposit				\$2,100	
Inspection Fee (Sewer & Water)				\$50	
Landscape Escrow (Residential)				\$3,000	
Landscape Escrow (Commercial)				125% of value of Landscape Plan	
Sewer Connection Fee (City)				(See Utility Fees)	
Sewer Availability Charge (MCES)				(See Utility Fees)	
Water Connection Fee				(See Utility Fees)	
All Other Building Inspection Fees				\$50/hour	
Right-of-Way & Easement Fees					
	Registration Fee (All Permits)			\$25	
	Small Utility Permit Fee			\$125	
	Small Wireless Facility Permit – Collocation			\$500 for up to 5 locations plus \$100 for each additional location	
	Small Wireless Facility Permit – New Structure			\$1,000 per structure	
	Street Excavation Permit Fee (sewer/water)			\$300	
	(Driveway improvements will be covered under Registration Fee)				
Use of Outside Consultants				actual costs	
Applicant is responsible for all fees incurred for plan review and processing of any building permit, even if the applicant decides not to complete the application process.					
Upon the City and Applicant entering into a Deferred Payment Agreement in a form approved by the City Council under the City's Utility Connection Deferral Program, the City will allow Applicants applying for a Residential Family One or Two Family Dwelling Building Permit, the option of deferring payment of the Utility Fees upon execution of a Deferred Payment Agreement and providing the required letter of credit as security for payment of the Utility Fees. Applicants would be required to pay the Utility Fees prior to the earlier of: (i) issuance of a certificate of occupancy or temporary certificate of occupancy; or (ii) one year after execution of the Deferred Payment Agreement.					
LAND USE PERMIT FEES (ZONING AND SUBDIVISION)					
LAND USE PERMITS (NON-ADMINISTRATIVE)*					
Annexation				\$400 + \$5,000 escrow	
Comprehensive Plan Amendment				\$400 + \$3,000 escrow	
Conditional Use Permit (CUP)					
	Conditional Use Permit (CUP)			\$400 + \$3,000 escrow	
	Conditional Use Permit (CUP) - Major Amendment/Modification			\$400 + \$3,000 escrow	
Filling/Grading Permit (Major)				\$400 + \$1,000 escrow	
Interim Use Permit					
	Interim Use Permit			\$400 + \$3,000 escrow	
	Interim Use Permit – Home Occupation			\$250 + \$1,000 escrow	
Ordinance Amendment					
	Text			\$400 + \$3,000 escrow	
	Official Map/Rezone			\$400 + \$3,000 escrow	
Park Dedication				8% of the estimated land value	
Planned Unit Development (PUD)					
	Concept Plan Review			No charge	
	Planned Unit Development (PUD)			\$400 + \$3,000 escrow	
	Major Amendment/Modification			\$400 + \$3,000 escrow	
Site Plan Review (Single Family Homes Are Exempt)				No charge	
Subdivision (for Plats, CIC, and RLS)					
	Preliminary Plat			\$400 + \$5,000 escrow in addition to \$750/ac (minimum of \$5,000)	
	Final Plat			\$400 + \$5,000 escrow in addition to \$750/ac (minimum of \$5,000)	
Vacation of Right-of-Way or Easement				\$400 + \$1,000 escrow	
Variance				\$250 + \$1,000 escrow	
LAND USE PERMITS (ADMINISTRATIVE)*					

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Administrative Use Permit - General	\$250
Administrative Subdivision (Lot Split)	\$250
Conditional Use Permit (CUP) - Minor Amendment/Modification	\$400 + \$1,000 escrow
Easement Encroachment Request	\$150
Fence (3 ft. - 6 ft. in Height)	
Fence Permit	\$202.00
Encroachment Agreement	\$75
Filling/Grading Permit (Minor)	\$50
Model Home / Temporary Real Estate Office	\$50
Planned Unit Development (PUD) - Minor Amendment/Modification	\$400 + \$1,000 escrow
Sign	
Wall/Building	\$50
Freestanding	\$100
Temporary	No charge
Temporary Commercial Seasonal / Outdoor Sales Permit	\$50
Wetland Applications (pursuant to Wetland Conservation Act)	\$1,000
Zoning Letter Request	\$50
(* - applicant is also responsible for all consulting fees such as Engineering, Legal, Planning, etc.)	
SPECIAL MEETINGS*	
City Council	\$400
Planning Commission	\$400
Park and Recreation Commission	\$400
(* Applicant is also responsible for all consulting fees such as Engineering, Legal, Planning, etc.)	
LIQUOR FEES	
On-Sale	
Liquor License	\$2,000
Liquor License Elko Speedway Facility	\$2,000
Sunday Liquor License	\$200
3.2% Liquor License	\$200
Investigation Fee for New License	\$250
Microdistillery Cocktail Room License	\$2,000
Brewer Taproom License	\$2,000
Off-Sale	
Liquor License	\$100
3.2% Liquor License	\$50
Microdistillery Off-Sale License	\$100
Small Brewer Off-Sale License	\$100
Brewpub Off-Sale License	\$100
Wine	
Wine – Tier 1 – Alcoholic beverages served 60 days or more from November 1 to October 31	\$1,000
Wine – Tier 2 – Alcoholic beverages served less than 60 days from November 1 to October 31	\$200
Temporary	
Temporary Liquor License	\$25/event
Temporary Amendment to Liquor License Fee	\$100/event
Temporary Expansion of Liquor License Premises	\$100
Amendment to Liquor License Fee	\$400
BUSINESS RELATED FEES	
Outdoor Concerts & Events	
Single Event	\$100/event
Multi-Day Event	\$100/event
Seasonal Permit prior to April 1st (minimum 2 events)	\$50/event
Seasonal Permit after April 1st (minimum 2 events)	\$100/event
Short-term Outdoor Sales Event	\$100/event
Minor Event Fee	\$50/event
Amendment to Seasonal Permit	\$100/event
Fireworks	

