

**CITY OF ELKO NEW MARKET
SCOTT COUNTY, MINNESOTA**

ORDINANCE NO. 215

**AN ORDINANCE AMENDING CITY OF
ELKO NEW MARKET CITY CODE TITLE 11, CHAPTER 3
CONCERNING ENFORCEMENT OF ZONING REGULATIONS**

THE CITY COUNCIL OF THE CITY OF ELKO NEW MARKET, MINNESOTA
ORDAINS:

SECTION 1. Section 11-3-1 (I) of the Elko New Market City Code is hereby deleted in its entirety.

SECTION 2. Title 11, Chapter 3 of the Elko New Market City Code is amended by adding a new Section 11-3-10 to read as follows:

11-3-10: ADMINISTRATION AND ENFORCEMENT:

- A. Enforcing officer: This title shall be administered and enforced by the Zoning Administrator in accordance with its terms, who shall not permit any construction, use, or change of use that does not conform to this Title. The City Administrator shall designate the Zoning Administrator. The Zoning Administrator may designate such additional persons as may be necessary or convenient to assist in administering and enforcing this chapter.
- B. Duties of the Zoning Administrator: The Zoning Administrator's duties shall include the following:
1. Determine that all building permits comply with the terms of this title;
 2. Conduct inspections of buildings and uses of land to determine compliance with the terms of this title;
 3. Maintain records of all zoning maps, amendments, conditional uses permits, variances, appeals, and other matters regulated by this title;
 4. Administer all applications under this title;
 5. Institute appropriate enforcement proceedings and actions against violators;
 6. Serve as staff advisor to the Planning Commission;
 7. Prepare reports and information for the Planning Commission and City Council, and may attend their meetings and participate in their hearings and discussions, but shall not vote on any item before the Planning Commission and City Council; and

8. Perform such other functions as may be necessary to enforce and administer this title.
- C. In case any building, structure or land is, or is proposed to be, erected, constructed, reconstructed, altered, converted, maintained or used in violation of this title, the zoning administrator, in addition to other remedies, may institute in the name of the city, any appropriate action or proceeding to prevent, restrain, correct or abate such building structure or land, or to prevent, in or about such premises, any act, conduct, business or use constituting a violation.

SECTION 3. This ordinance shall take effect immediately upon its passage and publication.

ADOPTED this 14th day of May, 2020 by the City Council for the City of Elko New Market.

CITY OF ELKO NEW MARKET

BY: _____
Joe Julius, Mayor

ATTEST:

Thomas Terry, City Administrator/Clerk