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	Commercial Fireworks Permit	\$100
	Consumer Fireworks Sales License Fee	\$100
Gambling Permit		
	Gambling Permit	\$100
	Gambling Permit - Statutory Exempt Entities	No charge
	Gambling Investigative Fee	No charge
	Special Gambling Permit-1 Day Raffles	\$35
Pawnbrokers and Precious Metal Dealers		
	Investigative Fee	\$1,500
	Annual License Fee	\$5,000
	New Manager Investigation Fee	\$250
	Billable Transaction Fee	\$1.50/transaction
Sexually Oriented Businesses (SOB)		
	Annual License	\$5,000
	New Investigation Fee	\$1,500
	New Officer Investigation Fee	\$250
	Mobile Food Unit License	\$25/year
	Peddler/Transient Merchant	\$65/year per person
	Solicitor	No charge
	Tobacco License	County will handle
	Conduit Financing Application	\$10,000 escrow
Business Subsidy Application		
	Less than \$150,000	\$2,500 escrow
	More than \$150,000	\$15,000 escrow
MISCELLANEOUS FEES		
	Animal Shelter License	\$500
Backyard Chickens		
	Initial Permit Fee	\$50
	Renewal Permit Fee	\$30
	Dog License (All Types)	\$5
	Impound Fees	Animal fees will be covered through the MN Critter Getters contract and billed back to resident
	Kennel License and Renewals	\$50
	Mixed Municipal Solid Waste & Recyclable Material Collection Fee	\$250
	Open Burning Permit	No charge
	Permit for Target Practice	\$5
	Recreational Fire Permit	No charge
Rental Park Shelter		
	Citizens	\$150 includes sales tax
	Non-Citizens	\$200 includes sales tax
	Rental Key/Security Deposit	\$200
	Special Hunts	\$100
	Special Use Vehicle Permit and Replacement Permit	\$30
Vehicle Impound Fee		
	Towing	Cost
	Storage	\$5/day for City impound
	Storage	Cost for Other impound
	Weed Removal / Mowing	Cost + sales tax
ADMINISTRATIVE FEES		
	Assessment Search Fee	\$25
	CD/DVD Reproductions	\$15 (includes sales tax)
	Certification of Delinquent Bills	\$50 +interest rate
Copies		
	Code Book (Includes Zoning Ordinance)	25 cents/page (includes sales tax)
	Comprehensive Plan	25 cents/page (includes sales tax)
	Data Disclosure Request	25 cents/page (includes sales tax)

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	Maps	\$1 (includes sales tax)
	Maps - Colored 11 x 17	\$5 (includes sales tax)
	Subdivision Ordinance	25 cents/page (includes sales tax)
	Utility Billing/Customer List Request	25 cents/page (includes sales tax)
	Zoning Ordinance Copy	25 cents/page (includes sales tax)
	Fax Charge	35 cents/page (includes sales tax)
	Mileage	Current IRS Rate
	Notary Fee (pursuant to MN State Statute)	\$5 + \$1/page for copies
	NSF Returned Check Fee	\$30
	Postage/Certified Mail	Current Rate
	Staff Time (1 hour minimum / 1 hour increments)	\$45/hour
Witness Fees		
	Hourly Rate Equivalent to Employee's Effective Hourly Rate Based on Salary plus Employer Paid Benefits for preparation; travel and attendance as a witness, together with City's standard mileage reimbursement	
EQUIPMENT CHARGES		
	Articulating Tractor with blower/ditch mower	\$90/hour*
	Asphalt Roller	\$40/hour*
	Batwing Mower	\$60/hour*
	Bituminous Hot Box	\$50/hour*
	Brush Hog (walk behind)	\$30/hour*
	Dump Truck – single axle	\$70/hour*
	Dump Truck – single axle with plow equipment	\$90/hour*
	Gator	\$30/hour*
	Jack Hammer	\$30/hour*
	Lift Truck	\$80/hour*
	Materials	Cost
	Municipal Tractor/sidewalk machine	\$60/hour*
	Pick Up	\$50/hour*
	Skid Loader & Attachments	\$60/hour*
	Snow Blower (walk behind)	\$15/hour*
	Staff Time	\$30/hour*
	Street Sweeper	\$90/hour*
	Tree Chipper (12 Inch	\$40/hour*
	Trailer	\$30/hour*
	Truck (1 1/2 Ton) & Attachments	\$70/hour*
	Vac/Jetter	\$100/hour*
	Weed Whip	\$15/hour*
	Wheel Loader	\$70/hour*
	Wheel Loader with plow and wing	\$90/hour*
	*1 hour minimum and 1 hour increments	